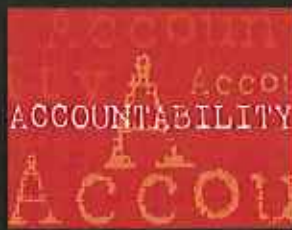


# ROWLAND WATER DISTRICT

3021 South Fullerton Road  
Rowland Heights, CA 91748  
(562) 697-1726

## RWD BOARD VISION



### Our Mission:

*"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --  
DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"*

**Board of Directors Regular Meeting**  
**August 13, 2013**  
**6:00 p.m.**



**AGENDA**  
Regular Meeting of the Board of Directors  
August 13, 2013  
6:00 PM

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

Szu Pei Lu-Yang, President  
John Bellah, Vice President  
Anthony J. Lima  
Robert W. Lewis  
Teresa P. Rios

**ADDITION(S) TO THE AGENDA**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at P.O. Box 8460, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

*Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 S. Fullerton Road, Rowland Heights, CA 91748.*

## **Tab 1 CONSENT CALENDAR**

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.*

- 1.1 Approval of the Minutes of Regular Board Meeting held on July 9, 2013**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.2 Approval of the Minutes of Special Board Meeting held on July 19, 2013**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.3 Approval of the Minutes of Special Board Meeting held on July 23, 2013**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.4 Demands on General Fund Account for July 2013**  
*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*
- 1.5 Investment Report for July 2013**  
*Recommendation: The Board of Directors approve the Investment Report as presented.*
- 1.6 Water Purchases for June 2013**  
*For information purposes only.*

<b>Next Special Board Meeting:</b>	<b>August 27, 2013</b>
<b>Next Regular Board Meeting:</b>	<b>September 10, 2013</b>
<b>Quarterly President's Dinner</b>	<b>October 22, 2013, 5:00 p.m.</b>

## **Tab 2 ACTION ITEMS**

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

- 2.1 Review and Approve Directors' Meeting Reimbursements for July 2013**  
*Recommendation: The Board of Directors approve the reimbursements as presented.*
- 2.2 Review and Approve Administrative Leave Policy**  
*Recommendation: The Board of Directors approve the Policy.*
- 2.3 Receive and File Pomona-Walnut-Rowland Joint Waterline Budget for fiscal year 2013-2014**  
*Recommendation: The Board of Directors receive and file the Budget as presented.*

- 2.4 **Review and Approve Updated Ethics Guidelines for Directors**  
*Recommendation: The Board of Directors approve updated Ethics Guidelines for Directors as presented.*
- 2.5 **Communications/Education Outreach Update**  
*For information purposes only.*
- 2.6 **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
  - ACWA Fall Conference, December 3-6, 2013, JW Marriott, Los Angeles, CA

**Tab 3 LEGISLATIVE INFORMATION**

- 3.1 **Updates on Legislative Issues**  
*For information purposes only.*

**Tab 4 REVIEW OF CORRESPONDENCE**

*Intentionally left blank.*

**Tab 5 COMMITTEE REPORTS**

- 5.1 **Association of California Water Agencies (Directors Lewis/Bellah)**
  - Region 8 Board Ballot  
*Recommendation: That the Board concur with the Nominating Committee's recommended slate.*

*There are no tabs for the remainder of the meeting.*

- 5.2 **Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**
- 5.3 **Puente Basin Water Agency (Directors Lima/Lewis)**
- 5.4 **Joint Powers Insurance Authority (Director Lewis/Mr. Deck)**
- 5.5 **Project Ad-Hoc Committee (Directors Lima/Lu-Yang)**
- 5.6 **Regional Chamber of Commerce (Directors Lu-Yang/Lewis)**
- 5.7 **PWR Joint Water Line Commission (Directors Lima/Bellah)**
- 5.8 **Sheriff's Community Advisory Council (Directors Lu-Yang/Rios)**
- 5.9 **Rowland Heights Community Coordinating Council (Directors Bellah/Rios)**

**Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

- 6.1 **Public Relations (Mrs. Perea)**



6.2 Personnel Report (Mr. Deek)

6.3 Engineer's Report (Mr. Carrera)

Tab 7 ATTORNEY'S REPORT (Ms. Morningstar)

Tab 8 **CLOSED SESSION**

- a. **Public Employee Performance Evaluation Pursuant to Government Code Section 54957**  
Annual Performance Review for General Manager. This matter may be discussed in open session.

**Directors' and General Manager's Comments**

**Future Agenda Items**

**Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

Next Special Board Meeting:	August 27, 2013, 5:00 p.m.
Next Regular Board Meeting:	September 10, 2013, 6:00 p.m.
Quarterly President's Dinner	October 22, 2013, 5:00 p.m.

**ADJOURNMENT**

President SZU PEI LU-YANG, Presiding

# Tab

## 1.1



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
July 9, 2013 - 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President John Bellah  
Director Anthony J. Lima  
Director Teresa P. Rios  
Director Robert W. Lewis

**ABSENT:**

None.

**OTHERS PRESENT:**

Janet Morningstar, Legal Counsel  
Kirk Howie, Three Valleys Municipal Water District  
Joe Ruzicka, Three Valleys Municipal Water District  
Dan Horan, Three Valleys Municipal Water District  
David and Teri Malkin, Resident  
Mike Touhey, Upper San Gabriel Valley Municipal Water District

**ROWLAND WATER DISTRICT STAFF**

Ken Deek, General Manager  
Ted Carrera, Assistant General Manager  
Rose Perea, Director of Administrative Services  
Sean Henry, Finance Officer

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**Tab 1 - CONSENT CALENDAR**

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was approved as amended. The motion was unanimously carried.

**The approval of the Consent Calendar included:**

**1.1**

**Approval of the Minutes of Special Board Meeting Held on June 4, 2013**

**1.2**

**Approval of the Minutes of Special Board Meeting Held on June 21, 2013**

**1.3**

**Demands on General Fund Account for May and June 2013**

**1.4**

**Investment Report for May and June 2013**

**1.3**

**Water Purchases for May 2013**

Special Board Meeting:	July 19, 2013, 8:00 a.m.
Special Board Meeting:	July 23, 2013, 5:00 p.m.
Regular Board Meeting:	August 13, 2013, 6:00 p.m.

**Tab 2 - ACTION ITEMS**

**2.1**

**Approve Directors' Meeting Reimbursements for June 2013**

Upon motion by Director Lima, seconded by Director Rios, the Directors' Meeting Reimbursement Report was approved as presented. The motion was unanimously carried.

**2.2**

**Approve Funding the *Project Development Fund* within the Puente Basin Water Agency in the Amount of \$150,000.00 for Conducting Preliminary Engineering Analyses and Feasibility Studies for Various Water Resources Projects Being Pursued**

General Manager, Ken Deck, provided background information and advised the Board that the purpose of the fund was to have funds available with the Puente Basin Water Agency to draw from for feasibility studies on potential projects to be undertaken by Puente Basin Water Agency. Mr. Deck further explained that currently Walnut Valley has been advancing the money and invoicing Rowland for their share. This funding would provide for a more efficient mechanism to pay for developing proposals for projects, therefore, it is his recommendation that the Board approve the establishment of the Fund within the Puente Basin Water Agency. In response to a question, Director Lima explained that proposed projects would be subject to the approval of the Boards of Walnut and Rowland Water Districts before they would be undertaken. After discussion, upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the establishment of the fund in the amount of \$150,000.00.



## **2.3**

### **Review and Approve 2013-14 Salary Schedule**

Mr. Henry advised the Board that the CalPERS has instituted a new requirement that its contracting agencies certify their salary schedule at least once a year for purposes of enabling CalPERS to ensure that compensation is not “spiked” in the last year prior to retirement. He explained the District’s salary structure to the Board. Mr. Deck responded to a question from President Lu-Yang, that the salary schedule reflects the 2% increase approved by the Board of Directors in connection with the annual budget. Director Bellah requested that the Minutes reflect that the salary schedule presented for approval included “monthly” salary rates. After discussion, a motion was made by Director Lewis, seconded by Director Lima, to approve the 2013-14 Salary Schedule as presented. The motion was unanimously carried.

## **2.4**

### **Discuss Fullerton Road Grade Separation**

General Manager, Ken Deck, presented a map setting forth the location of the District facilities which are affected by the grade separation. He referred to the District letter sent to the Alameda Corridor-East Construction Authority (ACE) in connection with the Fullerton Road grade separation and recycled water line relocation and the District’s cost concerns. Also included in the Board packet was the response received from ACE advising that a meeting to discuss the potential issues would be scheduled. He expressed his concern that this grade separation will place a substantial financial burden on the District’s rate payers and that they will derive no benefit from this project since its primary objective is to diminish traffic congestion. He is hopeful that the District can discuss this matter further with ACE and hopefully receive some financial relief in connection with the relocation of the District’s recycled water lines.

## **2.5**

### **Communications/Education Outreach Update**

Provided for information purposes only.

## **2.6**

### **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- Launch Screening of “SGV Water Wise”, Wednesday, July 24, 2013, 2:00-3:00 PM, Charter Communications 4781 N. Irwindale, CA 91706  
Director Lewis requested Staff to make a reservation for his attendance.
- Legislative Update Breakfast, “Update on Business-Related Legislation Currently Under Consideration in Sacramento”, Pacific Palms Resort, July 26, 2013, 7:30 a.m.  
Directors Lewis and Bellah requested Staff to make reservations for their attendance.

## **Tab 3 LEGISLATIVE INFORMATION**

### **3.1**

#### **Updates on Legislative Issues**

Nothing to report.

#### **Tab 4 REVIEW OF CORRESPONDENCE**

Included in the Board packet was a "Thank You" letter from the Rowland Unified School District *For Us Foundation* for the District's donation to their Silent Auction which raised needed monies for education grants. Legal counsel requested that the Minutes reflect that the donation consisted of a signed bottle of wine donated by Dr. Bill Mathis, The Mathis Group, on behalf of the District, and a Conservation Basket containing miscellaneous water conservation items and literature on water conservation from the District.

#### **Tab 5 COMMITTEE REPORTS**

##### **5.1**

##### **Three Valleys Municipal Water District**

Director Lima reported on his attendance at the June 19, 2013 Board meeting and advised that their Financial Report was presented which included a 2.03% Cost of Living increase for employees based on the Consumer Price Index (CPI). Mr. Kirk Howie advised that Three Valleys will hold a "Water 101" workshop on July 17, 2013, and conduct a tour of the Three Valleys Treatment Plant. Three Valleys will be dark for two months during the summer and will resume with a workshop on September 4, 2013 and the regular Board meeting on September 18, 2013.

##### **5.2**

##### **Puente Basin Water Agency**

Director Lima reported on the current activities and projects of the Puente Basin Water Agency.

General Manager, Ken Deck, advised the Board that the District had applied for and was awarded funds to conduct a Feasibility Study on a regional project in 2009 by the Water Quality Authority (WQA). The WQA Board has approved reallocating those funds to a new feasibility study in connection with the Pomona Valley Operable Unit (PVOU) project being conducted through the Puente Basin Water Agency. Mr. Deck explained that Rowland was the agency that originally applied for the funds and that the WQA has agreed to pay for 65% of the Study, but in order for WQA to pay 65%, the Feasibility Study will have to be contracted through Rowland, not the Puente Basin Water Agency. Additionally, Northrup-Grummond has agreed to pay 20%, and Rowland and Walnut will pay the final 15%.

General Manager, Ken Deck, also referred to the letter included in the Board packet from the Department of Water Resources indicating that they had recorded and filed the District's water rights lease agreement for 306 acre feet in the Central Basin, for the period covering July 1, 2013, through June 30, 2018.

##### **5.3**

##### **Joint Powers Insurance Authority**

Nothing to report.

##### **5.4**

##### **Association of California Water Agencies**

Director Lewis provide an update and comments on the postponement of the vote on the Water Bond.



## 5.5

### **Project Ad-Hoc Committee**

President Lu-Yang reported that the meeting held on June 27, 2013 primarily discussed current projects and succession planning.

## 5.6

### **Regional Chamber of Commerce**

President Lu-Yang reported that at the recent Installation Dinner, the new President of the Chamber, Michael Gregoryk, had been installed. The Chamber Retreat is scheduled for July 12-13, 2013, and the Chamber Mixer is set for July 18, 2013 at the Speed Zone; the Green Conference has been scheduled for September 5, 2013.

Director Lewis reported that the Chamber Government Affairs Council meeting was cancelled for this month.

## 5.7

### **PWR Joint Water Line Commission**

Director Lima reported that the PWR Budget had been approved at the June 20, 2013 meeting.

## 5.8

### **Sheriff's Community Advisory Council**

Nothing to report.

## 5.9

### **Rowland Heights Community Coordinating Council**

Director Rios reported on her attendance at the meeting and advised that it was very well attended. The issue of the homeless on Nogales Street was discussed and the fact that nothing can be done to alleviate the problem unless a crime is committed. Director Bellah reported that Rowland Unified School District Superintendent, Ruben Frutos, reported on summer school and how well the District is doing.

## **Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

## 6.1

### **Public Relations**

Mrs. Perea reported that the residential Landscape Class held on Saturday, June 22, 2013, was well attended with approximately 20 residents. Included in the Board packet was a letter from a resident thanking the District for providing the class. She felt it was very informative. School is out and we are preparing for the next school year projects. The Teachers' Workshop will be held in October and the flyers will be delivered during the first week of school. In connection with the Buckboard Days Parade on October 19, 2013, the District has delivered the sponsorship check and all applications to the Parade Committee and Teresa Ryan has attended the planning meetings. The Consumer Confidence Report for 2012 has been posted to the District's new website which is now live and operational. The informational postcards were delivered to District customers prior to the July 1, 2013 due date. Copies of the post cards and the CCR were provided to the Directors. The Communications Update provided by CV Strategies was included in the packet for Board review.

**6.2**

**Personnel Report**

Mr. Carrera reported that the retirement luncheon held for recent retiree, Profirio Pena, was very successful and was attended by several previously retired employees.

**6.3**

**Engineer's Report**

Mr. Carrera reported on the various projects the District is involved in and noted that since there are several agencies partnering in many of these projects, this necessitates that agreements be drawn by each agency and/or municipality which increases the complexity and time involved to initiate the projects.

**Tab 7 ATTORNEY'S REPORT (Ms. Morningstar)**

Nothing to report.

**Directors' and General Manager's Comments**

Director Bellah requested clarification on a Director's role in endorsing a candidate for office. Legal counsel, Janet Morningstar, advised that a Director may endorse a candidate personally and identify himself or herself as a Director of Rowland Water District, however, he may not endorse a candidate on behalf of the District. Neither the District nor any individual Director may expend public funds in support of any candidate or ballot measure.

**Future Agenda Items**

- Quarterly President's Dinner

**Late Business**

None.

Special Board Meeting:	July 19, 2013, 8:00 a.m.
Special Board Meeting:	July 23, 2013, 5:00 p.m.
Regular Board Meeting:	August 13, 2013, 6:00 p.m.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:05 p.m.

\_\_\_\_\_  
 SZU PEI LU-YANG  
 Board President

Attest: \_\_\_\_\_  
 KEN DECK  
 Board Secretary

**Tab**

**1.2**





Minutes of the Special Meeting of  
the Board of Directors and Tour of Data Center

July 19, 2013

ROWLAND WATER DISTRICT BOARD ROOM  
3021 South Fullerton Road  
Rowland Heights, CA 91748

8:00 A.M.

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Anthony J. Lima  
Vice President Szu Pei Lu-Yang  
Director Robert W. Lewis  
Director John Bellah  
Director Teresa P. Rios

**ABSENT:**

None.

**OTHERS PRESENT:**

Michael Samuel, Nobel Systems  
Audrey Samuel, Nobel Systems  
Ahmed Khattab, Nobel Systems  
Mike Parra, Highroad Information Technology  
Jeremy Crooks, Highroad Information Technology

**ROWLAND WATER DISTRICT STAFF:**

Ken Deck, General Manager  
Ted Carrera, Assistant General Manager  
Rose Perea, Director of Administrative Services

## **PUBLIC COMMENT**

### **COMMENTS:**

None.

## **INFORMATION ITEMS**

### **1.1**

#### **Information Technologies Presentation(s) By:**

- **Nobel Systems, Michael Samuel**  
Michael Samuel and Ahmed Khattab presented the various integrations and applications they have created for the Rowland Water District and provided hands-on demonstrations on how these applications are utilized on a daily basis by field personnel and office staff.
- **Highroad Information Technology**  
Mike Parra provided the Board with insight as to the applications they have integrated with the various service providers in order to access information and offer communication between the applications. He also provided information on the security measures they have implemented in order to secure the integrity of the District's information with respect to redundancy, back-up measures and disaster recovery.
- **Lunch Break**

*Upon motion by Director Lima, seconded by Director Rios, the meeting was adjourned at 11:15a.m. to enable the Board of Directors and staff to travel to the Data Center to view the facility and receive additional presentations relating to the services provided to the District at that facility. The meeting was reconvened at 12:30 p.m. at the Data Center, when all of the Directors and staff arrived.*

### **1.2**

#### **Tour of the Secure Site Data Center Facilities located at: 16842 Von Karman Avenue, Suite 400, Irvine, CA 92606**

The Board received a briefing on the operations and functions of the facilities and had an opportunity to ask questions related to the facility and its role in the District's informational technologies.

#### **Directors' and General Manager's Comments**

None.

**Future Agenda Items**

*Next Special Meeting of the Board of Directors*  
*Next Regular Meeting of the Board of Directors*

*July 23, 2013*  
*August 13, 2013*

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 1:45 p.m.

\_\_\_\_\_  
SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
KEN DECK  
Board Secretary

# Tab

# 1.3



Minutes of the Special Meeting of  
the Board of Directors of the Rowland Water District

July 23, 2013 - 5:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Anthony J. Lima  
Vice President Szu Pei Lu-Yang  
Director Robert W. Lewis  
Director John Bellah  
Director Teresa P. Rios

**ABSENT:**

None.

**OTHERS PRESENT**

Dr. William Mathis, The Mathis Group

**ROWLAND WATER DISTRICT STAFF:**

Ken Deck, General Manager  
Ted Carrera, Assistant General Manager  
Rose Perea, Director of Administrative Services

**PUBLIC COMMENT**

**COMMENTS:**

None.



**Tab 1 ACTION ITEMS**

**1.1 CLOSED SESSION**

President Lu-Yang adjourned the meeting to closed session at 5:05 p.m. and announced that the purpose of the closed session, and the provision of the Brown Act authorizing the closed session were listed in the agenda.

- a. **Public Employee Performance Evaluation Pursuant to Government Code Section 54957.** Annual Performance Review for General Manager.

