



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
June 10, 2014 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Teresa P. Rios
Director Robert W. Lewis

ABSENT:

None.

OTHERS PRESENT:

Janet Morningstar, Legal Counsel
Dan Horan, Three Valleys Municipal Water District
Erin La Combe Gilhuly, CV Strategies
David and Teri Malkin, Residents
Harry Peterson, Resident

ROWLAND WATER DISTRICT STAFF

Ken Deck, General Manager
Ted Carrera, Assistant General Manager
Tom Coleman, Assistant General Manager
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

Tab 1 - CONSENT CALENDAR

Director Lewis requested that the Minutes of the Special Board Meeting held on May 20, 2014, be amended to reflect that his absence from the meeting was excused due to his attendance at the California Special Districts Association Legislative Days which was held in Sacramento on the day of the meeting. Upon motion by Director Lewis, seconded by Director Rios, the Consent Calendar was unanimously approved as amended.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

**1.1
Approval of the Minutes of Regular Board Meeting Held on May 13, 2014**

**1.2
Approval of the Minutes of Special Board Meeting Held on May 20, 2014**

**1.3
Demands on General Fund Account for May 2014**

**1.4
Investment Report for May 2014**

**1.5
Water Purchases for April 2014**

Next Regular Board Meeting July 8, 2014, 6:00 p.m.
Next Special Board Meeting July 22, 2014, 5:00 p.m.

Tab 2 - ACTION ITEMS

**2.1
Approve Directors’ Meeting Reimbursements for May 2014**
Upon motion by Director Lewis, seconded by Director Lima, the Directors’ Meeting Reimbursement Report was approved as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.2

Review and Approve Rowland Water District Budget – Fiscal Year 2014-2015

Mr. Deck advised the Board that the Consumer Price Index (CPI) for Calendar year 2013 was measured at 1.3% and that the Budget included a 2% salary increase to all District employees. He also noted that a comprehensive salary survey for the various positions had not been conducted since 2008 and that this is an important process to ensure that the District remains competitive in the job market among water agencies within the Los Angeles and Orange County areas. He requested that the Board authorize him to complete a salary survey to be presented to the Board for review and discussion at a later date. Upon motion by Director Lewis, seconded by Director Lima, the District Budget for Fiscal Year 2014-2015 was approved as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

It was the consensus of the Board to authorize Staff to complete the salary survey for presentation and discussion at a future Board meeting.

2.3

Authorize Staff to Prepare and Distribute “Request for Proposal: Professional Legal Services to the Rowland Water District”

Mr. Deck advised that in connection with the District’s long-term succession planning, the Board felt that it was in the District’s best interest to retain a legal firm to represent the District on all future legal matters. Although Ms. Morningstar has represented the District for many years and has always provided exceptional legal services, a fully staffed law firm could provide the long-term legal relationship necessary to meet the District’s future needs which is the objective of the District’s overall strategic plan.

Upon motion by Director Lima, seconded by Director Lewis, staff was authorized to prepare and distribute a Request for Proposal for professional legal services to the Rowland Water District. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.4

Public Relations

Rose Perea reported that the last day of school was June 5 and that staff will take advantage of the summer to replenish supplies and update the current school programs. The District will participate in the Schabarum Park Community Emergency Response Fair which will be held on June 21, 2014 from 10:00 a.m. to 2:00 p.m.

- **Communications Update.** Erin La Combe Gilhuly, CV Strategies, distributed a draft of the Consumer Confidence Report (CCR) for Board review and discussion and advised that the final CCR would be available on line on July 1, 2014. The CCR messages current key topics such as drought, conservation and alternative water supplies. CV Strategies will prepare and

distribute a press release to the local newspapers advising that the CCR will be available on the District's website and that a copy can also be obtained at the District office. Resident Teri Malkin stated that she would like more information on the District's community involvement included in the CCR. General Manager, Ken Deck, advised that the District will be preparing a newsletter which will focus on this and will provide the District with a better opportunity to set forth the District's community programs in greater detail. Director Lima thanked Ms. Gilhuly for changing the format of her update Report in accordance with his suggestions.

- **Education Update**

Provided for information purposes only.

2.5

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

Nothing to report.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

For information purposes.