The closed session was adjourned and the Board resumed the meeting in open session at 6:10 p.m. President Lu-Yang reported in open session that no reportable action was taken.

**Directors' and General Manager's Comments**

None.

**Future Agenda Items**

None.

*Next Regular Meeting of the Board of Directors: August 13, 2013*

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:16 p.m.

\_\_\_\_\_  
SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
KEN DECK  
Board Secretary

# Tab

# 1.4

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>16686</b>						
07/13	07/03/2013	16686	750	A & B ELECTRIC	HARBOR BOOSTER PUMP STATION	396.00
07/13	07/03/2013	16686	750	A & B ELECTRIC	REPAIR LIGHTS-DISTRICT OFFICE	605.88
Total 16686:						1,001.88
<b>16687</b>						
07/13	07/03/2013	16687	117	ACE PELIZON PLUMBING INC	CLEAR 4 VENT LINE FROM VENT TO STREET	350.00
Total 16687:						350.00
<b>16688</b>						
07/13	07/03/2013	16688	4600	AIRGAS USA LLC	OXY/ACETYLENE FOR TANK	318.51
Total 16688:						318.51
<b>16689</b>						
07/13	07/03/2013	16689	82475	ALLEN DAVIDSON	REIMBURSEMENT-T2 RENEWAL	60.00
07/13	07/03/2013	16689	82475	ALLEN DAVIDSON	REIMBURSEMENT-D3 RENEWAL	90.00
Total 16689:						150.00
<b>16690</b>						
07/13	07/03/2013	16690	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	3,839.81
07/13	07/03/2013	16690	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	131.49
Total 16690:						3,971.30
<b>16691</b>						
07/13	07/03/2013	16691	62432	BDC SPECIAL WASTE SERVICES	30 GALLON / USED OIL	176.00
07/13	07/03/2013	16691	62432	BDC SPECIAL WASTE SERVICES	30 GALLON / OILY WATER	88.00
07/13	07/03/2013	16691	62432	BDC SPECIAL WASTE SERVICES	5 GALLON / OILY RAGS	60.00
07/13	07/03/2013	16691	62432	BDC SPECIAL WASTE SERVICES	NON - FRIABLE ASBESTOS / UP TO 20 BAGS	451.00
07/13	07/03/2013	16691	62432	BDC SPECIAL WASTE SERVICES	TRANSPORTATION	380.00
07/13	07/03/2013	16691	62432	BDC SPECIAL WASTE SERVICES	FUEL SURCHARGE	50.00
07/13	07/03/2013	16691	62432	BDC SPECIAL WASTE SERVICES	MANIFESTS	3.00
07/13	07/03/2013	16691	62432	BDC SPECIAL WASTE SERVICES	DRUM LABELS	6.00
Total 16691:						1,214.00
<b>16692</b>						
07/13	07/03/2013	16692	62539	BRKICH CONSTRUCTION	Pipe Installation	40,326.00
07/13	07/03/2013	16692	62539	BRKICH CONSTRUCTION	LESS RETENTION	4,032.60
07/13	07/03/2013	16692	62539	BRKICH CONSTRUCTION	Pipe and Appurtenances	119,053.64
07/13	07/03/2013	16692	62539	BRKICH CONSTRUCTION	LESS RETENTION	11,905.36
Total 16692:						143,441.68
<b>16693</b>						
07/13	07/03/2013	16693	62458	BUCKBOARD DAYS PARADE COMMIT	SPONSORSHIP-BUCKBOARD DAY PARADE	500.00
Total 16693:						500.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
16694						
07/13	07/03/2013	16694	371	CIVILTEC ENGINEERING INC	ENGINEERING-INTERCONNECTION LHCWD	914.10
Total 16694:						914.10
16695						
07/13	07/03/2013	16695	1900	CLINICAL LAB OF S B	WATER SAMPLES	1,135.00
Total 16695:						1,135.00
16696						
07/13	07/03/2013	16696	2057	COUNTY OF LA-PUBLIC WORKS	PERMIT CONSTRUCTION INSPECTION	277.92
Total 16696:						277.92
16697						
07/13	07/03/2013	16697	62439	CVSTRATEGIES	COMMUNICATION SERVICES	7,315.24
Total 16697:						7,315.24
16698						
07/13	07/03/2013	16698	29	DANIEL WARREN	REIMBURSABLE EXPENSE-WORK BOOTS	98.09
Total 16698:						98.09
16699						
07/13	07/03/2013	16699	32	DAVID A MILLER	REIMBURSEMENT-WORK BOOTS	143.25
Total 16699:						143.25
16700						
07/13	07/03/2013	16700	33	DUSTIN T MOISIO	REIMBURSABLE EXPENSE-WORK BOOTS	33.69
Total 16700:						33.69
16701						
07/13	07/03/2013	16701	62351	ELITE EQUIPMENT INC.	REPAIR OF AIR COMPRESSOR	1,253.74
Total 16701:						1,253.74
16702						
07/13	07/03/2013	16702	2600	HACH COMPANY	CREDIT MEMO	207.10
07/13	07/03/2013	16702	2600	HACH COMPANY	ACCUVAC SNAPPER #2405200	16.39
07/13	07/03/2013	16702	2600	HACH COMPANY	PH BUFFER 4#2770020	30.79
07/13	07/03/2013	16702	2600	HACH COMPANY	PH BUFFER 4#2770120	92.37
07/13	07/03/2013	16702	2600	HACH COMPANY	PH BUFFER 10#2770220	30.79
07/13	07/03/2013	16702	2600	HACH COMPANY	PH PROBE #5193500	190.00
07/13	07/03/2013	16702	2600	HACH COMPANY	TAX	32.34
07/13	07/03/2013	16702	2600	HACH COMPANY	FREIGHT	27.95
07/13	07/03/2013	16702	2600	HACH COMPANY	5050T PH ELECTRODE	220.87
Total 16702:						433.40
16703						
07/13	07/03/2013	16703	379	HIGHROAD INFORMATION TECHNOL	MANAGE SERVICE	4,416.67
07/13	07/03/2013	16703	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
07/13	07/03/2013	16703	379	HIGHROAD INFORMATION TECHNOL	RACK MANAGEMENT	2,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
07/13	07/03/2013	16703	379	HIGHROAD INFORMATION TECHNOL	6 OUTLET POWER STRIPS	329.18
Total 16703:						9,302.85
<b>16704</b>						
07/13	07/03/2013	16704	244	INFOSEND INC	BILLING SERVICE	1,578.55
Total 16704:						1,578.55
<b>16705</b>						
07/13	07/03/2013	16705	62517	INVENSYS SYSTEMS, INC.	Pressure Transmitter	1,912.12
07/13	07/03/2013	16705	62517	INVENSYS SYSTEMS, INC.	Tax	172.09
07/13	07/03/2013	16705	62517	INVENSYS SYSTEMS, INC.	Freight & Handling	14.67
Total 16705:						2,098.88
<b>16706</b>						
07/13	07/03/2013	16706	62491	ITZEN ARCHITECTS INC	AUDIO VISUAL CONTRACT	21,810.00
07/13	07/03/2013	16706	62491	ITZEN ARCHITECTS INC	CUSTOMER SERVICE DD/CDS	29,494.66
Total 16706:						51,304.66
<b>16707</b>						
07/13	07/03/2013	16707	62020	LA COUNTY DEPT OF PUBLIC WORKS	Permit Fee & Inspection Deposit	1,264.00
Total 16707:						1,264.00
<b>16708</b>						
07/13	07/03/2013	16708	3300	LAGERLOF SENECAI ET AL	GENERAL MATTERS	653.77
Total 16708:						653.77
<b>16709</b>						
07/13	07/03/2013	16709	28	MARCOS ASPEITIA IV	MILEAGE REIMBURSEMENT	16.39
07/13	07/03/2013	16709	28	MARCOS ASPEITIA IV	REIMBURSEABLE EXPENSES-BACKFLOW TEST	180.00
Total 16709:						196.39
<b>16710</b>						
07/13	07/03/2013	16710	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	208.56
Total 16710:						208.56
<b>16711</b>						
07/13	07/03/2013	16711	62448	PARS	GASBY 45 MANAGEMENT FEE	300.00
Total 16711:						300.00
<b>16712</b>						
07/13	07/03/2013	16712	4500	PETTY CASH	MISC EXPENSE	176.51
Total 16712:						176.51
<b>16713</b>						
07/13	07/03/2013	16713	46201	PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER-LEASING CHARGE	263.28



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 16713:						283.28
<b>16714</b>						
07/13	07/03/2013	16714	62447	REEB GOVERNMENT RELATIONS LLC	LOBBYIST	1,500.00
Total 16714:						1,500.00
<b>16715</b>						
07/13	07/03/2013	16715	62046	REGIONAL CHAMBER OF COMMERC	ANNUAL MEMBERSHIP	350.00
Total 16715:						350.00
<b>16716</b>						
07/13	07/03/2013	16716	62062	ROBERT LEAMY	REIMBURSEMENT-WORK BOOTS	392.37
Total 16716:						392.37
<b>16717</b>						
07/13	07/03/2013	16717	62460	RYAN WHITE	REIMBURSEABLE EXPENSE-WORK BOOTS	163.49
Total 16717:						163.49
<b>16718</b>						
07/13	07/03/2013	16718	62549	SAN GABRIEL VALLEY EAC	REGISTRATION	180.00
Total 16718:						180.00
<b>16719</b>						
07/13	07/03/2013	16719	215	SOUTH COAST AQMD	ANNUAL OPERATING FEES	634.14
07/13	07/03/2013	16719	215	SOUTH COAST AQMD	EMISSIONS FEES	117.87
07/13	07/03/2013	16719	215	SOUTH COAST AQMD	ANNUAL OPERATING FEE-2501 ARTIGAS	317.07
07/13	07/03/2013	16719	215	SOUTH COAST AQMD	EMISSIONS FEES-2501 ARTIGAS	117.87
Total 16719:						1,186.95
<b>16720</b>						
07/13	07/03/2013	16720	3550	SOUTHERN COUNTIES FUELS	DIESEL CLEAR	1,778.83
Total 16720:						1,778.83
<b>16721</b>						
07/13	07/03/2013	16721	191	TRAINED FOR LIFE	FIRST AID CLASS/CPR	1,152.00
07/13	07/03/2013	16721	191	TRAINED FOR LIFE	AED	800.00
07/13	07/03/2013	16721	191	TRAINED FOR LIFE	BARRIER PACKS	240.00
Total 16721:						1,992.00
<b>16722</b>						
07/13	07/03/2013	16722	323	UPS	POSTAGE	70.16
Total 16722:						70.16
<b>16723</b>						
07/13	07/03/2013	16723	62084	WESTIN ENGINEERING INC	ENGINEERING-IT STRATEGIC PLAN	9,730.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 16723:						9,730.00
<b>16724</b>						
07/13	07/09/2013	16724	3375	ANTHONY LIMA	MILEAGE REIMBURSEMENT	51.53
Total 16724:						51.53
<b>16725</b>						
07/13	07/09/2013	16725	3360	ROBERT LEWIS	MILEAGE REIMBURSEMENT	35.03
Total 16725:						35.03
<b>16726</b>						
07/13	07/09/2013	16726	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	22.49
Total 16726:						22.49
<b>16729</b>						
07/13	07/11/2013	16729	775	A & M MAILING SERVICES, INC.	MAILING SERVICE-WATER QUALITY REPORT	1,024.85
Total 16729:						1,024.85
<b>16730</b>						
07/13	07/11/2013	16730	1050	ACWA JOINT POWERS INSURANCE A	WORKERS' COMP QUARTERLY PREMIUM	17,528.00
Total 16730:						17,528.00
<b>16731</b>						
07/13	07/11/2013	16731	1000	ACWA/JPIA	EMPLOYEE HEALTH BENEFITS	39,418.78
07/13	07/11/2013	16731	1000	ACWA/JPIA	EMPLOYEE VISION BENEFITS	621.86
07/13	07/11/2013	16731	1000	ACWA/JPIA	EMPLOYEE ASSISTANCE PROGRAM	81.42
07/13	07/11/2013	16731	1000	ACWA/JPIA	RETIRES HEALTH BENEFITS	8,569.45
Total 16731:						48,691.51
<b>16732</b>						
07/13	07/11/2013	16732	62440	BNY MELLON N.A.	INVESTMENT MGMT FEE	3,191.39
Total 16732:						3,191.39
<b>16733</b>						
07/13	07/11/2013	16733	402	BOOMERANG BLUEPRINT	COPIES OF DRAWINGS	64.53
Total 16733:						64.53
<b>16734</b>						
07/13	07/11/2013	16734	6968	CINTAS CORPORATION LOC 693	UNIFORM RENTAL	2,070.01
Total 16734:						2,070.01
<b>16735</b>						
07/13	07/11/2013	16735	62534	CINTAS DOCUMENT MANAGEMENT	SHREDDING SERVICE	40.00
Total 16735:						40.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>16736</b>						
07/13	07/11/2013	16736	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	1,695.00
Total 16736:						1,695.00
<b>16737</b>						
07/13	07/11/2013	16737	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	211.03
07/13	07/11/2013	16737	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	285.05
07/13	07/11/2013	16737	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	395.81
07/13	07/11/2013	16737	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	29.05
Total 16737:						920.94
<b>16738</b>						
07/13	07/11/2013	16738	244	INFOSEND INC	BILLING SERVICE	1,580.70
07/13	07/11/2013	16738	244	INFOSEND INC	BILLING SERVICE	22.90
Total 16738:						1,603.60
<b>16739</b>						
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	J&R #3.5 POLYMER COVER ONLY	907.50
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	20 OZ AERVOE PAINT 203 BLUE	102.00
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	BECKSON 138PF-6-MATE PUMP	420.00
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	1" X 3/4" NL BRASS BUSHING	84.00
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	1 1/2" X 1" NL BRASS BUSHING	192.00
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	2" X 1" NL BRASS BUSHING	236.40
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	J&R #3.5 POLYMER COVER ONLY	216.70
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	1" NL BRASS CPLG	132.00
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	TAX	206.16
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	Various Fittings	6,615.36
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	2" X 1 1/2" NL BRASS BUSHING	19.70
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	TAX	1.77
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	MATERIALS FOR MAINS	451.26
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	1" ARI COMBINATION AV / AR VALVE	4,752.00
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	1" ARI COMBINATION AV / AR VALVE	136.00
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	3/4" X 2 1/2" SS BOLT	580.00
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	3/4" 316SS NUT	376.00
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	TAX	525.96
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	6" BO HYDRANT EXTENSION 8 HOLE	136.00
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	CLOW 850 FIRE HYDRANT 8H	2,130.00
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	CLOW 865 HYD 8H 4" PX2 2.6P CI CAP	1,660.00
07/13	07/11/2013	16739	3050	INLAND WATER WORKS SUPPLY CO	TAX	353.34
Total 16739:						22,234.16
<b>16740</b>						
07/13	07/11/2013	16740	397	JANET MORNINGSTAR	LEGAL FEES	9,887.50
Total 16740:						9,887.50
<b>16741</b>						
07/13	07/11/2013	16741	62327	MATHIS CONSULTING GROUP	CONSULTING SERVICES	4,310.00
Total 16741:						4,310.00
<b>16742</b>						
07/13	07/11/2013	16742	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR WATERMASTER SERVICES	382.08

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07/13	07/11/2013	16742	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR ATTORNEY FEE	1,967.03
07/13	07/11/2013	16742	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR SUPPLIES	79.95
07/13	07/11/2013	16742	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES	692.50
Total 16742:						3,121.56
<b>16743</b>						
07/13	07/11/2013	16743	5100	PUENTE READY MIX INC	WASH CONCRETE SAND	749.02
Total 16743:						749.02
<b>16744</b>						
07/13	07/11/2013	16744	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	775.53
Total 16744:						775.53
<b>16745</b>						
07/13	07/11/2013	16745	62481	STAPLES ADVANTAGE	CREDIT FROM INVOICE 3190164679	98.09-
07/13	07/11/2013	16745	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	449.11
Total 16745:						351.02
<b>16746</b>						
07/13	07/11/2013	16746	6300	STATE OF CALIFORNIA-EDD	UNEMPLOYMENT INSURANCE	430.10
Total 16746:						430.10
<b>16747</b>						
07/13	07/11/2013	16747	7950	WESTERN WATER WORKS SUPPLY	6" Cla-Val	5,950.00
07/13	07/11/2013	16747	7950	WESTERN WATER WORKS SUPPLY	Labor	500.00
07/13	07/11/2013	16747	7950	WESTERN WATER WORKS SUPPLY	Tax	535.50
Total 16747:						6,985.50
<b>16748</b>						
07/13	07/15/2013	16748	4750	PWR JT WATER LINE COMMISSION	535.7 AC FT-MAY 2013 WATER	454,809.30
07/13	07/15/2013	16748	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	5,764.25
07/13	07/15/2013	16748	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	2,455.93
07/13	07/15/2013	16748	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	5,860.90
Total 16748:						468,890.38
<b>16749</b>						
07/13	07/19/2013	16749	62547	AED PROFESSIONALS	PHILIPS AED MODEL M5066A	1,079.10
07/13	07/19/2013	16749	62547	AED PROFESSIONALS	PHILIPS AED MODEL M5066A	29.70
07/13	07/19/2013	16749	62547	AED PROFESSIONALS	PHILIPS AED MODEL M5066A	431.10
07/13	07/19/2013	16749	62547	AED PROFESSIONALS	PHILIPS AED MODEL M5066A	58.50
07/13	07/19/2013	16749	62547	AED PROFESSIONALS	PHILIPS AED MODEL M5066A	147.60
07/13	07/19/2013	16749	62547	AED PROFESSIONALS	PHILIPS AED MODEL M5066A	73.80
07/13	07/19/2013	16749	62547	AED PROFESSIONALS	PHILIPS AED MODEL M5066A	29.70
07/13	07/19/2013	16749	62547	AED PROFESSIONALS	PHILIPS AED MODEL M5066A	40.50
07/13	07/19/2013	16749	62547	AED PROFESSIONALS	PHILIPS AED MODEL M5066A	13.95
07/13	07/19/2013	16749	62547	AED PROFESSIONALS	PHILIPS AED MODEL M5066A	227.70
Total 16749:						2,131.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount	
16750	07/13	07/19/2013	16750	4600	AIRGAS USA LLC	OXY/ACETYLENE FOR TANK	60.07
Total 16750:						60.07	
16751	07/13	07/19/2013	16751	1825	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	1,588.94
Total 16751:						1,588.94	
16752	07/13	07/19/2013	16752	1165	ANTIMITE TERMITE & PEST	MONTHLY PEST CONTROL SERVICE	105.00
Total 16752:						105.00	
16753	07/13	07/19/2013	16753	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	592.10
Total 16753:						592.10	
16754	07/13	07/19/2013	16754	1400	BADGER METER INC	3" COMPOUND METER WITH ORION REGISTRATIO	1,988.32
Total 16754:						1,988.32	
16755	07/13	07/19/2013	16755	62459	BUCKBOARD DAYS PARADE COMMIT	2013 RH BUCKBOARD DAYS SPONSORSHIP-UPGR	75.00
Total 16755:						75.00	
16756	07/13	07/19/2013	16756	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,166.00
Total 16756:						1,166.00	
16757	07/13	07/19/2013	16757	62534	CINTAS DOCUMENT MANAGEMENT	SHREDDING SERVICE	40.00
Total 16757:						40.00	
16758	07/13	07/19/2013	16758	62552	CINTAS FAS LOCKBOX 636525	FIRST AID SUPPLIES	228.98
Total 16758:						228.98	
16759	07/13	07/19/2013	16759	62553	CSTA	MEMBERSHIP	39.00
Total 16759:						39.00	
16760	07/13	07/19/2013	16760	1270	DATA QUICK INFORMATION SYSINC	PROPERTY DATA INFO	110.00
Total 16760:						110.00	
16761	07/13	07/19/2013	16761	62351	ELITE EQUIPMENT INC.	EQUIPMENT SUPPLIES	325.26



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
07/13	07/19/2013	16761	82351	ELITE EQUIPMENT INC.	DIXON FEMALE COUPLER HOSE BARB	63.22
Total 16761:						388.48
<b>16762</b>						
07/13	07/19/2013	16762	330	FUEL PRO INC	REPLACE 8" HOSE AT SITE	564.14
Total 16762:						564.14
<b>16763</b>						
07/13	07/19/2013	16763	5600	G M SAGER CONSTRUCTION	ASHBOURNE BOOSTER STATION (FILL/SLURRY)	4,712.00
07/13	07/19/2013	16763	5600	G M SAGER CONSTRUCTION	HARBOR BOOSTER STATION (FILL/SLURRY)	9,151.00
07/13	07/19/2013	16763	5600	G M SAGER CONSTRUCTION	GALLEANO STORAGE (FILL/SLURRY)	78,771.00
07/13	07/19/2013	16763	5600	G M SAGER CONSTRUCTION	RES. 3 & 13 (FILL/SLURRY)	11,886.00
07/13	07/19/2013	16763	5600	G M SAGER CONSTRUCTION	RES. 8 (FILL/SLURRY)	9,200.00
Total 16763:						113,720.00
<b>16764</b>						
07/13	07/19/2013	16764	24701	GRAINGER	POINT OF USE WATER COOLER #6DWP2	598.36
Total 16764:						598.36
<b>16765</b>						
07/13	07/19/2013	16765	3000	INDUSTRY MFG COUNCIL	RESERVATION-(2)	40.00
Total 16765:						40.00
<b>16766</b>						
07/13	07/19/2013	16766	2052	LOS ANGELES COUNTY CLERK	NOTICE OF EXEMPTION POSTING FEE	75.00
Total 16766:						75.00
<b>16767</b>						
07/13	07/19/2013	16767	82125	PREMIER ACCESS	EMPLOYEES' DENTAL BENEFITS	3,448.69
07/13	07/19/2013	16767	82125	PREMIER ACCESS	RETIREEES' DENTAL BENEFITS	496.53
Total 16767:						3,945.22
<b>16768</b>						
07/13	07/19/2013	16768	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROFESSIONAL FEES	3,412.33
Total 16768:						3,412.33
<b>16769</b>						
07/13	07/19/2013	16769	5740	QUINN POWER SYSTEM	MATERIAL FOR PUMPS	1,658.06
Total 16769:						1,658.06
<b>16770</b>						
07/13	07/19/2013	16770	5625	SAN GABRIEL VALLEY WATER ASSN	RESERVATION (3)	75.00
Total 16770:						75.00
<b>16771</b>						
07/13	07/19/2013	16771	62249	SECURE SITE SOLUTIONS INC	SYSTEM MAINTENANCE	1,989.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 16771:						1,989.00
<b>16772</b>						
07/13	07/19/2013	16772	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	57.69
Total 16772:						57.69
<b>16773</b>						
07/13	07/19/2013	16773	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	18,129.46
07/13	07/19/2013	16773	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	2,014.38
Total 16773:						20,143.84
<b>16774</b>						
07/13	07/19/2013	16774	5900	THE GAS COMPANY	GAS UTILITY BILL	23.65
Total 16774:						23.65
<b>16775</b>						
07/13	07/19/2013	16775	62521	TRIPEPI SMITH & ASSOCIATES	PROGRESS PAYMENT ON WEBSITE	4,340.00
Total 16775:						4,340.00
<b>16776</b>						
07/13	07/19/2013	16776	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	165.00
Total 16776:						165.00
<b>16777</b>						
07/13	07/19/2013	16777	323	UPS	POSTAGE	15.99
Total 16777:						15.99
<b>16778</b>						
07/13	07/19/2013	16778	62353	VERIZON BUSINESS	PHONE SYSTEM-VOIP/VOICE LINE	887.87
Total 16778:						887.87
<b>16779</b>						
07/13	07/19/2013	16779	7700	WALNUT VALLEY WATER DISTRICT	RECLAIMED WATER	1,352.54
Total 16779:						1,352.54
<b>16780</b>						
07/13	07/19/2013	16780	205	WARREN GRAPHICS	CCR POSTCARD	1,593.00
07/13	07/19/2013	16780	205	WARREN GRAPHICS	CCR	2,000.70
Total 16780:						3,593.70
<b>16781</b>						
07/13	07/19/2013	16781	321	WIENHOFF DRUG TESTING INC	RANDOM DRUG TESTING	65.00
Total 16781:						65.00
<b>16782</b>						
07/13	07/19/2013	16782	62548	CORPORATE BUSINESS INTERIORS	Board Table Deposit	5,407.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 16782:						5,407.00
<b>16802</b>						
07/13	07/25/2013	16802	400	AT&T MOBILITY	MOBILE PHONES, DATA CONNECT, & NOTEBOOK	1,464.80
Total 16802:						1,464.80
<b>16803</b>						
07/13	07/25/2013	16803	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	892.55
07/13	07/25/2013	16803	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	36.00
07/13	07/25/2013	16803	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	65.40
07/13	07/25/2013	16803	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	48.59
Total 16803:						1,042.54
<b>16804</b>						
07/13	07/25/2013	16804	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Total 16804:						430.00
<b>16805</b>						
07/13	07/25/2013	16805	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	24,780.27
Total 16805:						24,780.27
<b>16806</b>						
07/13	07/25/2013	16806	1900	CLINICAL LAB OF S B	WATER SAMPLES	2,208.75
Total 16806:						2,208.75
<b>16807</b>						
07/13	07/25/2013	16807	62540	CONSOLIDATED CONTRACTING SER	Application for Payment #2	97,842.77
Total 16807:						97,842.77
<b>16808</b>						
07/13	07/25/2013	16808	62047	COUNTY OF LOS ANGELES	LAFCO OPERATING EXPENSES	4,764.04
Total 16808:						4,764.04
<b>16809</b>						
07/13	07/25/2013	16809	330	FUEL PRO INC	D/O INSPECTION	170.00
Total 16809:						170.00
<b>16810</b>						
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	1,100 Gal. Tank	4,556.71
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	Seismic Restraint	1,013.88
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	Leak Detection	1,065.00
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	Ultrasonic Level	4,252.90
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	Wrap Protective	75.00
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	275 Gal. Tank	1,800.70
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	Seismic Restraint	678.05
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	Wrap Protective	50.00
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	4" Fitting BKHD	373.50
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	Tax	1,524.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	Freight & Handling	1,500.00
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	2" Fitting DBL FLG	1,425.00
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	Fitting UFO Transition	1,075.50
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	4" Fitting BKHD	373.50
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	2" Gasket VIT	81.00
07/13	07/25/2013	16810	62526	HARRINGTON INDUSTRIAL PLASTICS	2" Fitting BKHD	319.50
Total 16810:						19,964.91
<b>16811</b>						
07/13	07/25/2013	16811	348	HDR ENGINEERING INC	ENGINEERING-CUSTOMER DEVELOPMENT	6,669.26
Total 16811:						6,669.26
<b>16812</b>						
07/13	07/25/2013	16812	62435	INDUSTRY PUBLIC UTILITY COMMISS	PUMPING POWER-PUMPSTATION 2A	7,264.65
Total 16812:						7,264.65
<b>16813</b>						
07/13	07/25/2013	16813	244	INFOSEND INC	BILLING SERVICE	2,022.18
Total 16813:						2,022.18
<b>16814</b>						
07/13	07/25/2013	16814	62228	INLAND DESERT SECURITY &	ANSWERING SERVICE	288.35
Total 16814:						288.35
<b>16815</b>						
07/13	07/25/2013	16815	3050	INLAND WATER WORKS SUPPLY CO	Misc. 12" Materials	870.91
07/13	07/25/2013	16815	3050	INLAND WATER WORKS SUPPLY CO	Service material	3,764.86
07/13	07/25/2013	16815	3050	INLAND WATER WORKS SUPPLY CO	Service material	2,348.95
Total 16815:						6,984.72
<b>16816</b>						
07/13	07/25/2013	16816	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	600.00
Total 16816:						600.00
<b>16817</b>						
07/13	07/25/2013	16817	62476	NETWORKFLEET INC	MONTHLY SERVICE	399.20
Total 16817:						399.20
<b>16818</b>						
07/13	07/25/2013	16818	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	218.00
07/13	07/25/2013	16818	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	557.26
Total 16818:						775.26
<b>16819</b>						
07/13	07/26/2013	16819	339	S C W U A	RESERVATION (5)	125.00
Total 16819:						125.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>16820</b>						
07/13	07/25/2013	16820	323	UPS	POSTAGE	35.19
Total 16820:						35.19
<b>16821</b>						
07/13	07/25/2013	16821	2550	VERIZON CALIFORNIA	PHONE SERVICE	616.70
Total 16821:						616.70
<b>72313</b>						
07/13	07/23/2013	72313	6600	THREE VALLEYS MUN WATER DIST	492.4 AC FT-MAY 2013 WATER	418,047.60
07/13	07/23/2013	72313	6600	THREE VALLEYS MUN WATER DIST	TVMWD CONNECTED CAPACITY	3,044.54
07/13	07/23/2013	72313	6600	THREE VALLEYS MUN WATER DIST	TVMWD EQUIVALENT SMALL METER	3,811.55
07/13	07/23/2013	72313	6600	THREE VALLEYS MUN WATER DIST	TVMWD WATER USE CHARGE	1,769.32
07/13	07/23/2013	72313	6600	THREE VALLEYS MUN WATER DIST	MWD CAPACITY CHARGE	4,943.57
Total 72313:						431,616.58
Grand Totals:						1,622,524.59

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11141-0	113,720.00	.00	113,720.00
11505-0	370,844.46	15,937.96-	354,906.50
222100	16,243.15	1,636,767.74-	1,622,524.59-
51310-0	872,856.90	.00	872,856.90
51410-1	7,630.22	.00	7,630.22
51410-2	5,500.47	.00	5,500.47
51410-3	3,811.55	.00	3,811.55
51410-5	10,707.82	.00	10,707.82
51510-0	26,132.81	.00	26,132.81
51810-0	4,566.86	.00	4,566.86
52210-0	2,054.06	.00	2,054.06
52310-0	25,394.11	.00	25,394.11
54210-0	1,757.54	.00	1,757.54
54211-0	13,385.53	.00	13,385.53
54212-0	1,988.32	.00	1,988.32
54213-0	581.03	.00	581.03
56210-0	1,958.91	.00	1,958.91
56211-0	3,491.39	.00	3,491.39
56214-0	449.11	98.09-	351.02
56215-0	389.00	.00	389.00
56216-0	1,276.12	.00	1,276.12
56217-0	125.44	.00	125.44
56218-0	12,041.27	.00	12,041.27
56218-1	1,967.03	.00	1,967.03
56219-0	5,637.19	.00	5,637.19
56220-0	13,642.85	.00	13,642.85
56221-0	11,483.94	.00	11,483.94
56223-0	3,875.81	.00	3,875.81
56311-0	17,528.00	.00	17,528.00
56312-0	14,485.17	.00	14,485.17

GL Account	Debit	Credit	Proof
56320-0	4,730.00	.00	4,730.00
56411-0	39,418.78	.00	39,418.78
56413-0	3,448.89	.00	3,448.89
56414-0	430.10	.00	430.10
56415-0	621.88	.00	621.88
56417-0	10,854.92	.00	10,854.92
56419-0	81.42	.00	81.42
56510-0	5,950.99	.00	5,950.99
56710-0	4,152.45	.00	4,152.45
56812-0	4,149.98	.00	4,149.98
57312-0	1,379.90	.00	1,379.90
57314-0	1,489.09	.00	1,489.09
57315-0	3,343.75	.00	3,343.75
57316-0	6,669.26	.00	6,669.26
57320-0	150.00	.00	150.00
57321-0	2,833.64	207.10-	2,626.54
Grand Totals:	<u>1,655,010.89</u>	<u>1,655,010.89-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail



Report Criteria:  
Detail Report

Check Number	Date	Payee					
16783	07/23/2013	WINNIE TANG					
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>	
	1	220411-49	CREDIT REFUND-18761 GALL	15210-0	23.62	23.62	
16784	07/23/2013	DAVID PUPPI					
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>	
	1	805242-00	CREDIT REFUND-2849 VALLEY BLVD	15210-0	28.23	28.23	
16785	07/23/2013	YAQING XU					
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>	
	1	717192-25	CREDIT REFUND-3018 YORKHIRE WAY	15210-0	203.91	203.91	
16786	07/23/2013	WUQUAN SHAO					
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>	
	1	810484-31	CREDIT REFUND-2120 LANGSPUR DR	15210-0	53.45	53.45	
16787	07/23/2013	LILY LAM					
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>	
	1	173970-18	CREDIT REFUND-353 FAXINA AVE	15210-0	35.00	35.00	
16788	07/23/2013	CENTURY 21 REALTY MASTERS					
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>	
	1	595698-13	CREDIT REFUND-569 SHIPMAN AVE	15210-0	23.53	23.53	
16789	07/23/2013	CHRISTOPHER LUNA					
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>	
	1	624181-44	CREDIT REFUND-1707 HEATHER HILL RD	15210-0	155.00	155.00	
16790	07/23/2013	TINCHEUNG LAM					
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>	
	1	840834-89	CREDIT REFUND-514 SHIPMAN AVE	15210-0	89.88	89.88	

Check Number	Date	Payee						
16791	07/23/2013	BOXES R US INC						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	12-13D	PROJECT REFUND	24110-0	1,483.30	1,483.30
16792	07/23/2013	DISPENSING DYNAMICS INC						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	12-13B	PROJECT REFUND	24110-0	2,262.70	2,262.70
16793	07/23/2013	WL BUTLER CONSTRUCTION						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	98-00	DEPOSIT REFUND	22810-0	871.65	871.65
16794	07/23/2013	ANGEL M LINDO						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	228707-60	DEPOSIT REFUND	22810-0	204.80	204.80
16795	07/23/2013	NOEL MYUNG						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	811345-86	DEPOSIT REFUND	22810-0	209.28	209.28
16796	07/23/2013	RONALD MAX FERRELL SR						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	706921-54	DEPOSIT REFUND	22810-0	51.04	51.04
16797	07/23/2013	MICHAEL MORELAND						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	924-06	DEPOSIT REFUND	22810-0	183.74	183.74
16798	07/23/2013	AN AN CAI						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	277541-85	DEPOSIT REFUND	22810-0	414.66	414.66
16799	07/23/2013	THR CALIFORNIA LLC						

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Sequence	Source	Description	GL Account	Amount	Check Amount
1	55077-84	DEPOSIT REFUND	22810-0	90.31	90.31

16800 07/23/2013 TRACY NGO

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Sequence	Source	Description	GL Account	Amount	Check Amount
1	663268-84	DEPOSIT REFUND	22810-0	296.72	296.72

16801 07/23/2013 CHRISTOPHER LUNA

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Sequence	Source	Description	GL Account	Amount	Check Amount
1	624181-44	DEPOSIT REFUND	22810-0	275.96	275.96

Grand Totals:

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6,934.68Report Criteria:  
Detail Report

**Tab**

**1.5**



# Rowland Water District Memorandum

To: Kenneth Deck, General Manager

From: Sean S. Henry, Finance Officer

CC:

Date: August 1, 2013

**Subject: Investment Update – July 2013**

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**Economic Review:** The next meeting of the Federal Reserve is scheduled for September 17th. The last meeting was held on July 30th. The Fed Funds rate remains at a target range of 0 to ¼ percent. At the meeting, the Federal Reserve stated that “economic activity has been expanding at a moderate pace. Labor market conditions have shown further improvement in recent months, on balance, but the unemployment rate remains elevated. Household spending and business fixed investment advanced, and the housing sector has strengthening, but mortgage rates have risen somewhat and fiscal policy is restraining economic growth.” The latest reading of the Consumer Price Index (CPI) for Los Angeles, Riverside and Orange Counties was 1.5 for the month of June. The previous reading was 1.0 in May.

**LAIF Update:** LAIF ended the month of July with a yield of 0.27%. This represents a .03 basis point increase from the month of June. A comparison with last year shows LAIF .09 basis points lower than July 2013 when the yield stood at 0.36%.

**RWD Investments:** Rowland Water District’s bond portfolio carries an average yield of 1.61%, a .05 basis point decrease from the month of May. This represents a 1.34 basis point premium to LAIF. The District had one bond mature in the month of July. It was a \$250,000 U.S. Treasury Bill with a 5 year maturity and a yield of 3.38%. Staff is looking into ways to reinvest these funds. The District’s CD Placement Program has an effective yield of 0.44% with an average maturity of 669 days.