Tab 4 REVIEW OF CORRESPONDENCE

Nothing to report.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

- Director Lima reported on his attendance at the May 21, 2014 Board meeting and reported that information from the Main San Gabriel Basin Watermaster reported that the Basin is dropping at a rate of six inches per week. President Lu-Yang reported on her attendance at the June 4, 2014 Workshop and that Three Valleys' lobbyist, Mike Arnold, made a presentation on the Water Bond. A review of the Fulton Reservoir project was discussed and an anticipated completion date of September 2015 was provided. The Board workshops scheduled for July 2 and August 6, 2014 have been cancelled.

5.2

Puente Basin Water Agency

Director Lima reported that the Pomona Basin Regional Groundwater Project was discussed and the Board approved additional funds for the Six Basins Groundwater Project: Hydraulic Analysis. The Commission approved the Resolution adopting the 2014 Updated Greater Los Angeles County Integrated Regional Water Management Plan on behalf of the Puente Basin Water Agency. The next meeting is scheduled for July 3, 2014.

5.3

Joint Powers Insurance Authority

Nothing to report.

5.4

Association of California Water Agencies

Director Lewis reported that discussion continues in connection with revisions to the Water Bond.

5.5

Project Ad-Hoc Committee

Nothing to report. The next meeting is scheduled for June 26, 2014.

5.6

Regional Chamber of Commerce

Director Lewis reported on his attendance at the June 9, 2014 Government Affairs Committee meeting. The current Chair, Joe Ruzicka, stepped down and the new Chair, Luis Cetina, took his seat. A presentation on hydraulic fracking was made by the “Californians for a Safe, Secure Energy Future”.

5.7

PWR Joint Water Line Commission

Nothing to report. Next meeting will be held in June 19, 2014. Director Lima advised that he will be unable to attend and requested that Director Bellah attend in his place. Director Bellah acknowledged that he will be in attendance at the June 19 meeting.

5.8

Sheriff's Community Advisory Council

President Lu-Yang advised that there is more community involvement by the Sheriff's Department in such programs as Neighborhood Watch; the Sheriff's Department is providing more community-related information by placing door hangers at residences; and in connection with sex offenders, is assigning one sheriff exclusively to keep track of their location in the community.

5.9

Rowland Heights Community Coordinating Council

Director Bellah reported that he will be withdrawing as the District's representative on the Council. Director Rios solicited information on assistance programs for the homeless in the Rowland Heights area. She advised that a meeting will be held at Rowland Heights Park on June 15, 2014 at 5:00 p.m. and that she will be in attendance to gather further information. Residents Teri Malkin and Harry Peterson advised that they would also attend.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Personnel Report

Nothing to report.

6.2

Engineer's Report

Mr. Carrera reported on the Cal Domestic Pipeline project and that of the 15,000 feet of pipe to be laid, 1,100 feet of pipe had been placed in the ground to date. The Pump Station project is progressing and the Water Quality Management Plan has been approved by the City of La Habra. The District will receive approximately 5,000 acre feet of water annually through this pipeline.

Tab 7 ATTORNEY’S REPORT (Ms. Morningstar)

Attorney Morningstar advised that in connection with the extension of the Bellflower-Somerset Agreement, she is awaiting further information in order to finalize the Draft Agreement.

Directors’ and General Manager’s Comments

Director Lewis noted that his summary of the CSDA Conference was included in the Board packet. Director Lima advised that he attended the Three Valleys’ Leadership Breakfast held on June 5, 2015, and noted that the speaker, Ronald Wildermuth, West Basin Municipal Water District, gave a very informative presentation on direct potable reuse (DPR) and the efforts to address the barriers to DPR and the research which will pave the way for purifying wastewater and using it as a future, new and sustainable drinking water supply. President Lu-Yang commented on her attendance at the Water Forum held on June 6, 2014, and noted that they presented very informative visuals on the changes in water levels at various reservoirs and lakes comparing 2011 to 2014. General Manager, Ken Deck, advised the Board that the District had been visited by a delegation from the Philippines who requested a tour of our facilities and information on the various services provided by the District. They have modeled their water districts in the Philippines after California’s water districts.

Future Agenda Items

- 2014 CSDA Annual Conference, September 29, Palm Springs, CA
- Comprehensive Salary Survey
- Resignation of Director John Bellah from the Rowland Heights Community Coordinating Council and nomination of an alternate District representative

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:05 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
KEN DECK
Board Secretary