Rowland Water District  
3021 South Fullerton Road  
Rowland Heights, CA 91748  
Tel (562) 697-1726

ROWLAND WATER DISTRICT  
SUMMARY OF CASH AND INVESTMENTS  
FOR MONTH ENDED JULY 31, 2013



CASH	
Citizens Business Bank	1,004,948.43
Comerica Bank MMA	5,130.27
<b>TOTAL CASH</b>	<b>1,010,078.70</b>

COMERICA SECURITIES CD PLACEMENT	NA	1mth - 2 Years	NA	NA	NA	0.45%	669	2,170,000.00	12.95%
LOCAL AGENCY INVESTMENT FUND (LAIF)	NA	NA	NA	NA	NA	0.27%	NA	1,110,196.63	6.83%

**BNY MELLON INVESTMENTS  
(UNION BANK CUSTODIAN)**

	Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
Fedl Natl Mtg Assn	4 Year	250,000.00	101.968	101.016	12/11/13	2.41%	NA	252,540.00	1.51%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	99.758	101.058	01/07/14	2.50%	NA	252,645.00	1.51%
Fed Natl Mtg Assn	5 Year	250,000.00	100.531	101.380	02/05/14	2.42%	NA	253,450.00	1.51%
Fed Natl Mtg Assn	5 Year	250,000.00	99.748	101.618	03/13/14	2.49%	NA	245,045.00	1.46%
Fed Farm Credit Bank	5 Year	250,000.00	99.782	101.769	04/17/14	2.63%	NA	254,422.50	1.52%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	100.012	101.740	04/23/14	2.50%	NA	254,350.00	1.52%
Fed Natl Mtg Assn	5 Year	250,000.00	99.594	101.856	05/15/14	2.50%	NA	254,640.00	1.52%
Fed Natl Mtg Assn	5 Year	100,000.00	101.835	103.165	11/20/14	2.63%	NA	103,165.00	0.62%
Fed Home Loan Mtg Corp	5 Year	250,000.00	100.896	103.943	02/09/15	2.86%	NA	259,857.50	1.55%
US Treasury Note	5 Year	250,000.00	99.499	103.730	03/31/15	2.50%	NA	259,325.00	1.55%
US Treasury Note	5 Year	250,000.00	102.016	103.879	04/30/15	2.50%	NA	259,697.50	1.55%
Fedl Natl Mtg Assn	5 Year	250,000.00	102.061	103.919	07/28/15	2.36%	NA	259,797.50	1.55%
US Treasury Note	5 Year	250,000.00	100.266	104.656	03/31/16	2.25%	NA	261,640.00	1.56%
US Treasury Note	5 Year	250,000.00	101.219	102.594	07/31/16	1.50%	NA	256,485.00	1.53%
US Treasury Note	5 Year	250,000.00	101.231	100.896	10/31/16	1.00%	NA	252,245.00	1.51%
Fedl Natl Mtg Assn	5 Year	250,000.00	100.639	101.584	11/15/16	1.38%	NA	253,960.00	1.52%
US Treasury Note	5 Year	250,000.00	99.942	100.367	11/30/16	0.88%	NA	250,917.50	1.50%
Fed Natl Mtg Assn	5 Year	200,000.00	101.194	101.025	01/30/17	1.25%	NA	202,052.00	1.21%
Fed Natl Mtg Assn	5 Year	250,000.00	100.083	98.337	08/28/17	0.88%	NA	245,842.50	1.47%
US Treasury Note	5 Year	250,000.00	99.559	98.008	09/30/17	0.63%	NA	245,020.00	1.46%
Fed Natl Mtg Assn	5 Year	250,000.00	100.019	97.781	12/20/17	0.88%	NA	244,452.50	1.46%
Fed Home Loan Mtg Corp	5 Year	200,000.00	99.289	97.126	01/12/18	0.75%	NA	194,252.00	1.16%
US Treasury Note	5 Year	200,000.00	99.742	97.750	02/28/18	0.75%	NA	195,500.00	1.17%
Fed Natl Mtg Assn	5 Year	250,000.00	100.300	97.041	05/21/18	0.88%	NA	485,205.00	2.90%
Cash Reserve Account						0.00%		305,226.97	1.82%
<b>Total BNY Mellon Investments</b>								<b>6,301,733.47</b>	<b>37.61%</b>

**MERRILL LYNCH INVESTMENTS  
(UNION BANK CUSTODIAN)**

	Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
Fedl Home Loan Bank	5 Year	495,000.00	100.901	101.112	12/13/13	3.13%	NA	500,504.40	2.99%
Fedl Home Loan Bank	4 Year	240,000.00	100.441	101.300	09/12/14	1.38%	NA	243,120.00	1.45%
Fedl Home Loan Bank	5 Year	300,000.00	100.687	103.429	12/12/14	2.75%	NA	310,287.00	1.85%
Fedl Home Loan Bank	4 Year	245,000.00	99.270	101.209	12/12/14	1.25%	NA	247,962.05	1.48%
Fedl Natl Mtg Assn	5 Year	480,000.00	100.625	101.543	09/28/16	1.25%	NA	487,406.40	2.91%
Fedl Natl Mtg Assn	5 Year	500,000.00	100.898	101.584	11/15/16	1.38%	NA	507,920.00	3.03%
Fedl Home Loan Mtg Corp	5 Year	500,000.00	100.427	99.944	03/08/17	1.00%	NA	464,739.60	2.77%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	102.124	100.517	05/12/17	1.25%	NA	251,292.50	1.50%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	100.793	99.499	06/29/17	1.00%	NA	248,722.50	1.48%
Fedl Natl Mtg Assn	5 Year	485,000.00	101.342	98.337	08/28/17	0.88%	NA	476,934.45	2.85%
Fedl Natl Mtg Assn	5 Year	495,000.00	100.650	97.781	12/20/17	0.88%	NA	484,015.95	2.89%
Fedl Home Loan Mtg Corp	5 Year	495,000.00	100.066	97.126	01/12/18	0.75%	NA	480,773.70	2.87%
Fedl Natl Mtg Assn	5 Year	495,000.00	100.448	97.521	02/08/18	0.88%	NA	482,726.95	2.89%
Fedl Home Loan Mtg Corp	5 Year	495,000.00	100.392	97.372	03/07/18	0.88%	NA	481,991.40	2.88%
Fedl Natl Mtg Assn	5 Year	500,000.00	100.530	97.041	05/21/18	0.88%	NA	485,205.00	2.90%
ML Bank Deposit (Cash Account)						0.00%		7,772.66	0.05%
<b>Total Merrill Lynch Investments</b>								<b>6,161,376.58</b>	<b>36.78%</b>

**TOTAL INVESTMENTS  
TOTAL CASH AND INVESTMENTS**

<b>Weighted Average Yield of Total Investment Portfolio:</b>	<b>1.15%</b>
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Market values determined by last business day of month values.

All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007.

The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values shown above are based on annual rates of return.

  
Sean S. Henry, Finance Officer





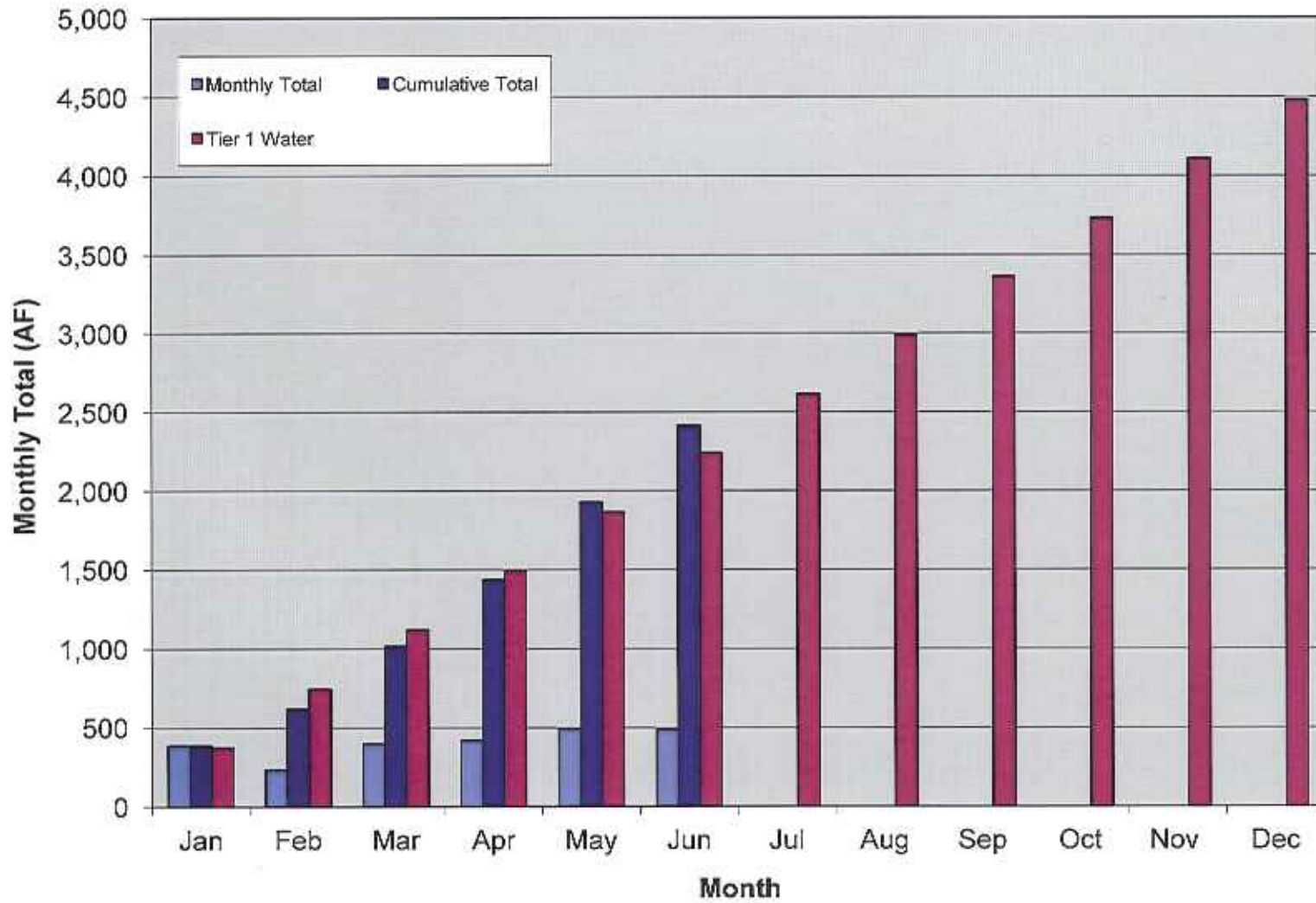
## COMPARATIVE PURCHASED WATER REPORT FOR THE MONTH OF JUNE 2013

SOURCE / DESCRIPTION	2013			2012		
	ACRE-FEET	COST	COST/A.F.	ACRE-FEET	COST	COST/A.F.
<b>WATER CHARGES:</b>						
POTABLE WATER						
TVMWD	486.6	413,123.40	849.00	366.4	290,555.20	793.00
PWR	567.7	481,977.30	849.00	587.5	465,887.50	793.00
	1054.3	895,100.70		953.9	756,442.70	
RECLAIMED WATER	107.1	26,132.81	244.00	21.3	5,118.75	240.32
<b>TOTAL WATER CHARGES</b>	<b>1,161.4</b>	<b>921,233.51</b>		<b>975.2</b>	<b>761,561.45</b>	
<b>FIXED CHARGES:</b>						
TVMWD-						
CAPACITY RESERVATION		4,943.57			5,022.18	
CONNECTED CAPACITY		3,044.54			3,044.54	
WATER USE CHARGE		1,769.32			1,625.55	
EQUIV. SMALL METER		3,811.55			3,780.68	
SUBTOTAL		13,568.98			13,472.95	
PWR-						
CAPACITY RESERVATION		5,764.25			7,978.80	
CONNECTED CAPACITY		2,455.93			2,455.93	
WATER USE CHARGE		5,860.90			5,767.94	
DEPRECIATION		1,389.00			1,389.00	
REPLACEMENT		1,910.00			1,910.00	
PWR BUDGET ASSESSMENT		7,834.22			7,805.67	
SUBTOTAL		25,214.30			27,307.34	
<b>TOTAL FIXED CHARGES</b>		<b>38,783.28</b>			<b>40,780.29</b>	
<b>TOTAL PURCHASED WATER CHARGES</b>		<b>960,016.79</b>			<b>802,341.74</b>	
<b>AVERAGE WATER CHARGE:</b>		<b>\$ 826.60</b>			<b>\$ 822.75</b>	

**Rowland Imported Water Purchases PM-22 Tier 1 (in Acre-Feet)**  
**Calendar Year 2013**  
**Year to Date Invoiced as of 1/1/13**

	ACTUAL			ESTIMATED		Percentage Difference
	Monthly Total	Cumulative Total	Balance in Tier 1 (4,482 AF)	Cumulative Total	Acre Foot Difference	
Jan	385.3	385.3	4096.7	373.5	11.8	3.16%
Feb	235	620.3	3861.7	747	-126.7	-16.96%
Mar	398	1018.3	3463.7	1120.5	-102.2	-9.12%
Apr	418.5	1436.8	3045.2	1494	-57.2	-3.83%
May	492.4	1929.2	2552.8	1867.5	61.7	3.30%
Jun	486.6	2415.8	2066.2	2241	174.8	7.80%
Jul				2614.5	-2614.5	-100.00%
Aug				2988	-2988	-100.00%
Sep				3361.5	-3361.5	-100.00%
Oct				3735	-3735	-100.00%
Nov				4108.5	-4108.5	-100.00%
Dec				4482	-4482	-100.00%

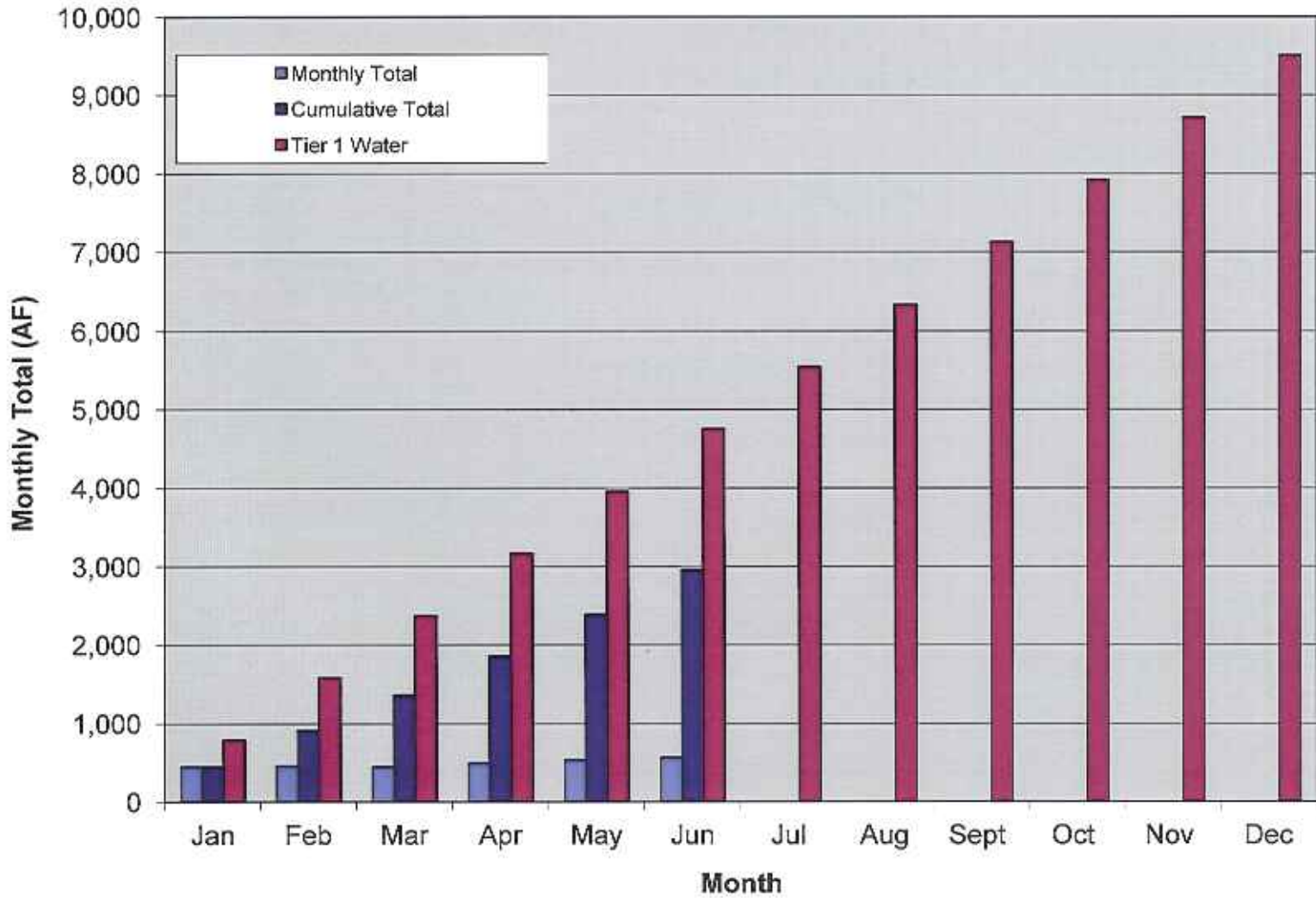
**CY 2013 PM-22 Water Purchases**



**Rowland JWL Purchases Tier-1 (in Acre-Feet)**  
**Calendar Year 2013**  
**Year to Date Invoiced as of 1/1/13**

	ACTUAL			ESTIMATED		Percentage Difference
	Monthly Total	Cumulative Total	Balance in Tier 1 (9,508 AF)	Cumulative Total	Acre Foot Difference	
Jan	453.3	453.3	9,054.7	792	-339	-42.79%
Feb	460.2	913.5	8,594.5	1,585	-671	-42.35%
Mar	449.7	1,363.2	8,144.8	2,377	-1,014	-42.65%
Apr	495.8	1,859.0	7,649.0	3,169	-1,310	-41.34%
May	535.6	2,394.6	7,113.4	3,962	-1,567	-39.56%
Jun	567.7	2,962.3	6,545.7	4,754	-1,792	-37.69%
Jul				5,546	-5,546	-100.00%
Aug				6,339	-6,339	-100.00%
Sept				7,131	-7,131	-100.00%
Oct				7,923	-7,923	-100.00%
Nov				8,716	-8,716	-100.00%
Dec				9,508	-9,508	-100.00%

**CY 2013 Rowland JWL Purchases**



**Tab**

**1.6**

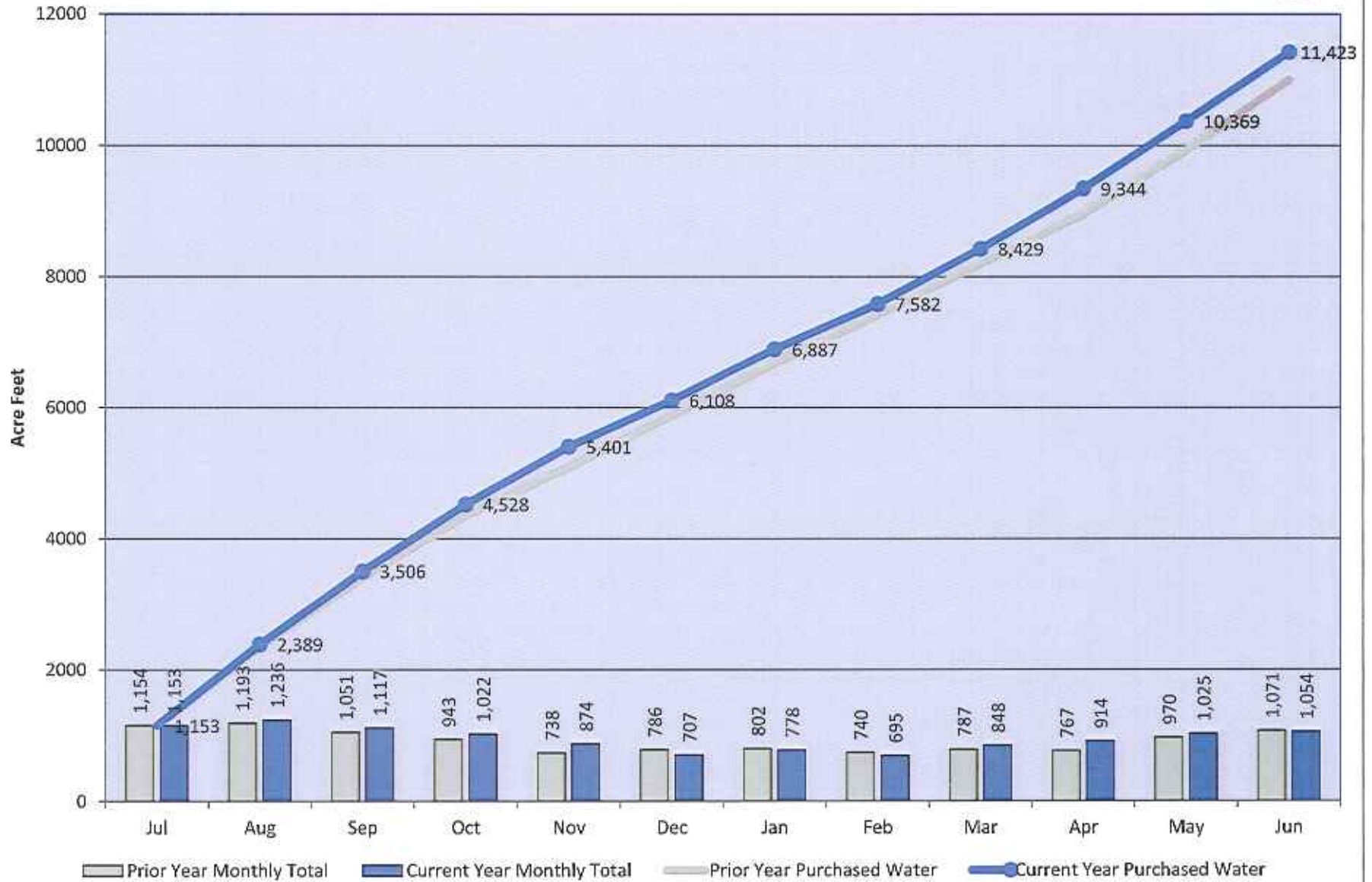






# Potable Water Purchases For FY 2012-2013

(Acre-feet)



# Tab

## 2.1





# Tab

## 2.2







## POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	<b>ADMINISTRATIVE LEAVE</b>	July 1, 2013
		Page 1 of 1

### **PURPOSE:**

To provide exempt employees (as designated by the District, Personnel Rules and Regulations, Paragraph 3.3.3) the ability to receive administrative time off without loss of compensation in lieu of overtime or any other compensation

### **POLICY:**

Exempt employees shall receive the following annual administrative leave:

Executive Managers - 5 days  
Assistant General Manager  
Director of Administrative Services  
Finance Officer

Mid-Managers/Superintendent(s) - 3 days  
Distribution Superintendent  
Water Systems Superintendent

Administrative leave is granted each July 1<sup>st</sup> and hours will accrue only to a maximum that is equivalent of one year's administrative leave for his/her applicable category (i.e. three or five days).

For example an Executive Managers with a balance of 1 day accrual at July 1<sup>st</sup>, will only be granted four additional days for the entire fiscal year.

During employment, an exchange for the cash equivalent of any accrued administrative leave will not be allowed. Administrative time off will be treated the same as personal leave for scheduling and approval purposes.

**Tab**

**2.3**

**P-W-R JOINT WATER LINE  
FISCAL YEAR 2013-2014  
*APPROVED FINAL BUDGET***

*(approved 6/21/13)*



POMONA - WALNUT - ROWLAND JOINT WATER LINE  
FY 2012 - 2013  
APPROVED FINAL BUDGET - SUMMARY

**REVENUES**

Water Sales to Member Agencies	\$ 19,451,622
Water Sales Assessments (MWD, TVMWD)	566,624
Member Agency Assessments (Pomona, WWWD, RWD)	93,568
Member Agency Reserve Transfer Assessment (Pomona, WWWD, RWD)	43,323
Interest & Other Income	<u>3,000</u>
<b>TOTAL REVENUES</b>	<b>\$ 20,158,137</b>

**OPERATING EXPENDITURES**

Contract Personnel	\$ 64,200
Operating	29,368
Water Purchases & TVMWD Assessments	<u>20,018,246</u>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 20,111,814</b>

**GROSS INCOME** \$ 46,323

**CAPITAL EXPENDITURES** \$ -

**NET INCOME\*** \$ 46,323

---

\*Of the \$46,623 Net Income amount, \$43,323 is allocated to the Depreciation and Replacement Reserve Fund.

POMONA - WALNUT - ROWLAND JOINT WATER LINE  
 FY 2013 - 2014  
 APPROVED FINAL BUDGET

Line Item	2011-2012 Actuals	2012-13 Budgeted	9 Month Actuals	12 Month Projected	2013-2014 Proposed	Line Item Justification																																																																		
<b>REVENUES</b>																																																																								
Water Sales to Member Agencies	\$ 16,932,226	\$ 19,022,396	\$ 13,372,505	\$ 16,846,108	\$ 19,451,622	Water Sales is the proposed amount of water sold to member agencies. (see page 5 for details).  <p style="text-align: right;"><b>TOTAL</b> <u>\$19,451,622</u></p>																																																																		
Member Agency Assessments	660,583	778,483	536,447	778,483	660,192	Funds received from member agencies for MWD, TVMWD Assessments, PWR Personnel and Operating Costs and Surcharge. Members are assessed based on the following percentages and fixed amount:  <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>Pomona</u></th> <th style="text-align: center;"><u>Walnut</u></th> <th style="text-align: center;"><u>Rowland</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>MWD Assessments*</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Capacity Charge</td> <td style="text-align: center;">29.51%</td> <td style="text-align: center;">42.62%</td> <td style="text-align: center;">27.87%</td> <td style="text-align: right;">\$ 311,238</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">\$ 311,238</td> </tr> <tr> <td>TVMWD Assessments**</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Conn. Capacity</td> <td style="text-align: center;">52.00%</td> <td style="text-align: center;">28.00%</td> <td style="text-align: center;">20.00%</td> <td style="text-align: right;">\$ 105,685</td> </tr> <tr> <td>Import Water Use</td> <td style="text-align: center;">14.95%</td> <td style="text-align: center;">51.50%</td> <td style="text-align: center;">33.55%</td> <td style="text-align: right;">149,701</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">\$ 255,386</td> </tr> <tr> <td>PWR Assessments</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Personnel</td> <td style="text-align: center;">33.33%</td> <td style="text-align: center;">33.33%</td> <td style="text-align: center;">33.33%</td> <td style="text-align: right;">\$ 64,200</td> </tr> <tr> <td>Operating</td> <td style="text-align: center;">33.33%</td> <td style="text-align: center;">33.33%</td> <td style="text-align: center;">33.33%</td> <td style="text-align: right;">29,368</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">\$ 93,568</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;"><b>TOTAL</b> <u>\$ 660,192</u></td> </tr> </tbody> </table>		<u>Pomona</u>	<u>Walnut</u>	<u>Rowland</u>		MWD Assessments*					Capacity Charge	29.51%	42.62%	27.87%	\$ 311,238					\$ 311,238	TVMWD Assessments**					Conn. Capacity	52.00%	28.00%	20.00%	\$ 105,685	Import Water Use	14.95%	51.50%	33.55%	149,701					\$ 255,386	PWR Assessments					Personnel	33.33%	33.33%	33.33%	\$ 64,200	Operating	33.33%	33.33%	33.33%	29,368					\$ 93,568						<b>TOTAL</b> <u>\$ 660,192</u>
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Member Agency Reserve Transfer Assessment	43,323	43,323	32,493	43,323	43,323	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>Pomona</u></th> <th style="text-align: center;"><u>Walnut</u></th> <th style="text-align: center;"><u>Rowland</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>Reserve for Depreciation and Replacement</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Depreciation (1)</td> <td style="text-align: center;">\$5,699</td> <td style="text-align: center;">\$ 7,734</td> <td style="text-align: center;">\$5,556</td> <td style="text-align: right;">18,989</td> </tr> <tr> <td>Replacement (2)</td> <td style="text-align: center;">\$4,592</td> <td style="text-align: center;">\$12,102</td> <td style="text-align: center;">\$7,640</td> <td style="text-align: right;">24,334</td> </tr> <tr> <td>Per agency cost to fund 25% pipeline replacement</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;"><b>TOTAL</b> <u>\$ 43,323</u></td> </tr> </tbody> </table> <p>(1) Audit Schedule (2) Engineer's Report</p>		<u>Pomona</u>	<u>Walnut</u>	<u>Rowland</u>		Reserve for Depreciation and Replacement					Depreciation (1)	\$5,699	\$ 7,734	\$5,556	18,989	Replacement (2)	\$4,592	\$12,102	\$7,640	24,334	Per agency cost to fund 25% pipeline replacement									<b>TOTAL</b> <u>\$ 43,323</u>																																				
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POMONA - WALNUT - ROWLAND JOINT WATER LINE  
 FY 2013 - 2014  
 APPROVED FINAL BUDGET

Line Item	2011-2012 Actuals	2012-13 Budgeted	9 Month Actuals	12 Month Projected	2013-2014 Proposed	Line Item Justification
Interest & Other Income	\$ 3,231	\$ 3,200	\$ 2,174	\$ 2,899	\$ 3,000	Interest income from reserves and miscellaneous income
<b>TOTAL REVENUES</b>	<b>\$ 17,639,362</b>	<b>\$ 19,847,402</b>	<b>\$ 13,943,619</b>	<b>\$ 17,670,813</b>	<b>\$ 20,158,137</b>	

\*MWD Capacity Charge Assessment based on each agency peak usage (CFS) for previous 3 years.

\*\*TVMWD Assessment based on TVMWD Fixed Charges Summary.

Connected Capacity based on each agency Connected Capacity through JWL.

Import Water Use allocation based on PWR Historical Water Use for fiscal years 2009-2010, 2010-11 & 2011-12.

<b>EXPENDITURES</b>						
<b>PERSONNEL</b>						
Administrative/Operating Contract Services	\$ 64,284	\$ 64,200	\$ 48,150	\$ 64,200	\$ 64,200	Administrative Operations Secretarial Treasurer
						\$ 8,100 41,150 4,750 <u>10,200</u>
						<b>TOTAL</b> \$ 64,200
<b>TOTAL PERSONNEL</b>	<b>\$ 64,284</b>	<b>\$ 64,200</b>	<b>\$ 48,150</b>	<b>\$ 64,200</b>	<b>\$ 64,200</b>	
<b>OPERATING</b>						
Insurance	\$ 2,183	\$ 4,400	\$ 2,183	\$ 2,183	\$ 2,200	Based on anticipated cost for insurance from JPIA.
Dues	1,302	1,100	1,476	1,476	1,500	ACWA Dues
Audit & Bookkeeping Fees	4,300	4,400	4,400	4,400	4,500	Audit and Bookkeeping
Other Admin. Costs/Supplies	2,325	3,164	2,181	2,908	4,414	Other Operating & Administrative Costs (\$1,500 water quality, \$300 packets, \$1,364 accounting software maintenance and \$1250 for financial record scanning).
Legal Fees	95	3,000	256	256	3,000	JPA Representation
Equipment & Line Maintenance	7,828	13,754	10,466	13,955	13,754	Purchase of Tools, materials and supplies, Vehicle Miles, USA Mark-ups, also includes quarterly meter testing and engineering related services. (\$2,200 USA's, \$350 mileage, \$3,603.60 meter testing & \$7,800 Engineering).
<b>TOTAL OPERATING</b>	<b>\$ 18,033</b>	<b>\$ 29,818</b>	<b>\$ 20,962</b>	<b>\$ 25,178</b>	<b>\$ 29,368</b>	



POMONA - WALNUT - ROWLAND JOINT WATER LINE  
 FY 2013 - 2014  
 APPROVED FINAL BUDGET

Line Item	2011-2012 Actuals	2012-13 Budgeted	9 Month Actuals	12 Month Projected	2013-2014 Proposed	Line Item Justification
Water Purchases	\$ 16,932,226	\$ 19,022,396	\$ 13,372,505	\$ 16,846,108	\$ 19,451,622	Projected water purchases for FY 2013 - 2014 = 22,618 a/f Proposed Water Sales to Member Agencies
<b>TOTAL WATER PURCHASES</b>	\$ 16,932,226	\$ 19,022,396	\$ 13,372,505	\$ 16,846,108	\$ 19,451,622	<b>TOTAL</b> \$ 19,451,622
<b>ASSESSMENTS</b>						
MWD Assessments	\$ 390,817	\$ 330,495	\$ 290,032	\$ 330,495	\$ 311,238	MWD Annual "Fixed Charge" Assessment (Capacity Charge)
TVMWD Assessments	176,098	353,970	88,049	353,970	255,386	TVMWD Annual "Fixed Charge" Assessment (Connected Capacity & Import Water Use)
<b>TOTAL ASSESSMENTS</b>	\$ 566,915	\$ 684,465	\$ 378,081	\$ 684,465	\$ 566,624	
<b>TOTAL EXPENDITURE BUDGET</b>	\$ 17,581,457	\$ 19,800,879	\$ 13,819,698	\$ 17,619,951	\$ 20,111,814	Total Personnel, Operating and Water Purchases Expenditures.
<b>TOTAL REVENUE BUDGET</b>	\$ 17,639,362	\$ 19,847,402	\$ 13,943,619	\$ 17,670,813	\$ 20,158,137	
<b>NET INCOME</b>	\$ 57,905	\$ 46,523	\$ 123,921	\$ 50,862	\$ 46,323	This figure represents the estimated Favorable (Unfavorable) balance at year end.
<b>RESERVE TRANSFER</b>	\$ 43,323	\$ 43,323	\$ 32,492	\$ 43,323	\$ 43,323	Total Transfer for Depreciation and Replacement Reserve
<b>BALANCE</b>	\$ 14,582	\$ 3,200	\$ 91,429	\$ 7,539	\$ 3,000	This figure represents the estimated balance to be added to or subtracted from Retained Earnings for the year minus the Reserve Transfer. (See Page 1 for 2013-14 recap)

POMONA - WALNUT - ROWLAND JOINT WATER LINE  
 FY 2013 - 2014 Schedule  
 Water Use and Charges

WATER SOURCES	Acre-Foot Purchases	Cost Per Acre-Foot	Acre-Foot Purchases	Cost Per Acre-Foot	Average Cost/Acre-Foot	TOTAL COST
	July 2013 - December 2013		January 2014- June 2014			
	TIER I		TIER II			
Miramar PM-21 Connection	2,943	\$ 849.00	-	\$ 999.00	\$2,498,890	
Weymouth PM-15 Connection	10,086	\$ 849.00	-	\$ 999.00	\$8,562,787	\$11,061,677
Sub-Total Acre-Feet	13,029		-		13,029	
	TIER I		TIER II			
Miramar PM-21 Connection	3,314	\$ 875.00	-	\$ 1,017.00	\$2,899,371	
Weymouth PM-15 Connection	6,275	\$ 875.00	-	\$ 1,017.00	\$5,490,574	\$8,389,945
Sub-Total Acre-Feet	9,589				9,589	
<b>TOTAL PROPOSED WATER PURCHASES</b>	<b>22,618</b>		<b>0</b>		<b>22,618</b>	<b>\$19,451,622</b>
<b>ADDITIONAL WATER CHARGES</b>						
MWD Assessments						\$ 311,238
TVMWD Assessments						255,386
PWR Assessments						93,568
PWR Depreciation and Replacement Cost						43,323
<b>TOTAL PROPOSED COST OF WATER</b>					<b>\$ 891.13</b>	<b>\$20,155,137</b>

Tier I Allocation Based on Average Water Use					
Average	Pomona	Walnut	Rowland	La Verne	Total
	22.697	45.545	31.744	0.014	
<b>Average</b>	<b>6,798.646</b>	<b>13,642.565</b>	<b>9,508.488</b>	<b>4.301</b>	<b>29,954.000</b>

(Based on TVMWD Tier I allocation of 29,954 acre-feet.)

Walnut Valley Water District  
TVMWD Fixed Charges Summary  
FY 2013-2014 Budget

TVMWD Fixed Charge Requirement					Agency		
		Import Water Use	Connected Capacity	Equivalent Small Meter	P-W-R Total	Total Direct Assessment	Grand Total
JWL	Percentage	\$ 149,701	\$ 105,685	\$ -	\$ 255,386		\$ 255,386
City of Pomona	14.95%	\$ 22,383			\$ 22,383		\$ 22,383
	52.00%		\$ 54,956		\$ 54,956		\$ 54,956
Direct Assessment - Import Wtr Use		\$ -				\$ -	\$ -
Direct Assessment - Conn Cap			\$ 12,178			\$ 12,178	\$ 12,178
Direct Assessment - Small Meter				\$ 59,201		\$ 59,201	\$ 59,201
		\$ 22,383	\$ 67,134	\$ 59,201	\$ 77,339	\$ 71,379	\$ 148,718
RWD	33.55%	\$ 50,221			\$ 50,221		\$ 50,221
	20.00%		\$ 21,137		\$ 21,137		\$ 21,137
Direct Assessment - Import Wtr Use		\$ 16,569				\$ 16,569	\$ 16,569
Direct Assessment - Conn Cap			\$ 26,203			\$ 26,203	\$ 26,203
Direct Assessment - Small Meter				\$ 32,725		\$ 32,725	\$ 32,725
		\$ 66,791	\$ 47,340	\$ 32,725	\$ 71,359	\$ 75,497	\$ 146,856
WVWD	51.50%	\$ 77,096			\$ 77,096		\$ 77,096
	28.00%		\$ 29,592		\$ 29,592		\$ 29,592
Direct Assessment - Import Wtr Use		\$ 49,298				\$ 49,298	\$ 49,298
Direct Assessment - Conn Cap			\$ 69,001			\$ 69,001	\$ 69,001
Direct Assessment - Small Meter				\$ 60,443		\$ 60,443	\$ 60,443
		\$ 126,394	\$ 98,593	\$ 60,443	\$ 106,688	\$ 178,742	\$ 285,430
<b>Total Assessment</b>							
City of Pomona, RWD & WVWD		\$ 215,568	\$ 213,067	\$ 152,370	\$ 255,386	\$ 325,619	\$ 581,005 58.74%
All other Agencies Assessment		\$ 114,152.85	\$ 116,653.10	\$ 177,350.87			\$ 408,157 41.26%
<b>TVMWD TOTAL ASSESSMENT</b>		\$ 329,721	\$ 329,721	\$ 329,721			\$ 989,162

Import Water Use Charge is based on average import water deliveries in the 2009-10, 2010-11 and 2011-12 fiscal years.



Walnut Valley Water District  
MWD Pass-Through Charge Assessment  
FY 2013-2014 Budget

		MWD Capacity Chg Requirement	P-W-R Total	Agency Total Direct Assessment	Grand Total
JWL	Percentage	\$ 311,238	\$ 311,238		\$ 311,238
City of Pomona	29.51%	\$ 91,846	\$ 91,846		\$ 91,846
Direct Assessment - MWD Cap Chg		\$ -	\$ -	\$ -	\$ -
		\$ 91,846	\$ 91,846	\$ -	\$ 91,846
RWD	27.87%	\$ 86,742	\$ 86,742		\$ 86,742
Direct Assessment - MWD Cap Chg		\$ 61,177	\$ -	\$ 61,177	\$ 61,177
		\$ 147,919	\$ 86,742	\$ 61,177	\$ 147,919
WVWD	42.62%	\$ 132,650	\$ 132,650		\$ 132,650
Direct Assessment - MWD Cap Chg		\$ 171,581	\$ -	\$ 171,581	\$ 171,581
		\$ 304,231	\$ 132,650	\$ 171,581	\$ 304,231
Total Assessment City of Pomona, RWD & WVWD		\$ 543,996	\$ 311,238	\$ 232,758	\$ 543,996 51.35%
All other Agencies Assessments		\$ 515,444.05			\$ 515,444 48.65%
<b>MWD TOTAL ASSESSMENT</b>		<b>\$ 1,059,440</b>			<b>\$ 1,059,440</b>

MWD Capacity Charge is based on each agency peak usage (CFS) for previous 3 years.

Walnut Valley Water District  
PWR JWL Historic Water Use 2013-14 Budget  
3 Year Average Water Use  
2008-09 through 2010-11

Fiscal Year	Total Import Water Use				
	Pomona	Walnut	Rowland	La Verne	Total
2009-10	3,256	12,453	9,233	0	24,942
2010-11	4,242	12,132	7,771	0	24,145
2011-2012	3,144	12,072	6,875	0	22,090

<b>3 Year avg</b>	<b>3,547</b>	<b>12,219</b>	<b>7,960</b>	<b>0</b>	<b>23,726</b>
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<b>Percentage of 3 year average</b>	<b>14.952%</b>	<b>51.500%</b>	<b>33.548%</b>	<b>0.000%</b>	<b>100.000%</b>
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Based on PWR Water Use Report

# Tab

## 2.4





## ROWLAND WATER DISTRICT ETHICS GUIDELINES FOR DIRECTORS

*(Based upon Guidelines for Conduct, A primer for Public Water Agency Officials, published by the Association of California Water Agencies—January 2004) Updated August , 2013*

### **Preamble:**

*The most fundamental principle of public service ethics was stated by Henry Clay in 1829: "Government is a trust, and the officers of government are the trustees; and both the trust and the trustees are created for the benefit of the people."*

### **Section**

- 1. Purpose and Scope.**
- 2. Responsibilities of Public Office.**
- 3. Fair and Equal Treatment.**
- 4. Proper Use and Safeguarding of District Property and Resources.**
- 5. Use of Confidential Information.**
- 6. Conflict of Interest.**
- 7. Soliciting Political Contributions.**
- 8. Incompatible Offices**
- 9. Board Member–General Manager Relationship.**
- 10. Improper Activities and the Reporting of Such Activities; Protection of "Whistle Blowers."**
- 11. Compliance with the Brown Act.**
- 12. Directors' Compensation and Expense Reimbursement.**
- 13. Changes in Compensation**
- 14. Candidate's Statement.**
- 15. Violation of Ethics Policy.**
- 16. Consulting District Counsel.**

### **Section 1. Purpose and Scope.**

The policy of the Rowland Water District is to maintain the highest ethical standards for its Board members. The proper operation of the District requires decisions and policy to be made in the proper channels of governmental structure, that public office not be used for personal gain, and that board members remain impartial and responsive to the needs of the public they serve. Accordingly, it is the policy of the District that Board members and District employees will maintain the highest standard of personal honesty and fairness in carrying out their duties. This policy sets forth the basic ethical standards to be followed by the Board of Directors of the Rowland

Water District. The objectives of this policy are (1) to provide guidance for dealing with ethical issues, (2) heighten awareness of ethics and values and critical elements in Board members' conduct, and (3) improve ethical decision-making and values-based management.

**Section 2. Responsibilities of Public Office.**

Board members are obligated to uphold the Constitution of the United States and the Constitution of the State of California. Board members will comply with applicable laws regulating their conduct, including conflict of interest, financial disclosure and open government laws. Board members will work in cooperation with other public officials unless prohibited from so doing by law or officially-recognized confidentiality of their work.

(Government Code Section 1360; Article 20, Section 3 of the California Constitution.)

**Section 3. Fair and Equal Treatment.**

Board members will not in the performance of their official functions, discriminate against or harass any person on the basis of race, religion, color, creed, age, marital status, national origin, ancestry, sex, sexual preference, medical condition or disability. A Board member will not grant any special consideration, treatment or advantage to any person or group beyond that which is available to every other person or group in similar circumstances.

(See, e.g., Article 1, Section 31 of the California Constitution; Age Discrimination in Employment Act of 1967 (29 U.S.C., §§ 621-634); Americans with Disabilities Act of 1990 (42 U.S.C. § 12101 et seq.); Fair Employment and Housing Act (Government Code §§12900 et seq.); Rehabilitation Act of 1973 (29 U.S.C., §§ 2000e et seq.); Title VII of the Civil Rights Act of 1964; Labor Code Section 1102.1.)

**Section 4. Proper Use and Safeguarding of District Property and Resources.**

Except as specifically authorized, a Board member will not use or permit the use of District-owned vehicles, equipment, telephones, materials or property for personal benefit or profit. A Board member will not ask or require a District employee to perform services for the personal benefit or profit of a Board member or employee. Each Board member must protect and properly use any District asset within his or her control, including information recorded on paper or in electronic form. Board members will safeguard District property, equipment, moneys and assets against unauthorized use or removal, as well as from loss due to criminal act or breach of trust.

(Article 16, Section 6 of the California Constitution, Government Code § 8314, Penal Code § 424, see *People v. Ballin* (1978) 77 Cal. App. 3d 635.)

**Section 5. Use of Confidential Information.**

A. A Director is not authorized, without approval of the Board of Directors, to disclose information that qualifies as confidential information under applicable provisions of law to a person

not authorized to receive it, that (1) has been received for, or during, a closed session meeting of the Board, (2) is protected from disclosure under the attorney/client or other evidentiary privilege, or (3) is not required to be disclosed under the California Public Records Act.

B. This section does not prohibit any of the following: (1) making a confidential inquiry or complaint to a district attorney or grand jury concerning a perceived violation of law, including disclosing facts to a district attorney or grand jury that are necessary to establish the alleged illegality of an action taken by the District, an elected official or employee, (2) expressing an opinion concerning the propriety or legality of actions taken by the District in closed session, including disclosure of the nature and extent of the allegedly illegal action, or (3) disclosing information acquired by being present in a closed session that is not confidential information. Prior to disclosing confidential information pursuant to (1) or (2), above, however, a Board member will first bring the matter to the attention of either the President of the Board or the full Board, to provide the Board an opportunity to cure an alleged violation.

C. A Director who willfully and knowingly discloses for pecuniary gain confidential information received by him or her in the course of his or her official duties may be guilty of a misdemeanor under Government Code section 1098.

(Government Code Section 54963.)

#### **Section 6. Conflict of Interest.**

A. A Board member will not have a financial interest in a contract with the District, or be purchaser at a sale by the District or a vendor at a purchase made by the District, unless the Board member's participation was authorized under Government Code Sections 1091 or 1091.5 or other provisions of law. A Board member will not participate in the discussion, deliberation or vote on a matter before the Board of Directors, or in any way attempt to use his or her official position to influence a decision of the Board, if he or she has a prohibited interest with respect to the matter, as defined in the Political Reform Act, Government Code sections 81000, and following, relating to conflicts of interest.

Generally, a Director has a financial interest in a matter if it is reasonably foreseeable that the Board decision would have a material financial effect (as defined by the Fair Political Practices Commission's (FPPC) regulations) that is distinguishable from the effect on the public generally on (a) a business entity in which the Director has a direct or indirect investment in the amount specified in FPPC regulations; (b) real property in which the Director has a direct or indirect investment interest, with a worth in the amount specified in FPPC regulations; (c) a source of income of the Director in the amount specified in FPPC regulations, within twelve months before the Board decision; (d) a source of gifts to the Director in an amount specified in FPPC regulations within twelve months before the Board decision; or (e) a business entity in which the Director holds a position as a director, trustee, officer, partner, manager or employee. An "indirect interest" means any investment or interest owned by the spouse or dependent child of the Director, by an agent on behalf of the Director, or by a business entity or trust in which the Director, or the Director's spouse, dependent child or agent, owns directly, indirectly or beneficially a ten percent interest or greater.

A Director will not accept gifts or honoraria that exceed the limitations specified in the Fair Political Practices Act or FPPC regulations (~~\$4460.00~~ for calendar years 201305 and



201496, subject to adjustment in 201597). Board members will report all gifts, honoraria, campaign contributions, income and financial information as required under the District's Conflict of Interest Code and the provisions of the Fair Political Practices Act and the FPPC Regulations.

(Government Code sections 1090 and following and Government Code Sections 87100, 87103 and 89503, and California Code of Regulations Title 2 Section 18940.2.)

B. If a member of the Board believes that he or she may be disqualified from participation in the discussion, deliberations or vote on a particular matter due to a conflict of interest, the following procedure will be followed:

- (a) If the Director becomes aware of the potential conflict of interest before the Board meeting at which the matter will be discussed or acted on, the Director will notify the District's General Manager and the District's legal counsel of the potential conflict of interest, so that a determination can be made whether it is a disqualifying conflict of interest;
- (b) If it is not possible for the Director to discuss the potential conflict with the General Manager and the District's legal counsel before the meeting, or if the Director does not become aware of the potential conflict until during the meeting, the Director will immediately disclose the potential conflict during the Board meeting, so that there can be a determination whether it is a disqualifying conflict of interest; and
- (c) Upon a determination that there is a disqualifying conflict of interest, whether prior to or at the meeting, the Director shall do all of the following:
  1. at the meeting, the Director shall publicly identify the financial interest that gives rise to the conflict,
  2. the Director shall not participate in the discussion, deliberation or vote on the matter for which a conflict of interests exist, and
  3. the Director shall leave the room until after the discussion, vote and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters, except that the Director may speak on the issue during the time that the general public speaks on the issue.
- (d) The identification of the conflict of interest and the Director's recusal and absence during discussion and action shall be noted in the minutes.

C. A Board member will not recommend the employment of a relative by the District. In addition, a Board member will not recommend the employment of a relative to any person known by the Board member to be bidding for or negotiating a contract with the District.

D. A Board member who knowingly asks for, accepts or agrees to receive any gift, reward or promise thereof for doing an official act, except as may be authorized by law, may be guilty of a misdemeanor under Penal Code section 70.

(Government Code Sections 1090, and following, 81000, and following, and 87105; Penal Code § 68 (soliciting or receiving bribes); Penal Code § 70 (acceptance of gratuities).)

**Section 7. Soliciting Political Contributions.**

Board members are prohibited from soliciting political funds or contributions at District facilities or from District employees. A Board member will not accept, solicit or direct a political contribution from (a) District employees, officers, consultants or contractors, or (b) District vendors or consultants who have a material financial interest in a contract or other matter while that contract or other matter is pending before the District. A Director will not use the District's seal, trademark, stationery or other indicia of the District's identity, or facsimile thereof, in any solicitation for political contributions contrary to state or federal law.

(Government Code Sections 3204, 3205 and 3205.5.)

**Section 8. Incompatible Offices.**

Any Board member appointed or elected to a public office of another public entity, the duties of which may require action contradictory or inconsistent with the interests of the first entity (as determined under applicable law), will resign from the former office.

(See generally, 73 Ops. Cal. Atty. Gen. 357 (1990). See also Government Code § 53227, under which an employee of a special district may not be sworn into office as an elected or appointed member of the Board of the same special district unless he or she resigns as an employee.)

**Section 9. Board-General Manager Relationship.**

A. The Board sets the policy for the District. The District's General Manager (a) has full charge and control of the maintenance, operation and construction of the water system and other facilities of the District, (b) has full power and authority to employ and discharge all employees and assistants, consistent with District policy and other provisions of law, (c) prescribes the duties of employees and assistants, consistent with District policy, and (d) fixes and alters the compensation of employees and assistants, subject to approval by the Board. (Water Code §30580). The General Manager shall perform other duties imposed by the Board and shall report to the Board in accordance with the Board's instructions. The Board will, after considering the recommendation of the General Manager, appoint the District's Financial Officer/Treasurer (who will report to the General Manager). The Chief Financial Officer/Treasurer will install and maintain a system of auditing and accounting that will completely and at all times show the financial condition of the District in accordance with generally accepted accounting principles and legal requirements. The Board will retain and periodically review the work of an auditor as an independent contractor of the District (other than the Chief Financial Officer/Treasurer), who will report to the Board, to conduct an annual audit of the District's books, records and financial affairs.

B. The District's General Manager serves at the pleasure of the Board. The Board will provide policy direction and instructions to the General Manager on matters within the authority of the Board by majority vote of the Board during duly-convened Board and Board committee meetings. Members of the Board will deal with matters within the authority of the General Manager through the General Manager, and not through other District employees, except as it pertains to the functions of the Chief Financial Officer/Treasurer and District

consultants, including the District auditor. Members of the Board will refrain from making requests directly to District employees (rather than to the General Manager) to undertake analyses, perform other work assignments or change the priority of work assignments. Members of the Board may request non-confidential, factual information regarding District operations from District employees.

(Water Code §§ 30575-30582)

**Section 10. Improper Activities and the Reporting of Such Activities;  
Protection of "Whistle Blowers."**

A. The General Manager has primary responsibility for (1) ensuring compliance with the District's personnel policies and procedures, and ensuring that District employees do not engage in improper activities, (2) investigating allegations of improper activities, and (3) taking appropriate corrective and disciplinary actions. The Board has a duty to ensure that the General Manager is operating the District according to law and the policies approved by the Board. Board members are encouraged to fulfill their obligation to the public and the District by disclosing to the General Manager to the extent not expressly prohibited by law, improper activities within their knowledge. Board members will not interfere with the General Manager's responsibilities in identifying, investigating and correcting improper activities, unless the Board determines that the General Manager is not properly carrying out these responsibilities. Nothing in this section affects the responsibility of the Board to oversee the performance of the General Manager.

B. A Board member will not directly or indirectly use or attempt to use the authority or influence of his or her position for the purpose of intimidating, threatening, coercing, commanding or influencing any other person for the purpose of preventing such person from acting in good faith to report or otherwise bring to the attention of the General Manager or the Board any information that, if true, would constitute: (a) a work-related violation by a Board member or District employee of any law or regulation, (b) gross waste of District funds, (c) gross abuse of authority, (d) a specific and substantial danger to public health or safety due to an act or omission of a District official or employee, (e) use of a District office or position or of District resources for personal gain, or (f) a conflict of interest of a District Board member or District employee.

C. A Board member will not use or threaten to use any official authority or influence to effect any action as a reprisal against a District Board member or District employee who reports or otherwise brings to the attention of the General Manager any information regarding the subjects described in this section.

(Labor Code § 1102.5, et seq., Government Code §§ 53298 and 53298.5.)

**Section 11. Compliance with the Brown Act.**

The members of the Board of Directors, and persons elected but who have not yet assumed office as members of the Board of Directors, will fully comply with the provisions of the State's open meeting law for public agencies (the Ralph M. Brown Act). (Government Code § 54952.1 and § 54959). A copy of the Brown Act will be provided to each member of the Board of Directors and to each person elected to serve as director who has not yet assumed the duties of office. (Government Code §54952.7) A quorum of the Members of the Board shall not meet, or



use any form of direct communication, personal intermediaries, or technological devices to develop a collective concurrence as to action to be taken on an item within the subject matter jurisdiction of the District, except as a part of an open and noticed public meeting, or pursuant to an authorized closed session. (Government Code § 54952.2).

(Government Code sections 54950, and following.)

## **Section 12. Directors' Compensation and Expense Reimbursement.**

The members of the Board of Directors will fully comply with the provisions of the following Board's "Policy on Directors' Compensation and Expense Reimbursement" as set forth in this section.

### **A. Compensation for Attendance at Conferences and Meetings**

Board members will be compensated at the daily rate (i.e. *per diem*) determined by the Board consistent with applicable law for attendance at meetings of the Board, including Board committee meetings, for each day's service rendered as a member of the Board as approved by the Board, and for travel days to and from any conference, meeting or other event where service is rendered as a member of the Board, as approved by the Board. Pursuant to Water Code Section 20202, the Board may not authorize such compensation to be paid for more than a total of ten days in any calendar month. The current policy established by the Board of Directors limits the number of days for which a director may receive *per diem* compensation to a maximum of **ten days** per calendar month. Such compensation will be provided in addition to any reimbursement for meals, lodging and travel expenses incurred in attending any conference, meeting or approved event. Compensation will be paid only if the Board member submits a written form that sets forth the date, location and the District purpose of the meeting for which compensation is requested.

Pursuant to Government Code Section 53232.1 (a) and (b), the Board of Directors authorizes the payment of *per diem* compensation to Directors, and/or payment of necessary costs for attending the following meetings and other activities as follows.

#### **Category I**

For regular, adjourned and special meetings of the Boards of the following agencies and organizations, the attendance of the designated Board members is required and no further instruction or authorization is needed. Directors who are members of the following agencies, the District shall pay *per diem* compensation and all necessary expenses of attendance:

- Board of Directors of Rowland Water District – all Directors
- Standing and ad hoc committees of the Board of Directors – committee members, or if the primary committee member is unavailable, a designated alternate.
- Puente Basin Water Agency – the appointed representative, alternate, or other Director designated to attend in the place of the District's representative or alternate.
- Pomona-Walnut-Rowland Joint Waterline Commission – the appointed representative, alternate, or other Director designated to attend in the place of the District's representative or alternate.

- Three-Valleys Municipal Water District – the designated District representative or alternate.
- The County of Los Angeles Local Agency Formation Commission - the Director and alternate designated by the Board of Directors to attend such meetings, or an alternate designated by the Board to attend in place of the regular Director or alternate.
- Association of California Water Agencies – any elected member of that Board.
- Association of California Water Agencies, Joint Powers Insurance Agency – any elected member of that Board.
- Regional Chamber of Commerce/San Gabriel Valley – the designated District representative or alternate.
- Los Angeles County Sheriff's Department [Walnut/Diamond Bar Sherriff Station Community Advisory Committee, \(1-13-09\)](#)
- Rowland Heights Community Coordinating Council

#### Category II

The meetings and events in Category II include educational workshops, seminars, meetings of agencies directly related to the District's functions, and other events which may be helpful to Directors in carrying out their public duties. It is the policy of the Board to consider such events at a Board Meeting prior to the event and authorize attendance of those Directors for whom the Board determines attendance is of benefit. Authorized attendance is considered service rendered as a member of the Board. A Director will be entitled to payment of *per diem* compensation and District payment of registration, and expenses for such events provided the Board of Directors has approved attendance by the Director at a Board meeting prior to the event.

- Workshops, seminars and forums sponsored by Three Valleys Municipal Water District, other than meetings of the Three Valleys MWD Board of Directors.
- Conferences held by the Association of California Water Agencies ("ACWA"); Region 8 meetings of ACWA; meetings held jointly by Region 8 of ACWA and any other region of ACWA; and special programs and seminars sponsored by ACWA.
- Meetings, conferences and seminars put on by the California Special Districts Association.
- Meetings, workshops, seminars and similar events put on by the Metropolitan Water District of Southern California.
- Meetings of the Puente Basin Watermaster.
- Meetings of the San Gabriel Basin Watermaster.
- Meetings of the San Gabriel Basin Water Quality Authority.
- Meetings of the Public Water Agencies Group.

#### Category III - Social and Community Events

The functions and events in Category III are social and community events, at which attendance by Board members is considered of benefit to the District through the development of community contacts and relationships, but not considered a duty of office. The District shall pay the cost of admission, registration or other fee for a Director's attendance at the following functions and events, subject to prior approval of attendance at a Board Meeting, however, a Director shall not be entitled to *per diem* compensation for attending such activities:

**Comment [31]:** Lately Directors have just been saying they want to go to these at a meeting and the Board has not formally voted to authorize attendance. I think if Directors indicate that they want to attend certain functions, we should have them vote at the end of the discussion to authorize those functions for the Directors who indicated that they want to attend, as one motion covering all of them.



- Breakfast, luncheon or dinner programs and receptions put on by the Industry Manufacturer's Association.
- Breakfast, luncheon or dinner programs and receptions put on by the Southern California Water Utilities Association.
- Breakfast, luncheon or dinner programs and receptions put on by the San Gabriel Valley Water Association.
- Breakfast, luncheon or dinner programs of the Metropolitan Water District of Southern California or Three Valleys Municipal Water District.
- Briefings and informational events held by elected officials or political candidates; provided that the District shall not expend public funds for admission, registration or other attendance costs if the purpose of the event is, in any part, political campaigning or fundraising for or against any candidate or ballot measure.

A Director shall receive *per diem* compensation and reimbursement of expenses for attendance at any other meeting, function or occasion not specified as authorized in this policy only if such attendance has been specially authorized by the Board of Directors at a Board of Directors meeting prior to the date of the function or occasion. The District shall not pay the cost of admission, registration or other fee, nor shall the District reimburse any costs or mileage for a Director's or any other person's attendance at any function or event that is given for the purpose of political fundraising or is sponsored in whole or in part by any political campaign committee or organization promoting or opposing any ballot measure. (3-11-08)

### B. Directors Expenses

1. General Principles. Each member of the Board of Directors is encouraged to participate in those outside activities and organizations which in the judgment of the Board further the interests of the District. Expenses incurred by Board members in connection with such activities are reimbursable, where participation is authorized under this Policy or in advance by the Board. The following rules apply:

- (a) Only expenses that are actual, reasonable and necessary are reimbursable, and Directors are encouraged to exercise prudence in all expenditures.
- (b) This policy is intended to result in no personal gain or loss to a Director.
- (c) The most economical mode and class of transportation reasonably consistent with scheduling requirements will be used, for the most direct and time-efficient route. In the event a more expensive class of transportation is used, the reimbursable amount will be limited to the cost of the most economical class of transportation available. Reimbursement for use of personal autos will be at the applicable IRS-approved rate.
- (d) Expenditures for food and lodging will be moderate and reasonable and in accordance with existing District policy. Notwithstanding the foregoing, the maximum reimbursement rates shall apply to reimbursement for actual expenses incurred in connection with travel, including lodging, meals and incidental expenses (parking, tips, cab fare, shuttles, rental car, telephone charges, internet

access charges, etc.), unless a larger reimbursement maximum has been authorized in advance by the Board of Directors at a public meeting.

- Lodging rate (per night) \$ 250.00

[If the travel involves a conference or other function providing a group rate for lodging at the event, the maximum reimbursement shall not exceed the maximum group rate published by the conference or activity sponsor provided that lodging at the group rate is available to the Director at the time of booking.]

- Meals (per day) \$ 150.00
  - Breakfast only \$ 30.00
  - Lunch only \$ 45.00
  - Dinner only \$ 75.00
- Incidental expenses \$ 100.00

- (c) As a prerequisite for reimbursement from the District, Directors shall submit a request for reimbursement, accompanied by evidence of payment of such expenses or **itemized** receipts for all individual expenses.
- (f) All requests for reimbursement will be submitted to the District's Board (or its designee) within thirty (30) days after the expenses were incurred or expenditures made. Requests for reimbursement will be submitted, where possible, on forms provided by the District, and will (1) state the District-related purpose for the expenditure, and (2) be accompanied by **itemized** receipts evidencing each expense or other documentation deemed satisfactory by the Board or its designee. Expenditures that are improper or otherwise not accounted for; or not consistent with the prohibition against gifts of public funds set forth in the California Constitution, will not be reimbursed or accepted by the District. Where such improper expenses have been paid by the District, they will be promptly refunded to the District or deducted from monies otherwise due the Director. Alcoholic beverages and other non-essential expenses (including, but not limited to, in-room movies, Service Bar, etc.) will not be reimbursed.
- (f) To implement the reporting requirements of Government Code Section 53065.5, the District will prepare a list of the amount and purpose of each expense reimbursement made to each Director for the preceding fiscal year, which will be available to the public.
- (g) Officials will be reimbursed for actual telephone and fax expenses incurred on District business.
- (h) Long-term parking should be used for travel exceeding 24-hours.

2. Travel Expenses. Directors will be reimbursed for expenses, incurred in traveling to and from conferences, meetings and other events that are attended on behalf of the District in their capacity as Directors. Travel expenses will include round-trip airfare, actual and necessary expenses for ground transportation to and from airports and hotels, car rental, and or



mileage reimbursement (at the maximum allowable per mile rate established from time to time by the IRS) for use by Directors of privately-owned vehicles in the conduct of District business.

3. Overnight Accommodations. No reimbursement claim or request for overnight accommodations will be approved for expenses incurred within the District's service area, or within 50 miles outside the District's service area, except upon approval of the Board. Actual and reasonable accommodation expenses will be reimbursed only for authorized personnel and such expenses will not be reimbursed for guests or family members of the authorized personnel. Where reasonably possible, accommodations will be obtained in proximity to the conference or meeting site. In most cases overnight accommodations should be arranged and paid for through the District. (11-12-08)

4. Meal Expenses. Directors will be entitled to receive reimbursement for actual and reasonable cost of meals, including tips, of Members of the Board of Directors and District staff members. Meals for others, including constituents, legislators, and officials of other public entities attending the same meeting or function, will not be reimbursed. (See 85 Ops. Cal. Atty. Gen. 210, Op. No. 02-711 (Oct. 2002).

5. Telephone/Fax/Cellular. Telephone bills should identify which calls were made on District business. For cellular calls, when the Director has a particular number of minutes included in the Director's plan, the Director can identify the percentage of calls made on District business.

6. Airport Parking. Long-term parking should be used for travel exceeding 24-hours.

7. Reports to the Governing Board. At the meeting of the Board of Directors following any conference, meeting or similar function attended at District expense, the Director or Directors attending the function shall briefly report on the conference or meeting. The report may be oral or written. If a Director desires to provide specific or detailed information gathered at a conference, meeting or similar function for the other Directors future reference, he or she is encouraged to provide the report in written form to be distributed to the other Board members. A written report will be deemed to satisfy the requirements of Government Code § 53232.3 and these Guidelines. If multiple Directors attended the same function, a joint report may be made.

8. Travel, Lodging and Meals Paid Directly by District. In most cases arrangements for travel and lodging for Directors attending events outside the District will be made and paid for in advance by the District, and meals while attending the event will be purchased directly by the District rather than by the Director. To the extent that the Director has discretion over the cost of such travel, lodging and meal expenses, the same standards of prudence and reasonableness shall apply as where the Director incurs the expense and requests reimbursement, i.e. travel will be by the most economical means consistent with scheduling constraints and meals and lodging will be moderate and reasonable and in accordance with District policy.

**In connection with all issues arising out of reimbursement of expenses, it is appropriate that Directors of the District consider the following questions:**

- *Does the law allow me to use public resources in this manner?*

- *How does this particular expenditure benefit the public's interest as opposed to my own personal interest?*
- *Is my motivation for an expense a desire to personally curry favor with the would-be beneficiary of the expense?*
- *How would I feel if a particular expenditure were reported in the local newspaper, or a political hit piece?*
- *How would my next door neighbor feel about my spending his or her tax dollars this way? Would he or she feel resentful?*
- *Am I making a spending decision out of a sense of reward or entitlement?*

(Source of questions: Institute of Local Self Government)

**Section 13. Changes in Compensation.**

Changes in the per diem compensation of the Board Members will require the approval of the Board during an open meeting of the Board held at least 60 days prior to the effective date of the change.

(Water Code sections 20200, and following.)

**Section 14. Candidate's Statement.**

A Board member will not include false or misleading information in a candidate's statement for a general District election filed pursuant to section 13307 of the Elections Code.

(Elections Code section 13313.)

**Section 15. Ethics Training.**

Each Director and the General Manager, the Director of Operations and the Finance Officer shall receive at least two hours training in ethics pursuant to Government Code Section 53235 prior to January 1, 2007, and at least two hours of ethics training every two years thereafter. The General Manager shall provide information to the Board of Directors on training available to meet the requirements for ethics training at least once annually, and shall schedule the training for the Directors and designated staff members. All costs and expenses associated with compliance with the ethics training requirements shall be paid by the District. Records of the ethics training completed by Directors and designated staff members, including the date of attendance and the entity providing the training, shall be kept by the District for a minimum of five years after the completion of the training.

**Section 16. Violation of Ethics Policy.**

A perceived violation of this policy by a Board member should be referred to the President of the Board or the full Board of Directors for investigation, and consideration of any appropriate action warranted. A violation of this policy may be addressed by the use of such remedies as are available by law to the District, including but not limited to: (a) adoption of a resolution expressing disapproval of the conduct of the Board member who has violated this policy, (b) injunctive relief, or (c) referral of the violation to the District Attorney and/or the Grand Jury.



**Section 17. Consulting District Counsel.**

Any Board member who has a question about the application of this policy with respect to his own circumstances or conduct or the conduct of the Board or any of its members may make a confidential inquiry of District Legal Counsel for guidance. The intent of this section is to assist the Board members to avoid or correct violations of this ethics policy, (for instance to receive advice on returning a gift which exceeds the gift limitation.) The purpose of this provision is not to enable the cover-up of violations of legal requirements. Legal Counsel shall not be prohibited from reporting actual violations of legal requirements to the Board of Directors.

Adopted by the Board of Directors on January 10, 2006

Revision Approved by Board on March 11, 2008

Revision Approved by Board on August , 2013

RWD-EthicsGuidelines(rev)

# Tab

# 2.5



## Memorandum

To: Board of Directors

From: Brittnie Van De Car  
Public Affairs Representative

Date: August 13, 2013

Re: Public Affairs Update

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- Attended the DWR annual water educators meeting in June.
- Created the social media and new website flyer to distribute at events as well as the front counter.
- Maintaining the FaceBook and Twitter status updates.
- Finalized the details of the website.
  - Updating the website and checking it daily.
  - Checking the Google Analytics of the website weekly.
- Continuing to get ideas on marketing the education program.
- Created a web users procedure and guide for Rose, Ken and myself.
- Prepared and attended the National Night Out Event on August 6, 2013.
- Aligned the Next Generation Science Standards with the activities I present to the students.
- Created a plant users guide for customers regarding the plants outside and in the parking lot.
- Contacting teachers and principals to schedule classroom presentations for next year.

A handwritten signature in black ink, appearing to read "Brittnie L. Van De Car".

Brittnie L. Van De Car  
Public Affairs Representative

**Rowland Water District  
Communication Strategies Update  
August 13, 2013**

- Website
  - Review and revisions to site language pending
  - New site launched July 2013
  - Further enhancement to photography and web sliders complete
- Consumer Confidence Report / 2012 Water Quality Report
  - Electronic version delivered
  - Hard copies available at customer service
- Outreach Training
  - Dates for presentation training pending – mid September
  - Upcoming: Writing Workshop schedule TBA
- Potable Water Reliability Enhancement Project
  - Simple fact sheet developed highlighting RWD's joint effort with Cal Domestic
  - One-sheets to be distributed to customers and other stakeholders
  - Door hangars in design development
- District Art/Signage
  - CV Strategies designer working with wall art company on options
  - Multi-dimensional rendering in production
  - Lobby signage is complete
- Lobby Construction
  - CV Strategies developing photo journal of construction progress
- Board of Directors Message Decks
  - 14 key topics highlighted on individual cards for use by BOD as simple talking points
  - Board members are reviewing cards
  - Envelope design is complete and under review by BOD
  - Feedback/discussion at 8/13 board meeting
- Customer Service
  - Updating on-hold messages monthly

- Administrative
  - Continuing to update deliverable plan; on-track
  - Holding regular calls with General Manager, Director of Administrative Services & Public Affairs Representative

# Tab

## 2.6



# PRICING REFERENCE SHEET



## ACWA 2013 Fall Conference & Exhibition REGISTRATION, MEALS & HOTEL PRICING JW Marriott LA Live, Los Angeles



Register online @ [acwa.com](http://acwa.com)

Regular registration and cancellation deadline is November 8, 2013 • 4:30 p.m. (PST)

REGISTRATION FEES & OPTIONS	REGULAR	ONSITE
<b>Advantage</b> (For ACWA public agency members, affiliates & associates ONLY)	(ends 11/8/13)	
Full Conference Registration & Meals Package .....	\$695	Not Avail.
Full Conference Registration Only (meals sold separately).....	\$510	\$540
Partial Conference Registration Only (meals sold separately): Tues 12/3 & Wed 12/4 -OR- Thur 12/5 & Fri 12/6 . . .	\$275	\$300
<b>Standard</b> (Applies to non-members of ACWA)		
Full Conference Registration Only (meals sold separately).....	\$765	\$795
Partial Conference Registration Only (meals sold separately): Tues 12/3 & Wed 12/4 -OR- Thur 12/5 & Fri 12/6 . . .	\$395	\$450
<b>Guest</b> (Guest registration is not available to anyone with a professional reason to attend.)		
Guest Conference Registration Only (meals sold separately) .....	\$45	\$45

MEAL FUNCTIONS	REGULAR	ONSITE
<b>Wednesday – December 4</b>		
Opening Breakfast .....	\$45	\$50
Wednesday Luncheon .....	\$50	\$55
<b>Thursday – December 5</b>		
Networking Continental Breakfast .....	\$35	\$40
Thursday Luncheon .....	\$50	\$55
Thursday Dinner .....	\$65	\$70
<b>Friday – December 6</b>		
Friday Breakfast .....	\$45	\$50

### HOTEL (JW Marriott LA Live, 900 W Olympic Blvd., Los Angeles, CA 90015)

You must be registered for the ACWA conference in order to receive hotel reservation information and conference special room rate. Conference special rate is available August 19 – November 8, based on availability.

#### Special Hotel Rates

Single/Double .....	\$199
Triple .....	\$219
Quad .....	\$239

#### Important Dates:

For those registering for conference prior to August 19, hotel information will be provided via e-mail on August 19.

For those registering for conference from August 19 to November 8, your confirmation e-mail will include hotel reservation information and an opportunity to receive a conference special hotel rate.

#### Hotel Questions, Cancellation or Changes:

Contact hotel directly at 213-765-8600

*If you select check or bill me payment option, to expedite the check-in process onsite, ACWA must receive payment two weeks prior to the event.*

### PAYMENT METHODS

- Check payable to ACWA – 910 K Street, Ste. 100 • Sacramento, CA 95814
- Bill me
- Charge credit card: MasterCard or Visa

**Questions?** Contact us at 916.441.4545, toll free 888.666.2292.  
Conference terms and conditions available at [acwa.com](http://acwa.com) in the event section.

# Tab

## 3.1



**Newhall County and Rowland water districts  
2013-14 Regular Session, First Year - 7/26/2013**

**AB 142**

**(Committee on Water, Parks and Wildlife) Water resources: infrastructure.**

**Current Text:** Amended: 5/6/2013 [pdf](#) [html](#)

**Introduced:** 1/17/2013

**Status:** 5/24/2013-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. on 5/7/2013)

**Is Urgency:** N

**Is Fiscal:** Y

**Location:** 5/24/2013-A. 2 YEAR

<b>2Year Dead</b>	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
	1st House				2nd House				Conc.			

**Summary:** Existing law establishes the Department of Water Resources in the Natural Resources Agency, and, among other things, empowers the department to conduct investigations of all or any portion of any stream, stream system, lake, or other body of water. This bill would require the Department of Water Resources to initiate and complete a comprehensive study of California's state and local water supply infrastructure needs and provide a report to the Legislature by July 1, 2014, that summarizes those findings.

**Laws:** An act relating to water resources.

**Position**

Watch

**AB 145**

**(Perea D) State Water Resources Control Board: drinking water.**

**Current Text:** Amended: 6/18/2013 [pdf](#) [html](#)

**Introduced:** 1/18/2013

**Status:** 7/8/2013-From committee: Do pass and re-refer to Com. on APPR. (Ayes 7. Noes 2.) (July 3).  
Re-referred to Com. on APPR.

**Is Urgency:** N

**Is Fiscal:** Y

**Location:** 7/8/2013-S. APPR.

<b>2Year Dead</b>	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
	1st House				2nd House				Conc.			

**Calendar:** 8/12/2013 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, DE LEÓN, Chair

**Summary:**

The California Safe Drinking Water Act (state act) provides for the operation of public water systems and imposes on the State Department of Public Health various duties and responsibilities. Existing law requires the department to conduct research, studies, and demonstration projects relating to the provision of a dependable, safe supply of drinking water, to adopt regulations to implement the state act, and to enforce provisions of the federal Safe Drinking Water Act.

This bill would transfer to the State Water Resources Control Board the various duties and responsibilities imposed on the department by the state act. The bill would require these provisions to be implemented during the 2014-15 fiscal year.

This bill contains other related provisions and other existing laws.

**Laws:** An act to add Sections 116271, 116272, 116272.5, and 116760.25 to the Health and Safety Code, relating to drinking water.

**Position**

Oppose Unless  
Amended

**AB 218**

**(Dickinson D) Employment applications: criminal history.**

**Current Text:** Amended: 5/24/2013 [pdf](#) [html](#)

**Introduced:** 2/4/2013

**Status:** 7/3/2013-From committee: Do pass as amended and re-refer to Com. on APPR. (Ayes 4. Noes 2.) (July 2).

**Is Urgency:** N

**Is Fiscal:** Y

**Location:** 7/3/2013-S. APPR.

<b>2Year Dead</b>	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
	1st House				2nd House				Conc.			

**Calendar:** 8/12/2013 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, DE LEÓN, Chair



**Summary:** Existing law prohibits both public and private employers from asking an applicant for employment to disclose, either in writing or verbally, any information concerning an arrest or detention that did not result in a conviction. This bill would, commencing July 1, 2014, prohibit a state or local agency from asking an applicant to disclose information regarding a criminal conviction, except as specified, until the agency has determined the applicant meets the minimum employment qualifications for the position. The bill would include specified findings and declarations of the Legislature in support of this policy. This bill contains other related provisions and other existing laws.

**Laws:** An act to add Section 432.9 to the Labor Code, relating to employment.

**Position**

Oppose

**AB 295**

**(Committee on Water, Parks and Wildlife) Water: water supply: infrastructure.**

**Current Text:** Amended: 5/6/2013 [pdf](#) [html](#)

**Introduced:** 2/11/2013

**Status:** 5/24/2013-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. on 5/7/2013)

**Is Urgency:** N

**Is Fiscal:** Y

**Location:** 5/24/2013-A. 2 YEAR

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
	1st House				2nd House				Conc.			

**Summary:** Existing law requires the Department of Water Resources to update every 5 years the plan for the orderly and coordinated control, protection, conservation, development, and use of the water resources of the state, known as the California Water Plan. This bill would establish findings and declarations stating that the November 2014 ballot currently includes a bond measure for \$11.14 billion to fund projects related to water, that many Californians lack access to clean, safe, and affordable drinking water, and that it is in the general public interest to pass a general obligation bond to help fund projects that address the critical and immediate needs of disadvantaged, rural, or small communities and projects that leverage state and federal drinking water quality and wastewater treatment funds. The bill would also require the State Water Resources Control Board and the Drinking Water and Environmental Management Division of the State Department of Public Health to initiate and complete a comprehensive study relating to the need for state funding for water projects and, on or before July 1, 2014, to provide a report to the Legislature summarizing those findings.

**Laws:** An act relating to water.

**Position**

Watch

**AB 803**

**(Gomez D) Water Recycling Act of 2013.**

**Current Text:** Amended: 6/25/2013 [pdf](#) [html](#)

**Introduced:** 2/21/2013

**Status:** 7/11/2013-From committee: Do pass as amended and re-refer to Com. on APPR. with recommendation: to consent calendar. (Ayes 9. Noes 0.) (July 3).

**Is Urgency:** N

**Is Fiscal:** Y

**Location:** 7/11/2013-S. APPR.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
	1st House				2nd House				Conc.			

**Calendar:** 8/12/2013 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, DE LEÓN, Chair

**Summary:** Existing law requires the State Department of Public Health to establish uniform statewide recycling criteria for each varying type of use of recycled water where the use involves the protection of public health. Existing regulations prescribe various requirements and prohibitions relating to recycled water. Existing law requires any person who, without regard to intent or negligence, causes or permits any sewage or other waste, or the effluent of treated sewage or other waste, to be discharged in or on any waters of the state, or where it probably will be discharged in or on any waters of the state, to immediately notify the local health officer of the director of environmental health of the discharge, as prescribed. This bill, the Water Recycling Act of 2013, would provide that this notification requirement does not apply to an unauthorized discharge of effluent of treated sewage defined as recycled water, as defined. This bill contains other related provisions and other existing laws.

**Laws:** An act to amend Section 5411.5 of, and to add Chapter 4.5 (commencing with Section 8117) to Part 1 of Division 8 of, the Health and Safety Code, and to add Section 13263.7 to the Water Code, relating to recycled water.

**Position**

Support



**AB 1043****(Chau D) Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006: groundwater contamination.****Current Text:** Amended: 4/16/2013 [pdf](#) [html](#)**Introduced:** 2/22/2013**Status:** 7/12/2013-Failed Deadline pursuant to Rule 61(a)(10)(SEN). (Last location was N.R. & W. on 6/13/2013)**Is Urgency:** N**Is Fiscal:** Y**Location:** 7/12/2013-S. 2 YEAR

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

**Summary:** The Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, an initiative statute approved by the voters as Proposition 84 at the November 7, 2006, statewide general election, makes approximately \$5.4 billion in bond funds available for safe drinking water, water quality and supply, flood control, natural resource protection, and park improvements. The initiative bond act makes \$60,000,000 available to the State Department of Public Health for the purpose of loans and grants for projects to prevent or reduce contamination of groundwater that serves as a source of drinking water and requires the department to require repayment for costs that are subsequently recovered from parties responsible for the contamination. Existing law requires the department, in collaboration with the Department of Toxic Substances Control, or DTSC, and the State Water Resources Control Board, to develop and adopt regulations governing the repayment of costs that are subsequently recovered from parties responsible for the contamination of groundwater. This bill would eliminate the requirement to develop and adopt regulations and instead would require a grantee of certain initiative bond act funds to take specific actions to recover the costs of cleanup and to utilize those funds for certain groundwater contamination cleanup projects, as specified. The bill would require the grantee, before expending the funds recovered from a responsible party, as defined, to submit an expenditure plan to DTSC for its review. The bill would require that funds recovered from a responsible party by a grantee and used by the grantee for the costs of the specified groundwater contamination cleanup projects be deemed to be repaid by the grantee to the state. This bill contains other related provisions and other existing laws.

**Laws:** An act to add Sections 75101.3 and 75101.4 to, and to repeal and add Section 75101 of, the Public Resources Code, relating to groundwater.

**Position**

Watch

**AB 1235****(Gordon D) Local agencies: financial management training.****Current Text:** Amended: 7/1/2013 [pdf](#) [html](#)**Introduced:** 2/22/2013**Status:** 7/1/2013-Read second time and amended. Re-referred to Com. on APPR.**Is Urgency:** N**Is Fiscal:** Y**Location:** 7/1/2013-S. APPR.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

**Calendar:** 8/12/2013 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, DE LEÓN, Chair

**Summary:** Existing law provides for the establishment and operations of cities, counties, cities and counties, districts, and other local government agencies, the composition of their governing bodies, and the payment of governing body members for attending meetings and performing other duties, and prescribes conflicts of interest. Existing law requires that all local agency officials, as specified, receive ethics training. This bill would require a local agency official, in local agency service as of January 1, 2014, or thereafter, except for an official whose term of office ends before January 1, 2015, to receive training in financial management if the local agency provides any type of compensation, salary, or stipend to, or reimburses the expenses of, a member of a legislative body. The bill would provide that if any entity develops criteria for the financial management training, then the Treasurer's office and the Controller's office shall be consulted regarding any proposed course content. The bill would declare that the edification of local government officials in financial management is a matter of statewide concern, thus making it applicable to charter cities, charter counties, and charter cities and counties. Because the bill would impose new duties on local governments, it would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

**Laws:** An act to add Article 2.45 (commencing with Section 53236) to Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code, relating to local government.

**Position**

Not Favor Unless



**AB 1331 (Committee on Water, Parks and Wildlife) Water resources: assessments of public funding.****Current Text:** Amended: 5/21/2013 [pdf](#) [html](#)**Introduced:** 2/22/2013**Status:** 7/12/2013-Failed Deadline pursuant to Rule 61(a)(10)(SEN). (Last location was N.R. & W. on 6/13/2013)**Is Urgency:** N**Is Fiscal:** Y**Location:** 7/12/2013-S. 2 YEAR

2 Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
	1st House				2nd House				Conc.			

**Summary:** Existing law establishes the Department of Water Resources in the Natural Resources Agency, and, among other things, empowers the department to conduct investigations of all or any portion of any stream, stream system, lake, or other body of water. This bill would require the Department of Water Resources to provide an analysis to the Legislature by July 1, 2014, that assesses currently available public funding and estimates the additional level of public investment needed to ensure California meets priority needs related to infrastructure, integrated water management, water supply reliability, water recycling, flood management, and watershed and aquatic ecosystem conservation and protection. This bill contains other related provisions and other existing laws.

**Laws:** An act relating to water resources.**Position**

Watch

**AB 1349 (Gatto D) CalConserve Water Use Efficiency Revolving Fund.****Current Text:** Introduced: 2/22/2013 [pdf](#) [html](#)**Introduced:** 2/22/2013**Status:** 5/24/2013-In committee: Set, second hearing. Held under submission.**Is Urgency:** N**Is Fiscal:** Y**Location:** 5/8/2013-A. APPR. SUSPENSE FILE

2 Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
	1st House				2nd House				Conc.			

**Summary:** The California Constitution requires the reasonable and beneficial use of water. This bill would establish the CalConserve Water Use Efficiency Revolving Fund administered by the Department of Water Resources and would continuously appropriate moneys in the fund, without regard to fiscal year, to the department, for the purpose of water use efficiency projects. This bill would require moneys in the fund to be used for purposes that include, but are not limited to, at-or-below market interest rate loans and would permit the department to enter into agreements with local governments or investor-owned utilities that provide water or recycled water service to provide loans.

**Laws:** An act to add Division 30 (commencing with Section 81000) to the Water Code, relating to water, and making an appropriation therefor.**Position**

Watch

**SB 40 (Payley D) Safe, Clean, and Reliable Drinking Water Supply Act of 2012.****Current Text:** Amended: 1/17/2013 [pdf](#) [html](#)**Introduced:** 12/10/2012**Status:** 1/31/2013-Re-referred to Coms. on N.R. & W. and RLS.**Is Urgency:** N**Is Fiscal:** N**Location:** 1/31/2013-S. N.R. & W.

2 Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
	1st House				2nd House				Conc.			

**Summary:** Existing law creates the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$11,140,000,000 pursuant to the State General Obligation Bond Law to finance a safe drinking water and water supply reliability program. Existing law provides for the submission of the bond act to the voters at the November 4, 2014, statewide general election. This bill would change the name of the act to the Safe, Clean, and Reliable Drinking Water Supply Act of 2014 and declare the intent of the Legislature to amend the act for the purpose of reducing and potentially refocusing the \$11,140,000,000 bond.

**Laws:** An act to amend Section 79700 of, and to amend the heading of Division 26.7 (commencing



with Section 79700) of, the Water Code, to amend Section 3 of Chapter 3 of the Seventh Extraordinary Session of the Statutes of 2009, to amend Section 9 of Chapter 126 of the Statutes of 2010, and to amend Section 2 of Chapter 226 of the Statutes of 2010, relating to the Safe, Clean, and Reliable Drinking Water Supply Act of 2012.

**Position**  
Watch

**SB 42 (Wolk D) The California Clean, Secure Water Supply and Delta Recovery Act of 2014.**

**Current Text:** Introduced: 12/11/2012 [pdf](#) [html](#)

**Introduced:** 12/11/2012

**Status:** 1/10/2013-Referred to Com. on N.R. & W.

**Is Urgency:** N

**Is Fiscal:** Y

**Location:** 1/10/2013-S. N.R. & W.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

**Summary:** Existing law creates the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$11,140,000,000 pursuant to the State General Obligation Bond Law to finance a safe drinking water and water supply reliability program. Existing law provides for the submission of the bond act to the voters at the November 4, 2014, statewide general election. This bill would repeal these provisions. This bill contains other related provisions and other existing laws.

**Laws:** An act to repeal and add Division 26.7 (commencing with Section 79700) of the Water Code, and to repeal Section 2 of Chapter 3 of the Seventh Extraordinary Session of the Statutes of 2012, relating to a clean, secure water supply and Delta recovery program, by providing the funds necessary therefor through an election for the issuance and sale of bonds of the State of California and for the handling and disposition of those funds.

**Position**  
Oppose Unless Amended

**SB 449 (Galgiani D) Local water supply programs or projects: funding.**

**Current Text:** Amended: 4/18/2013 [pdf](#) [html](#)

**Introduced:** 2/21/2013

**Status:** 5/24/2013-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. SUSPENSE FILE on 5/23/2013)

**Is Urgency:** N

**Is Fiscal:** Y

**Location:** 5/24/2013-S. 2 YEAR

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

**Summary:** Existing law requires that the Department of Water Resources annually prepare and submit to the Legislature a report that includes a description of the progress achieved by the department with regard to meeting the goals of the CALFED Bay-Delta Program and a related Implementation schedule. The department also is required annually to prepare and submit to the Legislature a report with regard to the budget for the State Water Resources Development System. This bill would prohibit the department from funding, through loans, grants, or direct expenditure, specific programs or projects within the service area of, or otherwise directly benefiting, an urban or agricultural water supplier that receives water from, transferred through, or used in the Delta watershed, unless the department determines that the water supplier is reducing its dependence on the Delta, as specified.

**Laws:** An act to add Section 147.3 to the Water Code, relating to water.

**Position**  
Oppose

**SB 750 (Wolk D) Building standards: water meters: multiunit structures.**

**Current Text:** Amended: 5/24/2013 [pdf](#) [html](#)

**Introduced:** 2/22/2013

**Status:** 7/3/2013-Do pass as amended and be re-referred to the Committee on Water, Parks and Wildlife.

**Is Urgency:** N

**Is Fiscal:** N

**Location:** 7/3/2013-A. W.,P. & W.

2Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered

Dead	1st House	2nd House	Conc.		
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**Calendar:** 8/13/2013 9 a.m. - State Capitol, Room 437 ASSEMBLY WATER, PARKS AND WILDLIFE, RENDON, Chair

**Summary:** The Water Measurement Law requires every water purveyor to require, as a condition of new water service on and after January 1, 1992, the installation of a water meter to measure water service. That law also requires urban water suppliers to install water meters on specified service connections, and to charge water users based on the actual volume of deliveries as measured by those water meters in accordance with a certain timetable. This bill would require a water purveyor that provides water service to a newly constructed multiunit residential structure or newly constructed mixed-use residential and commercial structure that submits an application for a water connection after January 1, 2014, to require the installation of either a water meter, as defined, or a submeter, as defined, to measure water supplied to each individual dwelling unit. The bill would require the owner of the structure to ensure that a water submeter installed for these purposes complies with laws and regulations governing installation, approval of meter type, maintenance, reading, billing, and testing of water submeters, including, but not limited to, the California Plumbing Code. The bill would exempt certain buildings from these requirements. This bill contains other related provisions and other existing laws.

**Laws:** An act to add Chapter 2.5 (commencing with Section 1954.201) to Title 5 of Part 4 of Division 3 of the Civil Code, and to add Chapter 8.5 (commencing with Section 537) to Division 1 of the Water Code, relating to water.

**Position**

Watch

**Total Measures: 13**

**Total Tracking Forms: 13**

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# Tab

# 5.1

OFFICIAL

# REGION 8 Board Ballot

2014-2015  
TERM



Association  
of California  
Water Agencies  
*Since 1910*  
Leadership • Advocacy  
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Please return completed ballot  
by September 30, 2013

E-mail: anat@acwa.com  
Mail: ACWA  
910 K Street, Suite 100  
Sacramento, CA 95814

## General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 8 Nominating Committee or vote for individual region board members. Please mark the appropriate box to indicate your decision.
- 2 Please complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

Submit

1

## Nominating Committee's Recommended Slate

- I concur with the Region 8 Nominating Committee's recommended slate below.

### Chair:

- **Steve Cole**, Newhall County Water District

### Vice Chair:

- **Michael Touhey**, Upper San Gabriel Valley Municipal Water District

### Board Members:

- **Bill Cooper**, Castaic Lake Water Agency
- **Greg Galindo**, La Puente County Water District
- **Mel Matthews**, Foothill Municipal Water District
- **Sandy Olson**, Walnut Valley Water District
- **Barry Steinhardt**, Las Virgenes Municipal Water District

OR

## Individual Board Candidate Nominations

- I do not concur with the Region 8 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

### Candidates for Chair: (Choose one)

- Steve Cole**, Newhall County Water District  
 **Ronald Smith**, West Basin Municipal Water District

### Candidates for Vice Chair: (Choose one)

- Ronald Smith**, West Basin Municipal Water District  
 **Barry Steinhardt**, Las Virgenes Municipal Water District  
 **Michael Touhey**, Upper San Gabriel Valley Municipal Water District

### Candidates for Board Members: (Max of 5 choices)

- Bill Cooper**, Castaic Lake Water Agency  
 **Greg Galindo**, La Puente County Water District  
 **Mel Matthews**, Foothill Municipal Water District  
 **Sandy Olson**, Walnut Valley Water District  
 **Ronald Smith**, West Basin Municipal Water District  
 **Barry Steinhardt**, Las Virgenes MWD  
 **Michael Touhey**, Upper San Gabriel Valley MWD

2

AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE