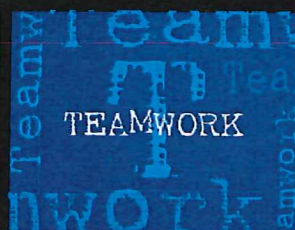
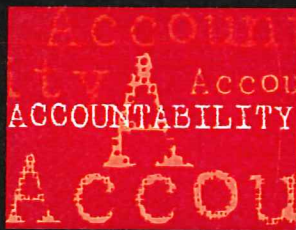
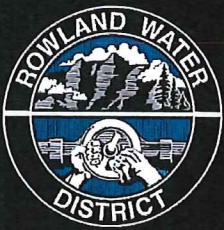


ROWLAND WATER DISTRICT

3021 South Fullerton Road
Rowland Heights, CA 91748
(562) 697-1726

RWD BOARD VISION



Our Mission:

"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --
DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"

Board of Directors Regular Meeting
December 8, 2015
6:00 p.m.



AGENDA
Regular Meeting of the Board of Directors
December 8, 2015
6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Szu Pei Lu-Yang, President
Robert W. Lewis, Vice President
Anthony J. Lima
John Bellah
Teresa P. Rios

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at P.O. Box 8460, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 S. Fullerton Road, Rowland Heights, CA 91748.

Tab 1 CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

1.1 Approval of the Minutes of Adjourned Regular Board Meeting held on November 17, 2015, 2015

Recommendation: The Board of Directors approve the Minutes as presented.

1.2 Demands on General Fund Account for October 2015

Recommendation: The Board of Directors approve the demands on the general fund account as presented.

1.3 Investment Report for October 2015

Recommendation: The Board of Directors approve the Investment Report as presented.

1.4 Water Purchases for October 2015

For information purposes only.

Next Regular Board Meeting: January 12, 2015, 6:00 p.m.

Next Special Board Meeting: January 26, 2015, 5:00 p.m.

Tab 2 ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

2.1 Review and Approve Directors' Meeting Reimbursements for November 2015

Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.

2.2 Administer Oaths of Office to Teresa Pauline Rios, Division 1, and Anthony John Lima, Division 2

No recommendation provided.

2.3 Approve Executive Officer Positions of the Board of Directors for 2016

Intentionally left blank. No recommendation provided.

2.4 Review and Approve Board of Directors Committee Assignments for 2016

No recommendation provided.

2.5 Approve/Confirm Appointment of Directors to Serve on the Puente Basin Water Agency

Intentionally Left Blank

Recommendation: The Board of Directors approve/confirm the appointments.

- 2.6 **Review and Approve Resolution 12-2015 of the Board of Directors Appointing Representatives to the Puente Basin Water Agency**
Recommendation: The Board of Directors approve the appointments.
- 2.7 **Approve/Confirm Appointment of Director to Serve on the Pomona-Walnut-Rowland Joint Water Line Commission**
Intentionally Left Blank
Recommendation: The Board of Directors approve/confirm the appointment.
- 2.8 **Review and Approve District Investment Policy**
Recommendation: The Board of Directors ratify and confirm the Investment Policy as adopted by Resolution No. 2.1-2006
- 2.9 **Review and Approve Resolution No. 12.1-2015 Re-Appointing the District Treasurer and Delegating Authority for the Investment of Surplus Funds of the District to the General Manager/Treasurer**
Recommendation: The Board of Directors approve the Resolution as presented.
- 2.10 **Approve “Draft” Financial Audit Report for Fiscal Year 2014-2015 Prepared by White Nelson Diehl Evans LLP**
To be provided at the time of Board meeting.
- 2.11 **Public Relations (Rose Perea)**
 - **Communications Outreach (CV Strategies)**
 - **Education Update***For information purposes only.*
- 2.12 **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
 - *Intentionally left blank.*

Tab 3 LEGISLATIVE INFORMATION

- 3.1 **Updates on Legislative Issues**
Intentionally left blank.

Tab 4 REVIEW OF CORRESPONDENCE

Intentionally left blank.

Tab 5 COMMITTEE REPORTS

- 5.1 **Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**
 - Agenda Regular Board Meeting held November 18, 2015
 - Action Line Regular Board Meeting held November 18, 2015

There are no tabs for the remainder of the meeting.

- 5.2 Joint Powers Insurance Authority** (Director Lewis/Mr. Coleman)
- 5.3 Association of California Water Agencies** (Directors Lewis/Bellah)
- 5.4 Puente Basin Water Agency** (Directors Lima/Lewis)
- 5.5 Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 Regional Chamber of Commerce-Government Affairs Committee**
(Directors Lewis/Bellah)
- 5.7 PWR Joint Water Line Commission** (Directors Lima/Rios)
- 5.8 Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

- 6.1 Finance Report** (Mr. Henry)
- 6.2 Operations Report** (Mr. Warren)
- 6.3 Personnel Report** (Mr. Coleman)

Tab 7 ATTORNEY'S REPORT (Mr. Joseph Byrne)

Directors' and General Manager's Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President SZU PEI LU-YANG, Presiding

Tab

1.1



Minutes of the Adjourned Regular Meeting
of the Board of Directors of the Rowland Water District
November 17, 2015 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
David and Teri Malkin, Residents
Hal Estabrook, Director, Orchard Dale Water District

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

On behalf of the Buckboard Days Parade and Festival Committee, committee member, Teri Malkin, presented Board President, Szu Pei Lu-Yang, with a plaque thanking the District for supporting the "Forty-Third Annual Buckboard Days Parade and Fall Festival, October 17, 2015".

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on October 13, 2015

1.2

Demands on General Fund Account for September 2015

1.3

Investment Report for September 2015

1.4

Water Purchases for September 2015

Next Regular Board Meeting

December 8, 2015, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Approve Directors' Meeting Reimbursements for October 2015

Upon motion by Director Lima, seconded by Director Lewis, the Directors' Meeting Reimbursement Report was unanimously approved as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.2

Discuss Termination of Memorandum of Agreement with *The Furman Group*

General Manager, Tom Coleman, advised the Board that due to the lack of congressional appropriations of the Water Resources Reform & Development Act of 2014, it is staff's recommendation that the District terminate the Agreement with its federal lobbyist, The Furman Group. Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the termination of the MOU with The Furman Group.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.3

Receive and File Rowland Water District’s Quarterly Investment Report as of September 30, 2015

Mr. Henry summarized the report for the Board and reviewed the balances as of September 30, 2015, indicating that although interest rates are slowly increasing, a very low rate environment still exists. Mr. Henry and Mr. Coleman answered questions posed by members of the Board and after discussion, a motion was made by Director Lima, seconded by Director Rios, to receive and file the investment report as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.4

Receive and File Rowland Water District’s Statement of Operations For Period Ending September 30, 2015

Mr. Henry explained the report covering the period July 1, 2015 through September 30, 2015, in detail and then responded to questions from the Board. Mr. Henry advised that revenue is up and expenses are down and noted that income and expenses for the first quarter of the year were in line with the budgeted amounts.

A motion was made by Director Lewis, seconded by Director Lima, to receive and file the Statement of Operations as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.5

Receive and File PWR Joint Water Line Commission Audit Report for Fiscal Year 2014-2015 Prepared by White Nelson Diehl Evans LLP

General Manager, Tom Coleman, advised that the Audit Report was presented and approved by the Commission at the last meeting held on October 15, 2015.

A motion was made by Director Lewis, seconded by Director Lima, to receive and file the PWR Joint Water Line Commission Audit Report for Fiscal Year 2014-2015. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.6

Approve NBS Proposal for a Water and Recycled Water Rate and Capacity Fee Study
General Manager, Tom Coleman, advised the Board that staff received the proposal presented from NBS to complete a rate study. He advised that the scope of work for the rate study had been expanded to ensure that the rate justification is in line with the San Juan Capistrano Court decision.

A motion was made by Director Lewis, seconded by Director Bellah, to approve the NBS Proposal for the Rate Study. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.7

Select Voting Delegate to Vote at the ACWA Fall Conference for ACWA President and Vice President for the 2016-2017 Term

After discussion by members of the Board, upon motion made by Director Bellah, seconded by Director Lima, and unanimously carried, the Board selected Director Robert W. Lewis as the voting delegate at the ACWA Fall Conference to vote for the offices of President and Vice President for the 2016-17 Term.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.8

Approve First Amendment to Joint Use Agreement and Agreement for Relocation of Waterlines – Alameda Corridor-East Project Nogales Street Grade Separation dated October 8, 2013

Mr. Coleman advised the Board that the purpose of the Amendment was for the payment of pipeline movement by ACE in lieu of obtaining an Easement from Majestic Realty. He requested that the Board approve the First Amendment as presented with the stipulation that an indemnification clause will be added indemnifying the District from any damages incurred by virtue of the course of action taken.

After discussion, a motion was made by Director Lima, seconded by Director Lewis, and unanimously carried, to approve the First Amendment to the Joint Use Agreement allowing for the addition of an indemnification clause prior to execution.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.9

Discuss OPARC – Fire Hydrant Painting Program

This was included as an informational item only. General Manager, Tom Coleman advised the Board that the District has engaged the services of OPARC (Ontario-Pomona Association of Retarded Children) to paint fire hydrants in low traffic areas and residential areas of the District. The District will supply the materials and pay four (4) individuals to paint the fire hydrants.

2.10

Public Relations (Rose Perea)

Mrs. Perea referred to the Teachers' Comments regarding the Theatre Group Fall Tour October 5-13, 2015 and pointed out that the evaluations received from teachers on the "Showdown at Dry Gulch" presentations were very well received and that they are all looking forward to next year's presentation.

The landscape class was held on October 21, 2015, at 5:00 p.m. at the Rowland Heights Community Center. It was very well received by those in attendance. The remaining rain barrels from the District distribution (44) were offered to those attending the landscape class. They made arrangements to come to the office and pick them up on October 23, 2015.

The Project Wet Teachers' Workshop was held on October 27, 2015 at the IEUA headquarters in Chino, CA. The District had nine (9) teachers in attendance. There was a total of twenty (20) teachers in attendance at the workshop.

The District has two (2) solar boats in this year's Solar Cup competition which will be held May 13-16, 2015 at Lake Skinner. We have a boat from Nogales High School and one from Santana Continuation High School. The boat building was held on November 7 and 8, 2015 at Three Valleys MWD. Santana was there on Saturday, November 7 and Nogales was there on Sunday, November 8. The first technical workshop will be held on December 12, and the first technical report on "Drive Train/Steering" is due on December 17, 2015

Communications Outreach (CV Strategies)

Erin La Combe-Gilhuly, CV Strategies, reported that the Opinion Piece on the drought will be finalized and submitted to the San Gabriel Valley Tribune on Friday, November 20, 2015. The Op-Ed piece highlights the District's conservation efforts in response to State mandates. CV Strategies has also designed and provided an additional 50 yard signs and has designed the tailgate wraps for District trucks encouraging conservation and a reduction of water use by 20%. The press release on Board Member retention is in process and will be distributed after the Board of Supervisors' ratification. A press release highlighting the District Intern Program/MOU with the Learning Centers at the Fairplex is also in process.

Education Update

For information purposes only.

2.11

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **Regional Chamber of Commerce San Gabriel Valley, Legislative Power Luncheon, November 20, 2015, 11:30 a.m., Diamond Bar Golf Course, 22751 Golden Springs Dr., Diamond Bar, CA**

Staff was asked to make reservations for Directors Lewis and Bellah to attend.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

Nothing to report.

Tab 4 REVIEW OF CORRESPONDENCE

None.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

President Lu-Yang reported on the Budget Workshop held on November 4, 2015. The draft FY 2014-15 Audit and Comprehensive Annual Financial Review was discussed as well as the Miramar In-Conduit Hydroelectric Project. The next meeting will be held on November 18, 2015.

5.2

Joint Powers Insurance Authority

Director Lewis commented on the Risk Assessment Visit letter and commended staff on the low loss history which directly affected the discounts received by the District on the liability premium.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lewis reported on the meeting held on November 6, 2015, and advised that an update was provided on the Regional Water Supply Reliability Program and the proposed Regional Recycled Water Program between MWD and the Sanitation Districts was discussed. Director Lima reported that the Pomona Basin Regional Groundwater Project drawings are 90% complete, the Cal Domestic Project should be on line in February 2016 and the PVOU Project is progressing.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Nothing to report. The next meeting will be held on January 11, 2016.

5.7

PWR Joint Water Line Commission

Director Lima reported on the meeting held on October 15, 2015 and advised that the Commissioners approved the Audit Report for Fiscal Year 2014-2015 prepared by White Nelson Diehl Evans LLP.

5.8

Sheriff's Community Advisory Council

Nothing to report.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Mr. Henry presented a Power Point presentation reflecting an overall 16.4% reduction in water sales for the month of October 2015.

6.2

Operations Report

Mr. Warren provided pictures of a main line leak (bearing break) on Hurley Street and advised that the 24" pipeline materials for the pressure reducing station had been delivered.

6.3

Personnel Report

Mr. Coleman advised that CTEC had provided the names of four individuals for the District's consideration in hiring as interns. The District is awaiting the receipt of their completed applications and resumes. Once received, they will be interviewed during the month of December with a tentative hiring date in January 2016.

Tab 7 ATTORNEY'S REPORT

Legal counsel, Joe Byrne, reported that the Governor issued a new drought proclamation indicating the continuation of the implementation of conservation requirements until September of next year. A hearing will be held on December 7, 2015, in Sacramento which BB&K and Rowland staff will be attending.

Directors' and General Manager's Comments

General Manager, Tom Coleman, advised that a Board workshop will be held in the near future to update the Board Principles and Practices (Board Norms).

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:57 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.2

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
20335						
10/15	10/01/2015	20335	4500	PETTY CASH	MISC EXPENSES	127.07
Total 20335:						127.07
20339						
10/15	10/09/2015	20339	117	ACE PELIZON PLUMBING INC	FINISHED PLUMBING-OFFICE MEN'S BATHROOM	731.60
Total 20339:						731.60
20340						
10/15	10/09/2015	20340	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	1,615.96
Total 20340:						1,615.96
20341						
10/15	10/09/2015	20341	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	4,080.85
10/15	10/09/2015	20341	62597	BEST BEST & KRIEGER	LEGAL FEES-LABOR & EMPLOYMENT	4,922.40
10/15	10/09/2015	20341	62597	BEST BEST & KRIEGER	LEGAL FEES-CELL LEASES & RELATED ISSUES	3,648.42
Total 20341:						12,651.67
20342						
10/15	10/09/2015	20342	62440	BNY MELLON NA	INVESTMENT MANAGEMENT FEES	3,151.43
Total 20342:						3,151.43
20343						
10/15	10/09/2015	20343	62143	CHRISTOPHER M REYNOSO	TOTAL EXPENSES-BOOTS & INSOLES	113.64
Total 20343:						113.64
20344						
10/15	10/09/2015	20344	371	CIVILTEC ENGINEERING INC	Professional services through August 28, 2015	10,876.50
10/15	10/09/2015	20344	371	CIVILTEC ENGINEERING INC	ENGINEERING-ADDITIONAL EMPLOYEE PARKING	210.00
Total 20344:						11,086.50
20345						
10/15	10/09/2015	20345	285	CSDA	ANNUAL CONFERENCE & EXHIBITOR SHOWCASE-	45.00
Total 20345:						45.00
20346						
10/15	10/09/2015	20346	62439	CVSTRATEGIES	COMMUNICATION SERVICES	16,510.35
Total 20346:						16,510.35
20347						
10/15	10/09/2015	20347	16	DAVE WARREN	TOTAL EXPENSES-GAS	200.29
Total 20347:						200.29

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
20348						
10/15	10/09/2015	20348	32	DAVID A MILLER	MILEAGE REIMBURSEMENT	65.55
Total 20348:						65.55
20349						
10/15	10/09/2015	20349	33	DUSTIN T MOISIO	MILEAGE REIMBURSEMENT	269.10
10/15	10/09/2015	20349	33	DUSTIN T MOISIO	TOTAL EXPENSES-ABPA CONFERENCE	32.51
Total 20349:						301.61
20350						
10/15	10/09/2015	20350	24701	GRAINGER	SUPPLIES FOR RCS	2,087.38
Total 20350:						2,087.38
20351						
10/15	10/09/2015	20351	2600	HACH COMPANY	ASSY PACK CHEMKEY	444.18
10/15	10/09/2015	20351	2600	HACH COMPANY	ASSY PACK CHEMKEY	667.62
Total 20351:						1,111.80
20352						
10/15	10/09/2015	20352	379	HIGHROAD INFORMATION TECHNOL	MICROSOFT LICENSING RENEWAL FOR 3 YRS	60,825.00
10/15	10/09/2015	20352	379	HIGHROAD INFORMATION TECHNOL	BLUEBEAM SOFTWARE MANUFACTURER MAINTENANCE	1,950.00
10/15	10/09/2015	20352	379	HIGHROAD INFORMATION TECHNOL	STANDARD SSL RENEWAL 1 YR	200.00
10/15	10/09/2015	20352	379	HIGHROAD INFORMATION TECHNOL	LOGMEIN ANNUAL SUBSCRIPTION	350.00
10/15	10/09/2015	20352	379	HIGHROAD INFORMATION TECHNOL	DOMAIN RENEWAL FOR WWW.ROWLANDWATER.	200.00
10/15	10/09/2015	20352	379	HIGHROAD INFORMATION TECHNOL	STANDARD SSL RENEWAL 1 YR FOR CIP ROWLAN	170.00
Total 20352:						63,695.00
20353						
10/15	10/09/2015	20353	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	577.32
10/15	10/09/2015	20353	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	216.74
10/15	10/09/2015	20353	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	127.95
Total 20353:						922.01
20354						
10/15	10/09/2015	20354	62259	HYDRO-SCAPE PRODUCTS, INC	TOOL & SUPPLIES	80.79
Total 20354:						80.79
20355						
10/15	10/09/2015	20355	244	INFOSEND INC	BILLING SERVICE	1,839.56
Total 20355:						1,839.56
20356						
10/15	10/09/2015	20356	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	286.71
10/15	10/09/2015	20356	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	229.43
10/15	10/09/2015	20356	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	194.71
10/15	10/09/2015	20356	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	351.10
10/15	10/09/2015	20356	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	209.68
10/15	10/09/2015	20356	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	216.18
10/15	10/09/2015	20356	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	168.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 20356:						1,656.46
20357						
10/15	10/09/2015	20357	62627	KND SOLUTIONS	CONSULTING SERVICES	562.50
Total 20357:						562.50
20358						
10/15	10/09/2015	20358	3300	LAGERLOF SENECA ET AL	EORM PHASE 2 SERVICES	800.00
Total 20358:						800.00
20359						
10/15	10/09/2015	20359	62633	LION PRESS	7 QUART BLUE BUCKETS	3,421.80
Total 20359:						3,421.80
20360						
10/15	10/09/2015	20360	28	MARCOS ASPEITIA IV	MILEAGE REIMBURSEMENT	73.60
Total 20360:						73.60
20361						
10/15	10/09/2015	20361	62619	PLATINUM CONSULTING GROUP	FOLLOW UP VISIT TO GO THROUGH "TO DO" LIST	536.25
Total 20361:						536.25
20362						
10/15	10/09/2015	20362	62447	REEB GOVERNMENT RELATIONS LLC	LOBBYIST	1,500.00
Total 20362:						1,500.00
20363						
10/15	10/09/2015	20363	62611	RITA GIACALONE Ph.D.	CONSULTING SERVICES	8,220.98
Total 20363:						8,220.98
20364						
10/15	10/09/2015	20364	62562	RMC WATER AND ENVIRONMENT	ENGINEERING-POTABLE WATER ON CALL SERVIC	12,500.29
10/15	10/09/2015	20364	62562	RMC WATER AND ENVIRONMENT	ENGINEERING-RECYCLED WATER ON CALL SERV	4,955.00
Total 20364:						17,455.29
20365						
10/15	10/09/2015	20365	62062	ROBERT LEAMY	MILEAGE REIMBURSEMENT	41.40
Total 20365:						41.40
20366						
10/15	10/09/2015	20366	62460	RYAN WHITE	MILEAGE REIMBURSEMENT	71.88
Total 20366:						71.88
20367						
10/15	10/09/2015	20367	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR HYDRANTS	892.66
10/15	10/09/2015	20367	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	1,897.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
10/15	10/09/2015	20367	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	646.22
10/15	10/09/2015	20367	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	460.00
10/15	10/09/2015	20367	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	230.40
10/15	10/09/2015	20367	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	1,127.46
Total 20367:						5,254.21
20368						
10/15	10/09/2015	20368	3550	SOUTHERN COUNTIES FUELS	GASOLINE, REGULAR GRADE	2,874.73
Total 20368:						2,874.73
20369						
10/15	10/09/2015	20369	62632	THE TACO BAR	CATERING SERVICE-C.S. APPRECIATION WEEK	467.75
Total 20369:						467.75
20370						
10/15	10/09/2015	20370	6500	THERMALAIR INC	CHECK AC UNIT	891.30
Total 20370:						891.30
20371						
10/15	10/09/2015	20371	62577	TOM COLEMAN	TOTAL EXPENSES-D4 RENEWAL	105.00
Total 20371:						105.00
20372						
10/15	10/09/2015	20372	62521	TRIPEPI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	300.00
Total 20372:						300.00
20373						
10/15	10/09/2015	20373	62501	TW TELECOM	INTERNET & DATA	1,460.61
Total 20373:						1,460.61
20374						
10/15	10/09/2015	20374	323	UPS	POSTAGE	196.84
Total 20374:						196.84
20375						
10/15	10/09/2015	20375	205	WARREN GRAPHICS	SHUT OFF NOTICE DOORHANGERS	741.96
10/15	10/09/2015	20375	205	WARREN GRAPHICS	WHITE BLANK DOORHANGERS-PERF	199.50
Total 20375:						941.46
20376						
10/15	10/13/2015	20376	3375	ANTHONY LIMA	MILEAGE REIMBURSEMENT	130.64
Total 20376:						130.64
20377						
10/15	10/13/2015	20377	62233	JOHN BELLAH	MILEAGE REIMBURSEMENT-CUEMA CONFERNECE	103.00
10/15	10/13/2015	20377	62233	JOHN BELLAH	TOTAL EXPENSES-CUEMA CONFERENCE	443.46
10/15	10/13/2015	20377	62233	JOHN BELLAH	NON REIMBURSABLE EXPENSES-CUEMA CONF	150.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
10/15	10/13/2015	20377	62233	JOHN BELLAH	TOTAL EXPENSES-CSDA CONFERENCE	294.51
10/15	10/13/2015	20377	62233	JOHN BELLAH	NON REIMBURSABLE EXPENSES-CSDA CONFERE	50.00-
Total 20377:						640.97
20378						
10/15	10/13/2015	20378	3360	ROBERT LEWIS	MILEAGE REIMBURSEMENT-CUEMA CONFERENC	117.30
Total 20378:						117.30
20379						
10/15	10/13/2015	20379	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	149.96
Total 20379:						149.96
20380						
10/15	10/15/2015	20380	1000	ACWA/JPIA	EMPLOYEE HEALTH BENEFITS	36,014.08
10/15	10/15/2015	20380	1000	ACWA/JPIA	EMPLOYEE VISION BENEFITS	487.14
10/15	10/15/2015	20380	1000	ACWA/JPIA	EMPLOYEE ASSISTANCE PROGRAM	58.19
10/15	10/15/2015	20380	1000	ACWA/JPIA	DIRECTORS HEALTH BENEFITS	6,945.26
10/15	10/15/2015	20380	1000	ACWA/JPIA	RETIREEES HEALTH BENEFITS	10,474.44
Total 20380:						53,979.11
20381						
10/15	10/15/2015	20381	62616	ADVANCED INDUSTRIAL SERVICES, I	Work for rehab by AIS	209,223.25
Total 20381:						209,223.25
20382						
10/15	10/15/2015	20382	1165	ANTIMITE TERMITE & PEST	MONTHLY PEST CONTROL SERVICE	105.00
Total 20382:						105.00
20383						
10/15	10/15/2015	20383	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	234.44
Total 20383:						234.44
20384						
10/15	10/15/2015	20384	62637	CHECKFREEPAY CORPORATION	REFUND-CHECKFREE PAYMENT ERROR	89.77
Total 20384:						89.77
20385						
10/15	10/15/2015	20385	6966	CINTAS CORPORATION LOC 693	UNIFORM RENTAL	3,275.88
Total 20385:						3,275.88
20386						
10/15	10/15/2015	20386	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,100.00
Total 20386:						2,100.00
20387						
10/15	10/15/2015	20387	62351	ELITE EQUIPMENT INC.	TOOLS & SUPPLIES	225.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 20387:						225.83
20388						
10/15	10/15/2015	20388	2300	FEDERAL EXPRESS	POSTAGE	50.71
Total 20388:						50.71
20389						
10/15	10/15/2015	20389	330	FUEL PRO INC	D/O INSPECTION	170.00
Total 20389:						170.00
20390						
10/15	10/15/2015	20390	5600	G M SAGER CONSTRUCTION	ASPHALT & CONCRETE	2,800.60
Total 20390:						2,800.60
20391						
10/15	10/15/2015	20391	62526	HARRINGTON INDUSTRIAL PLASTICS	MATERIALS FOR RCS	619.13
Total 20391:						619.13
20392						
10/15	10/15/2015	20392	244	INFOSEND INC	BILLING SERVICE	39.92
Total 20392:						39.92
20393						
10/15	10/15/2015	20393	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	600.00
10/15	10/15/2015	20393	62066	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00
Total 20393:						900.00
20394						
10/15	10/15/2015	20394	62581	KELLER AMERICA, INC	BELLOWS ASSEMBLY	111.74
Total 20394:						111.74
20395						
10/15	10/15/2015	20395	62627	KND SOLUTIONS	CONSULTING SERVICES	750.00
Total 20395:						750.00
20396						
10/15	10/15/2015	20396	62636	LOUIS YORBA	REIMBURSEMENT-PRESCRIPTION	39.99
Total 20396:						39.99
20397						
10/15	10/15/2015	20397	3625	MAINTENANCE SHACK INC	TOOLS & SUPPLIES	70.84
Total 20397:						70.84
20398						
10/15	10/15/2015	20398	62596	NATIONAL METER & AUTOMATION, IN	M55 LOCAL REG	270.68

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 20398:						270.68
20399						
10/15	10/15/2015	20399	5750	SHERWIN WILLIAMS	PAINT	185.79
Total 20399:						185.79
20400						
10/15	10/15/2015	20400	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	28,894.82
10/15	10/15/2015	20400	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	3,210.54
Total 20400:						32,105.36
20401						
10/15	10/15/2015	20401	323	UPS	POSTAGE	11.56
Total 20401:						11.56
20402						
10/15	10/15/2015	20402	2550	VERIZON CALIFORNIA	PHONE SERVICE	413.08
Total 20402:						413.08
20403						
10/15	10/15/2015	20403	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	876.62
Total 20403:						876.62
20404						
10/15	10/15/2015	20404	4621	RESERVE ACCOUNT	REPLENISH POSTAGE METER	3,000.00
Total 20404:						3,000.00
20405						
10/15	10/22/2015	20405	4750	PWR JT WATER LINE COMMISSION	551.7 AC FT-AUGUST 2015 WATER	495,978.30
10/15	10/22/2015	20405	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	11,348.45
10/15	10/22/2015	20405	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,137.31
10/15	10/22/2015	20405	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	2,208.05
Total 20405:						510,672.11
20406						
10/15	10/22/2015	20406	62250	AMERICAN BACKFLOW PREVENTION	MEMBERSHIP RENEWAL-DUSTY MOISIO	65.00
Total 20406:						65.00
20407						
10/15	10/22/2015	20407	400	AT&T MOBILITY	MOBILE PHONES, IPADS	2,539.87
Total 20407:						2,539.87
20408						
10/15	10/22/2015	20408	62432	AZUSA LAND RECLAMATION	HAUL DIRT	450.00
Total 20408:						450.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
20409						
10/15	10/22/2015	20409	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	5,125.97
10/15	10/22/2015	20409	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	1,024.08
10/15	10/22/2015	20409	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	75.00
10/15	10/22/2015	20409	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	975.52
10/15	10/22/2015	20409	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	231.00
10/15	10/22/2015	20409	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	225.77
Total 20409:						7,657.34
20410						
10/15	10/22/2015	20410	224	CALIF RURAL WATER ASSOCIATION	ANNUAL MEMBERSHIP DUES	1,091.00
Total 20410:						1,091.00
20411						
10/15	10/22/2015	20411	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Total 20411:						430.00
20412						
10/15	10/22/2015	20412	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,214.00
Total 20412:						1,214.00
20413						
10/15	10/22/2015	20413	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	17,625.11
Total 20413:						17,625.11
20414						
10/15	10/22/2015	20414	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
Total 20414:						100.00
20415						
10/15	10/22/2015	20415	62263	COUNTY OF LOS ANGELES	SERVICE CUTS	492.00
Total 20415:						492.00
20416						
10/15	10/22/2015	20416	62580	GMC ELECTRICAL, INC	INSTALL SACRIFICIAL ANODES AT RES. 2	2,825.00
10/15	10/22/2015	20416	62580	GMC ELECTRICAL, INC	INSTALL SACRIFICIAL ANODES AT RES. 9	2,825.00
10/15	10/22/2015	20416	62580	GMC ELECTRICAL, INC	INSTALL SACRIFICIAL ANODES AT RES. 15	2,825.00
10/15	10/22/2015	20416	62580	GMC ELECTRICAL, INC	DIVE TANK TO INSTALL SACRIFICIAL	6,600.00
Total 20416:						15,075.00
20417						
10/15	10/22/2015	20417	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
10/15	10/22/2015	20417	379	HIGHROAD INFORMATION TECHNOL	MANAGED SERVICES	4,416.67
10/15	10/22/2015	20417	379	HIGHROAD INFORMATION TECHNOL	NEW KVM SWITCH FOR THE ONSITE SERVER RO	907.00
10/15	10/22/2015	20417	379	HIGHROAD INFORMATION TECHNOL	NEW PC-SEAN HENRY	2,307.85
Total 20417:						10,188.52

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount	
20418	10/15	10/22/2015	20418	62435	INDUSTRY PUBLIC UTILITY COMMISS	PUMPING POWER-PUMPSTATION 2A	5,462.61
Total 20418:						5,462.61	
20419	10/15	10/22/2015	20419	244	INFOSEND INC	BILLING SERVICE	2,134.52
Total 20419:						2,134.52	
20420	10/15	10/22/2015	20420	62226	INLAND DESERT SECURITY &	ANSWERING SERVICE	506.60
Total 20420:						506.60	
20421	10/15	10/22/2015	20421	62227	KIWANIS CLUB OF HACIENDA HEIGH	BUCKBOARD DAYS PANCAKE BREAKFAST	195.00
Total 20421:						195.00	
20422	10/15	10/22/2015	20422	404	LOS ANGELES COUNTY PUBLIC HEAL	RECYCLED WATER PLAN CHECKING FEE-18718-1	1,557.00
Total 20422:						1,557.00	
20423	10/15	10/22/2015	20423	62078	MCKINNEY CONSTRUCTION CO INC	Water service upsize	7,650.00
Total 20423:						7,650.00	
20424	10/15	10/22/2015	20424	62476	NETWORKFLEET INC	MONTHLY SERVICE	399.20
Total 20424:						399.20	
20425	10/15	10/22/2015	20425	62619	PLATINUM CONSULTING GROUP	WORK ON GASB 68 ENTRIES & RECONCILING TO	742.50
10/15	10/22/2015	20425	62619	PLATINUM CONSULTING GROUP	ADDITIONAL WORK AND CORRECTIONS ON JOUN	165.00	
Total 20425:						907.50	
20426	10/15	10/22/2015	20426	1675	RESOURCE BUILDING MATERIALS	CAR STOPS	59.65
Total 20426:						59.65	
20427	10/15	10/22/2015	20427	62562	RMC WATER AND ENVIRONMENT	Engineering services from Aug. 1 to 28, 2015.	1,440.48
Total 20427:						1,440.48	
20428	10/15	10/22/2015	20428	339	S C W U A	RESERVATION (6)	150.00
Total 20428:						150.00	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
20429						
10/15	10/22/2015	20429	62249	SECURE SITE SOLUTIONS INC	SYSTEM MAINTENANCE	2,283.00
Total 20429:						2,283.00
20430						
10/15	10/22/2015	20430	62325	THE BANK OF NEW YORK MELLON	TRUSTEE FEES-WATER REVENUE BOND SERIES	13,500.00
10/15	10/22/2015	20430	62325	THE BANK OF NEW YORK MELLON	TRUSTEE FEES-WATER REVENUE BOND SERIES	13,500.00-
Total 20430:						.00
20431						
10/15	10/22/2015	20431	62395	TRANSWORLD SYSTEMS INC	COLLECTION FEES	1,362.57
Total 20431:						1,362.57
20432						
10/15	10/22/2015	20432	62501	TW TELECOM	INTERNET & DATA	1,460.61
Total 20432:						1,460.61
20433						
10/15	10/22/2015	20433	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	285.00
Total 20433:						285.00
20434						
10/15	10/22/2015	20434	62353	VERIZON BUSINESS	PHONE SYSTEM-VOIP/VOICE LINE	918.86
Total 20434:						918.86
20435						
10/15	10/22/2015	20435	62618	WATER REPLENISHMENT DISTRIC O	GROUNDWATER PRODUCTION & ASSESSMENT	1,163.13
Total 20435:						1,163.13
20436						
10/15	10/22/2015	20436	62084	WESTIN ENGINEERING INC	ENGINEERING-CMMS IMPLEMENTATION	1,040.00
Total 20436:						1,040.00
20437						
10/15	10/22/2015	20437	2212	WHITE NELSON DIEHL EVANS LLP	SECOND INTERIM BILLING-FINANCIAL STATEMEN	4,800.00
Total 20437:						4,800.00
20438						
10/15	10/22/2015	20438	62568	XCEPTIONAL NETWORKS, INC	MONTHLY AGREEMENT	300.00
Total 20438:						300.00
20439						
10/15	10/22/2015	20439	62325	THE BANK OF NEW YORK MELLON	TRUSTEE FEES-WATER REVENUE BOND SERIES	1,350.00
Total 20439:						1,350.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
101515						
10/15	10/15/2015	101515	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	350,969.60
10/15	10/15/2015	101515	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,409.90
10/15	10/15/2015	101515	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,665.02
10/15	10/15/2015	101515	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,360.71
10/15	10/15/2015	101515	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	9,993.79
10/15	10/15/2015	101515	62558	PUENTE BASIN WATER AGENCY	AJUSTMENT FOR LA HABRA PRODUCTION (JUNE)	1,847.45
Total 101515:						<u>367,246.47</u>
102215						
10/15	10/22/2015	102215	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	105.24
10/15	10/22/2015	102215	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	162.44
10/15	10/22/2015	102215	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	181.00
10/15	10/22/2015	102215	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	194.45
10/15	10/22/2015	102215	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	5,657.67
10/15	10/22/2015	102215	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	9,509.91
10/15	10/22/2015	102215	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	249.85
10/15	10/22/2015	102215	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	680.00
Total 102215:						<u>16,740.56</u>
Grand Totals:						<u><u>1,462,870.15</u></u>

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11141-0	21,794.89	.00	21,794.89
11505-0	230,722.23	.00	230,722.23
15210-0	89.77	.00	89.77
222100	13,700.00	1,476,570.15-	1,462,870.15-
51310-0	848,795.35	.00	848,795.35
51410-0	1,163.13	.00	1,163.13
51410-1	3,568.76	.00	3,568.76
51410-2	2,547.21	.00	2,547.21
51410-3	1,665.02	.00	1,665.02
51410-5	21,342.24	.00	21,342.24
51510-0	18,501.73	.00	18,501.73
52310-0	34,357.43	.00	34,357.43
54210-0	3,710.60	.00	3,710.60
54211-0	1,127.46	.00	1,127.46
54212-0	916.90	.00	916.90
54213-0	8,473.20	.00	8,473.20
54214-0	1,897.47	.00	1,897.47
54215-0	1,308.85	.00	1,308.85
54216-0	111.74	.00	111.74
56210-0	3,487.02	.00	3,487.02
56211-0	18,001.43	13,500.00-	4,501.43
56212-0	162.44	.00	162.44
56215-0	1,911.00	.00	1,911.00
56216-0	4,200.57	.00	4,200.57
56217-0	1,022.43	.00	1,022.43
56218-0	14,151.67	.00	14,151.67
56218-2	800.00	.00	800.00

GL Account	Debit	Credit	Proof
56219-0	7,316.79	.00	7,316.79
56220-0	77,104.74	.00	77,104.74
56221-0	16,510.35	.00	16,510.35
56223-0	11,599.12	200.00-	11,399.12
56312-0	15,912.68	.00	15,912.68
56320-0	9,877.93	.00	9,877.93
56411-0	36,014.08	.00	36,014.08
56415-0	487.14	.00	487.14
56417-0	12,090.40	.00	12,090.40
56419-0	58.19	.00	58.19
56421-0	6,945.26	.00	6,945.26
56510-0	1,557.00	.00	1,557.00
56710-0	249.85	.00	249.85
56811-0	6,243.75	.00	6,243.75
56812-0	3,435.34	.00	3,435.34
57310-0	210.00	.00	210.00
57312-0	1,180.55	.00	1,180.55
57314-0	1,682.55	.00	1,682.55
57316-0	17,455.29	.00	17,455.29
57319-0	3,421.80	.00	3,421.80
57321-0	1,386.80	.00	1,386.80
Grand Totals:	<u>1,490,270.15</u>	<u>1,490,270.15-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail

Tab

1.3



Rowland Water District Memorandum

To: Thomas Coleman, General Manager

From: Sean S. Henry, Finance Officer

CC:

Date: November 2, 2015

Subject: Investment Update – October 2015

Economic Review: The next meeting of the Federal Reserve is scheduled for December 15th. The last meeting was held on October 27th. The Fed Funds rate remains at a target range of 0 to ¼ percent. At the meeting, the Federal Reserve stated “economic activity has been expanding moderate pace. Household spending and business fixed investment have been increasing at solid rates in recent months, and the housing sector has improved further; however, net exports have been soft. The pace of job gains slowed and the unemployment rate held steady. Nonetheless, labor market indicators, on balance, show that underutilization of labor resources has diminished since early this year. Inflation has continued to run below the Committee’s longer-run objective, partly reflecting declines in energy prices and in prices of non-energy imports.” The latest reading of the Consumer Price Index (CPI) for Los Angeles, Riverside and Orange Counties was 0.7 for the month of September. The previous reading was 1.1 in August.

LAIF Update: LAIF ended the month of September with a yield of 0.34%. This represents a .01 basis point decrease from the month of August. A comparison with last year shows a .09 basis point increase from September 2014 when the yield stood at 0.25%.

RWD Investments: Rowland Water District’s bond portfolio carries an average yield of 1.19%. This represents no change from the month of October and a 0.85 basis point premium to LAIF. The District had no bond purchases or maturities in the month of October. The District CD Placement program carries an effective yield of 0.74% and an average maturity of 457 days.

Rowland Water District
3021 South Fullerton Road
Rowland Heights, CA 91748
Tel (562) 697-1726

**ROWLAND WATER DISTRICT
SUMMARY OF CASH AND INVESTMENTS
FOR MONTH ENDED OCTOBER 31, 2015**



CASH
Citizens Business Bank 740,410.21
Comerica Bank MMIA 14,484.30
TOTAL CASH 754,894.51

COMERICA SECURITIES CD PLACEMENT NA 1mth - 2 Years NA NA NA 0.74% 457 2,184,000.00 11.71%
LOCAL AGENCY INVESTMENT FUND (LAIF) NA NA NA NA NA 0.34% NA 3,218,631.71 17.26%

**BNY MELLON INVESTMENTS
(UNION BANK CUSTODIAN)**

Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
5 Year	250,000.00	100.266	100.826	03/31/16	2.25%	NA	252,065.00	1.35%
5 Year	250,000.00	101.219	100.820	07/31/16	1.50%	NA	252,050.00	1.35%
5 Year	250,000.00	101.231	100.534	10/31/16	1.00%	NA	251,335.00	1.35%
5 Year	250,000.00	100.639	100.905	11/15/16	1.38%	NA	252,262.50	1.35%
5 Year	250,000.00	99.942	100.424	11/30/16	0.88%	NA	251,060.00	1.35%
5 Year	250,000.00	101.194	100.832	01/30/17	1.25%	NA	201,664.00	1.08%
5 Year	250,000.00	100.083	100.219	08/28/17	0.88%	NA	250,547.50	1.34%
5 Year	250,000.00	99.559	99.781	09/30/17	0.63%	NA	249,452.50	1.34%
5 Year	250,000.00	100.019	100.063	12/20/17	0.88%	NA	250,157.50	1.34%
5 Year	200,000.00	99.289	99.722	01/12/18	0.75%	NA	199,444.00	1.07%
5 Year	200,000.00	99.742	99.697	02/28/18	0.75%	NA	199,394.00	1.07%
4 Year	250,000.00	99.539	101.052	06/30/18	1.38%	NA	252,630.00	1.35%
5 Year	500,000.00	100.300	99.710	05/21/18	0.88%	NA	498,550.00	2.67%
5 Year	250,000.00	99.727	101.000	09/30/18	1.38%	NA	252,500.00	1.35%
5 Year	250,000.00	99.868	100.891	11/30/18	1.38%	NA	252,227.50	1.35%
5 Year	250,000.00	99.137	101.190	12/31/18	1.50%	NA	252,975.00	1.35%
5 Year	250,000.00	100.172	101.133	01/31/19	1.50%	NA	252,832.50	1.35%
5 Year	250,000.00	99.140	101.078	02/28/19	1.50%	NA	252,695.00	1.36%
5 Year	250,000.00	99.617	101.424	03/31/19	1.63%	NA	253,560.00	1.36%
5 Year	250,000.00	98.719	100.115	04/30/19	1.26%	NA	250,287.50	1.35%
5 Year	100,000.00	98.532	99.638	10/31/19	1.27%	NA	99,638.00	1.36%
5 Year	250,000.00	99.359	99.789	01/31/20	1.38%	NA	249,472.50	1.34%
5 Year	250,000.00	99.047	98.604	03/31/20	1.14%	NA	246,510.00	0.53%
5 Year	250,000.00	99.016	98.587	04/30/20	1.38%	NA	248,970.00	1.34%
5 Year	500,000.00	98.867	99.695	06/22/20	1.50%	NA	249,237.50	1.32%
					0.01%		58,510.47	0.31%
							6,280,027.97	33.67%

**MERRILL LYNCH INVESTMENTS
(UNION BANK CUSTODIAN)**

Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
5 Year	480,000.00	100.625	100.690	09/28/16	1.25%	NA	483,312.00	2.59%
5 Year	500,000.00	100.898	100.905	11/15/16	1.38%	NA	504,525.00	2.70%
5 Year	485,000.00	100.427	100.542	03/08/17	1.00%	NA	467,520.30	2.51%
5 Year	250,000.00	102.124	100.857	05/12/17	1.25%	NA	252,142.50	1.35%
5 Year	250,000.00	100.793	100.481	06/29/17	1.00%	NA	251,202.50	1.35%
5 Year	485,000.00	101.342	100.219	08/28/17	0.88%	NA	485,062.15	2.61%
5 Year	495,000.00	100.650	100.063	12/20/17	0.88%	NA	495,311.85	2.66%
5 Year	495,000.00	100.066	99.722	01/12/18	0.75%	NA	493,623.90	2.65%
5 Year	495,000.00	100.448	99.994	02/08/18	0.88%	NA	494,920.80	2.65%
5 Year	495,000.00	100.392	99.873	03/07/18	0.88%	NA	494,371.35	2.65%
5 Year	500,000.00	100.530	99.710	05/21/18	0.88%	NA	498,550.00	2.67%
4 Year	250,000.00	98.671	100.162	09/27/18	1.27%	NA	250,405.00	1.34%
5 Year	245,000.00	100.061	101.589	11/27/18	1.63%	NA	248,917.55	1.33%
5 Year	275,000.00	99.581	99.557	08/01/19	1.25%	NA	273,781.75	1.47%
5 Year	275,000.00	99.344	99.271	10/02/19	1.25%	NA	272,995.25	1.46%
5 Year	240,000.00	98.229	99.089	10/22/19	1.29%	NA	237,813.60	1.27%
					0.01%		9,378.15	0.05%
							6,214,833.65	33.32%
							17,897,493.33	100%
							18,652,387.84	

TOTAL INVESTMENTS 17,897,493.33 100%
TOTAL CASH AND INVESTMENTS 18,652,387.84
Weighted Average Yield of Total Investment Portfolio: 0.91%

Market values determined by last business day of month values.
All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007.
The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.
NOTE: All interest values shown above are based on annual rates of return.

Sean S. Henry, Finance Officer



**COMPARATIVE PURCHASED WATER REPORT
FOR THE MONTH OF SEPTEMBER 2015**

SOURCE / DESCRIPTION	2015		2014	
	ACRE-FEET	COST	ACRE-FEET	COST
WATER CHARGES:				
POTABLE WATER				
PUENTE BASIN WATER AGENCY / TVMWD	321.7	289,208.30	451.2	394,800.00
POMONA-WALNUT-ROWLAND JWLC	579.5	520,970.50	607.8	531,825.00
LA HABRA HEIGHTS	0.0	-	0.0	-
WATER REPLENISHMENT DISTRICT (WRD)	0.0	-	0.0	-
	901.2	810,178.80	1,059.0	926,625.00
RECLAIMED WATER	61.1	18,501.73	86.6	20,696.79
TOTAL WATER CHARGES	962.3	828,680.53	1,145.6	947,321.79
FIXED CHARGES:				
PUENTE BASIN WATER AGENCY / TVMWD				
CAPACITY RESERVATION		9,993.79		6,490.47
CONNECTED CAPACITY		1,409.90		1,322.62
WATER USE CHARGE		1,360.71		992.23
EQUIV. SMALL METER		1,665.02		1,642.66
		14,429.42		10,447.98
SUBTOTAL				
PWR JWLC				
CAPACITY RESERVATION		11,348.45		7,370.26
CONNECTED CAPACITY		1,137.31		1,066.91
WATER USE CHARGE		2,208.05		2,301.90
DEPRECIATION		1,389.00		1,389.00
REPLACEMENT		1,910.00		1,910.00
BUDGET ASSESSMENT		8,781.96		7,797.00
		26,774.77		21,835.07
SUBTOTAL				
LHH / OCWD				
WHEELING CHARGE		-		-
TOTAL FIXED CHARGES		41,204.19		32,283.05
TOTAL PURCHASED WATER CHARGES		869,884.72		979,604.84
AVERAGE WATER CHARGE:		\$ 903.96		\$ 855.10

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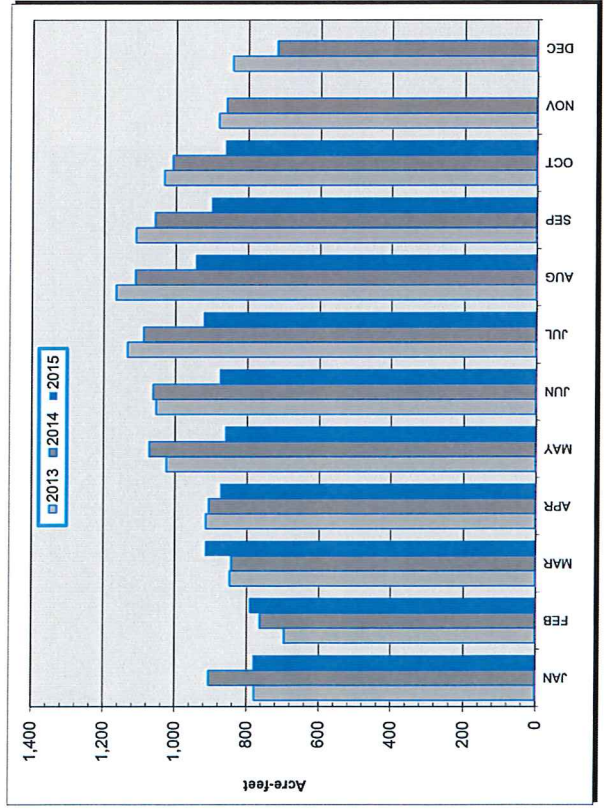
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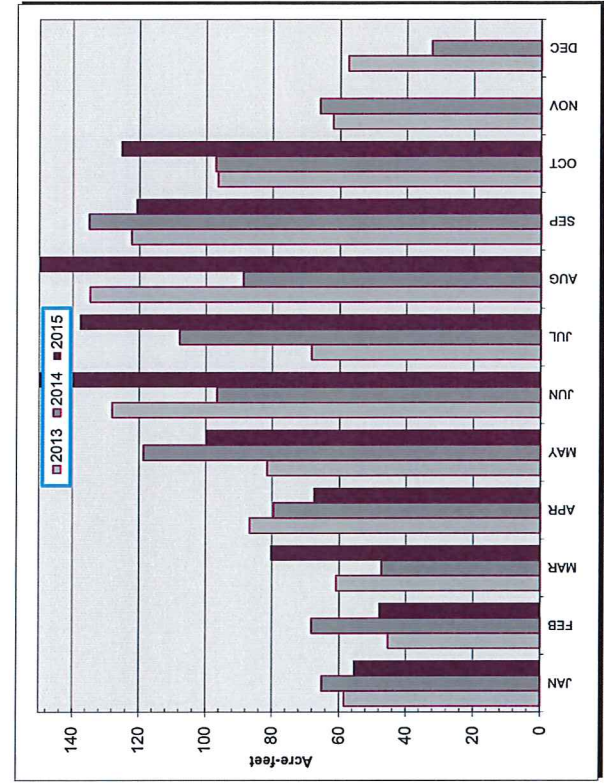
Water Purchases for CY 2015 (Acre-feet)



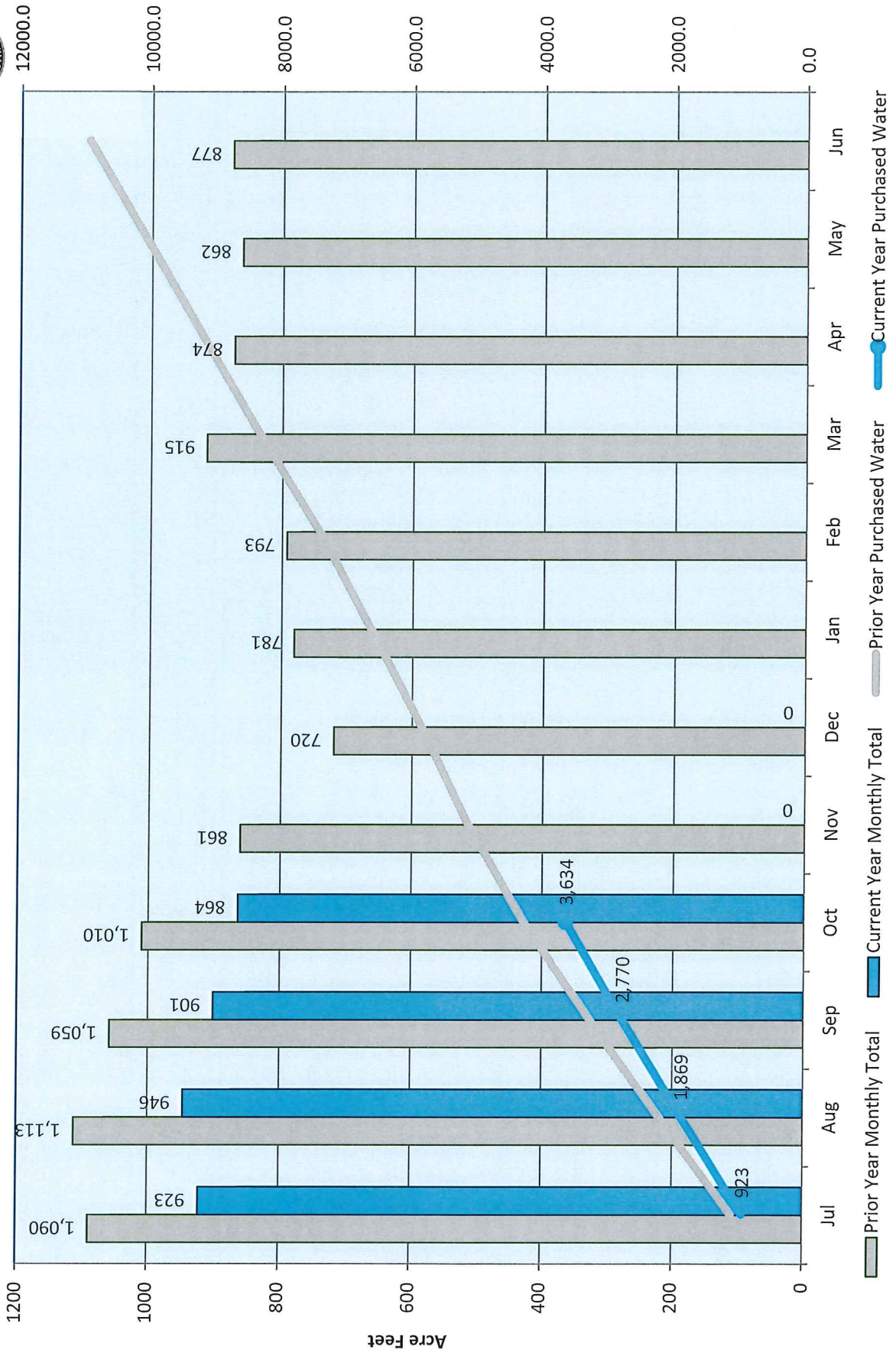
	POTABLE SYSTEM					TOTAL
	LHH	PM-22	JWL		Miramar	
			PM-15			
JAN	81.7	275.5	355.9		68.2	781.3
FEB	106.2	344.5	308.8		33.2	792.7
MAR	82.0	565.1	213.1		55.3	915.5
APR	27.9	538.0	293.5		14.5	873.9
MAY	93.1	290.8	358.7		119.2	861.8
JUN	3.1	331.4	405.7		136.9	877.1
JUL	0.0	353.1	458.7		110.9	922.7
AUG	4.1	390.4	551.7		0.0	946.2
SEP	0.0	321.7	579.5		0.0	901.2
OCT	20.1	308.7	474.9		60.6	864.3
NOV						0.0
DEC						0.0
TOTAL	418.2	3,719.2	4,000.5		598.8	8,736.7



	RECYCLED SYSTEM						TOTAL
	Well 1	Wet Well	WVWD	Industry	Potable Make-up	TOTAL	
	0.0	8.2	0.0	47.4	0.0	55.6	
	2.1	11.3	1.0	33.7	0.0	48.1	
	14.7	4.0	1.0	60.8	0.0	80.5	
	20.5	2.3	2.0	42.9	0.0	67.7	
	17.4	5.3	3.0	74.4	0.0	100.1	
	8.1	15.5	3.0	168.1	0.0	194.7	
	2.4	7.3	3.0	125.2	0.0	137.9	
	28.4	29.0	3.0	119.2	0.0	179.6	
	21.3	21.6	2.0	76.2	0.0	121.1	
	28.3	28.7	2.0	66.6	0.0	125.6	
						0.0	
						0.0	
TOTAL	143.2	133.2	20.0	814.5	0.0	1,110.9	



Potable Water Purchases For FY 2015-2016 (Acre-feet)



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NOVEMBER 2015-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
Anthony J. Lima					
	11/4/2015	Three Valleys Board Meeting	\$110.00		Mileage
	11/6/2015	PBWA Meeting at RWD	\$110.00		
	11/17/2015	RWD Board Meeting	\$110.00		
	11/18/2015	Three Valleys Board Meeting	\$110.00		Mileage
		TOTAL PAYMENT	\$440.00		
John Bellah					
	11/17/2015	RWD Board Meeting	\$88.00		
	11/30/2015	Chamber Power Luncheon		X	
		TOTAL PAYMENT	\$88.00		
Robert W. Lewis					
	11/6/2015	PBWA Meeting at RWD	\$110.00		
	11/9/2015	SGV Chamber Gov Affairs	\$110.00		
	11/17/2015	RWD Board Meeting	\$110.00		
	11/20/2015	Chamber Power Luncheon		X	
	11/30/2015	ACWA Conference	\$110.00		
		TOTAL PAYMENT	\$440.00		

Szu-Pei Lu					
	11/4/2015	Three Valleys Board Meeting	\$110.00		Mileage
	11/17/2015	RWD Board Meeting	\$110.00		
			TOTAL PAYMENT	\$220.00	
Teresa Rios					
	11/17/2015	RWD Board Meeting	\$110.00		
			TOTAL PAYMENT	\$110.00	

APPROVED FOR PAYMENT:



Tom Coleman

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STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

I, Patrick Ogawa, Acting Executive Officer-Clerk of the Board of Supervisors, do hereby certify that

Teresa Pauline Rios was duly appointed, in lieu of election, as a member of the

Rowland Water District (Division 1) for a term of office expiring

December 6, 2019 of Los Angeles County, WITNESS my hand this 17th day of November 2015.

Said appointment was approved by the Board of Supervisors on November 17, 2015.

Deputy Executive Officer-Clerk of the Board of Supervisors.



OATH OF OFFICE

I, Teresa Pauline Rios during such times as I hold the above office do solemnly swear (or Affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion and that I will well and faithfully discharge the duties upon which I am about to enter.

(Signature of Sworn Person)

Subscribed and sworn to before me

this _____ day of _____ 2015

Signature and title of person administering oath

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

I, Patrick Ogawa, Acting Executive Officer-Clerk of the Board of Supervisors, do hereby certify that

Anthony J. Lima was duly appointed, in lieu of election, as a member of the

Rowland Water District (Division 2) for a term of office expiring

December 6, 2019 of Los Angeles County, WITNESS my hand this 17th day of November 2015.

Said appointment was approved by the Board of Supervisors on November 17, 2015.

Deputy Executive Officer-Clerk of the Board of Supervisors.



OATH OF OFFICE

I, Anthony J. Lima during such times as I hold the above office do solemnly swear (or Affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion and that I will well and faithfully discharge the duties upon which I am about to enter.

(Signature of Sworn Person)

Subscribed and sworn to before me

this _____ day of _____ 2015

Signature and title of person administering oath

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CURRENT LIST OF COMMITTEE ASSIGNMENTS
Rowland Water District
Board of Directors

UPDATED AND APPROVED BY BOARD ON DECEMBER 8, 2015

Committee	Current Assignments	New Assignments
Puente Basin Water Agency	Director Lewis Director Lima Tom Coleman (Alternate)	
PWR Joint Water Line Commission	Director Lima Director Rios	
Three Valleys Municipal Water District	Director Lima Director Lu-Yang	
Association of California Water Agencies	Director Bellah Director Lewis	
Joint Powers Insurance Authority	Director Lewis Tom Coleman (Alternate)	
San Gabriel Valley Regional Chamber of Commerce-Government Affairs Committee	Director Lewis Director Bellah (Alternate)	
Los Angeles County Sheriff's Department Advisory Council	Director Lu-Yang Director Rios	
Project Ad-Hoc Committee	Director Lima Director Lu-Yang	
Rowland Heights-Coordinating Council	Director Bellah Director Rios	

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RESOLUTION NO. 12-2015
Supersedes Resolution No. 12.1-2014

ROWLAND WATER DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS
APPOINTING REPRESENTATIVES TO THE
PUENTE BASIN WATER AGENCY**

WHEREAS, the Rowland Water District entered into an Amended Restated and Renewed Joint Powers Agreement creating the PUENTE BASIN WATER AGENCY, dated October 28, 2009, with Walnut Valley Water District, (the PBWA Agreement); and,

WHEREAS, the PBWA Agreement provides that the PUENTE BASIN WATER AGENCY shall be governed by a Commission consisting of four commissioners, and that the governing body of each of the members shall annually appoint two representatives to the Commission and one alternate to serve in the absence of either of the appointed representatives; and,

WHEREAS, the PBWA Agreement further provides that at least one of the appointed representatives of each member shall be a Director on the governing board of the appointing member; and,

WHEREAS, each Commissioner must file with the PUENTE BASIN WATER AGENCY a certified copy of the resolution of the member appointing him or her,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Rowland Water District:

1. That ANTHONY J. LIMA, who is a member of the Board of Directors of the Rowland Water District, shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
2. That ROBERT W. LEWIS, who is a member of the Board of Directors of the Rowland Water District shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
3. That TOM COLEMAN, General Manager of Rowland Water District, shall be appointed as an alternate representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY in the absence of either of the appointed representatives.

4. That each of the representatives and alternate appointed herein shall serve for a term of one year unless removed and replaced at the pleasure of the Board of Directors, or unless such representative or alternate resigns or becomes incapacitated.

5. That a certified copy of this Resolution be provided to the PUENTE BASIN WATER AGENCY.

ADOPTED AT A REGULAR MEETING OF THE ROWLAND WATER DISTRICT HELD DECEMBER 8, 2015 by the following roll call vote:

AYES:	Directors Lu-Yang, Bellah, Lima, Lewis and Rios
NOES:	None
ABSTAIN:	None
ABSENT:	None

Szu Pei Lu-Yang, President

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on December 8, 2015.

TOM COLEMAN
General Manager/Board Secretary

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RESOLUTION NO. 2.1-2006

ROWLAND WATER DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS
ESTABLISHING THE ROWLAND WATER DISTRICT
INVESTMENT POLICY**

WHEREAS, The Legislature of the State of California has declared that to protect the solvency and creditworthiness of the state and all of its political subdivisions, the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (Government Code Section 53600.6); and,

WHEREAS, The Legislature has authorized the legislative body of a local agency having money in a sinking fund or money in its treasury not required for the immediate needs of the local agency ("surplus funds") to invest any portion of the money that it deems wise or expedient in those investments authorized under the Government Code (Sections 53600 et seq.); and,

WHEREAS, the Board of Directors of the Rowland Water District has previously established a policy for the investment of surplus funds of the District pursuant to Government Code Section 53646, and has reviewed and approved said policy annually since its adoption in 1996 at public meetings of the Board of Directors; and,

WHEREAS, the Board of Directors has previously delegated to the General Manager/Treasurer of the District the authority to establish written procedures and to invest and reinvest surplus funds of the District in accordance with the investment policy pursuant to Government Code Section 53607, and has renewed said delegation annually; and

WHEREAS, the Board of Directors now desires to amend and restate the Statement of Investment Policy, and make the delegation of investment authority by separate resolution;

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Rowland Water District that the Policy for Investment of Surplus Funds of the District shall be as follows:

SECTION ONE: Purpose.

This Statement of Investment Policy sets forth the policy of the Board of Directors of the Rowland Water District for the investment of any surplus funds of the District which are not required for the immediate operating necessities of the District, including , but not limited to, sinking funds, reserves, trust funds, restricted funds, and surplus monies. All District funds available for investment shall be invested in accordance with this Policy with the goal of achieving the highest rate of return consistent with the ultimate priorities of safeguarding the principal and maintaining liquidity sufficient to insure that funds are available when needed to meet all operating expenses of the District.

SECTION TWO: Objectives.

The District shall operate a cash management system which is designed to accurately monitor and forecast expenditures and reserves, to permit the most efficient investment of District funds. Investment of District funds shall be made with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments of surplus funds of the District may be made as authorized by law.

SECTION THREE: Delegation of Authority.

The Board of Directors shall annually consider delegation of the authority to invest or to reinvest surplus funds of the District to the General Manager/Treasurer of the District for a one-year period as permitted by Government Code Section 53607, which delegation shall be made by separate resolution. Upon delegation of investment authority, the General Manager/Treasurer shall assume full responsibility for investment of surplus funds of the district until such delegation of authority is revoked or expires, and shall make a monthly report of those transactions to the Board of Directors.

SECTION FOUR: Policy.

The investment of surplus funds of the District shall be made in consultation with the District's financial advisors and with the exercise judgment and care, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived. The standard of prudence to be used in the investment of District funds shall be the "prudent investor" standard (Government Code Section 53600.3) and shall be applied in the context of managing an overall portfolio. If investment authority is delegated to the General Manager/Treasurer, the General Manager/Treasurer so long as he is acting in accordance with the Investment Policy

established by the Board of Directors and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. Within the limitations of the foregoing standard, surplus funds of the District may be invested in any of the types of investments permitted under Section 53601 and 53601.1 of the Government Code of the State of California as currently written, and as it may be amended in the future by the Legislature. Investment of District funds is expressly authorized in the Local Agency Investment Fund of the California State Treasurer (Government Code Section 16429.1). All investments of surplus funds of the District shall comply with the limitations and requirements of Government Code Sections 53600 through 53609, inclusive and any other legal restrictions imposed by State or Federal law.

To the extent possible, one hundred percent (100%) of the surplus funds of the District shall be invested such that a return is being earned and shall not be left in non-interest-bearing deposit accounts. The criteria for selecting investments, and the absolute order of priority of goals, are as follows:

1. **Safety of Principal:** The safety of principal is the primary objective of the investment program. Investments of surplus funds of the District shall be undertaken in a manner that seeks, first and foremost, to ensure the preservation of capital in the overall portfolio. To attain this objective, investment of District funds shall be diversified in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
 - (a) **Credit Risk:** Credit risk, defined as the risk of loss due to failure of an issuer of a security, shall be avoided by investing only in very safe institutions and by diversifying the investments so that the failure of any one issuer would not unduly harm the District's cash flow.
 - (b) **Market Risk:** It is explicitly recognized that in a diversified portfolio, the potential loss of value due to overall changes in the general level of interest rates ("market risk") is inevitable, and must be considered within the context of the overall investment return. Market risk shall be mitigated by limiting the weighted average maturity of the District's investment portfolio to five (5) years, (subject to shorter maturity requirements for individual investments provided by law).
2. **Liquidity:** Securities purchased with surplus funds of the District shall have maturities of appropriate durations such that reasonably anticipated operating expenses of the District will be met without the necessity of selling securities prior to their stated maturity. Notwithstanding the foregoing, any security may be sold prior to maturity if it is determined that such sale would be advantageous to the District within its overall investment strategy.

3. **Yield:** The investment of surplus funds of the District shall be made with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account investment risk constraints and the cash flow characteristics of the portfolio.

Government securities and debt obligations of governmental agencies whose obligations carry the full faith and credit of the Government of the United States of America are preferred as the highest quality investments in terms of safety and liquidity.

Investments in certificates of deposit, savings accounts and interest bearing active accounts shall be insured or collateralized to a degree consistent with or exceeding requirements of existing laws and regulations. Maturities of certificates of deposit and term accounts shall be selected to anticipate cash needs and to avoid forced liquidation and the accompanying loss of interest.

Reasonably available and economically feasible investment aids and advisors shall be used to monitor economic conditions and markets to assess the probable course of interest rates.

The most important objective of this Investment Policy is that the safety of the public's money in the hands of the District must be ensured and that such funds must be available when needed for the District's purposes. A high dollar yield on investments, though important, ranks third in priority of investment strategy.

SECTION FIVE: Safekeeping and Custody.

All security transactions entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement as required by Government Code Section 53601.

SECTION SIX: Reporting.

In addition to the monthly report of investment transactions, the General Manager/Treasurer shall submit to each member of the Board of Directors, a quarterly investment report within thirty (30) days following the end of the quarter covered by the report, which shall include the type of investment, issuer, date of maturity, par and dollar amount invested for all securities, investments and monies of the District, and shall additionally include a description of any of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs and such other information as is required under Government Code Section 53646. With respect to all securities held by the District, and under management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund, the report shall also include a current market value as of the date of the report, and shall identify the source of such valuation. With respect to funds placed in the Local Agency Investment Fund, FDIC-Insured accounts and/or in a county investment pool, the

foregoing information may be provided by including a copy of the latest statement from such institutions. The quarterly report shall include a statement that the portfolio is in compliance with this statement of Investment Policy, or shall identify in what respect it is not in compliance. The quarterly report shall include a statement that the District will be able to meet its anticipated operating expenses and expenditure obligations for the following six months or provide an explanation as to why sufficient money shall, or may not be available.

The General Manager/Treasurer shall maintain a complete and up-to-date record of all investment transactions. The General Manager/Treasurer shall also report any additional information or data that may be requested by the Board of Directors.

SECTION SEVEN: Prohibited Investments.

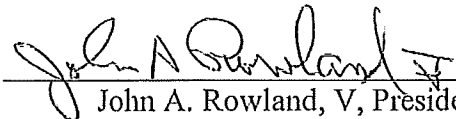
No District funds shall be invested in any security or investment specifically prohibited under Government Code Section 53601, 53601.6 or any other provision of applicable law.

SECTION EIGHT: Effective Date:

This Resolution shall supersede all prior resolutions and actions of the Board of Directors establishing any investment policy and shall become effective on February 15th, 2006. The Investment Policy provided herein shall continue until repealed or amended by the Board of Directors.

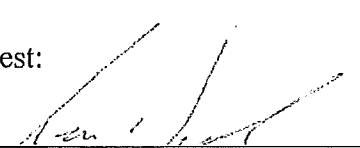
Adopted this 14th day of February, 2006 by the following roll call vote:

AYES: Directors Rowland, Lewis, Lima and Rios
NOES: None
ABSENT: Director Diliberti
ABSTAIN: None



John A. Rowland, V, President

Attest:



Ken Deck, General Manager/Treasurer

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RESOLUTION NO. 12.1-2015
Supersedes Resolution No. 12.2-2014

ROWLAND WATER DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS
RE-APPOINTING THE DISTRICT TREASURER AND
DELEGATING AUTHORITY FOR THE INVESTMENT OF SURPLUS FUNDS
OF THE DISTRICT TO THE GENERAL MANAGER/TREASURER**

WHEREAS, the Board of Directors has adopted a Statement of Investment Policy governing the investment of surplus funds of the District not required for the immediate needs of the District as set forth in Resolution No. 2.1-2006 , and has reviewed said policy and determined that no revisions to the investment policy are necessary or desirable at this time; and,

WHEREAS, on December 9, 2014, the Board of Directors appointed General Manager, TOM COLEMAM, as the Treasurer of the District and delegated to the General Manager/ Treasurer the authority to invest and reinvest funds of the District, and to sell and exchange securities purchased on behalf of the District pursuant to Government Code Section 53607; and,

WHEREAS, the delegation of investment authority to the General Manager/Treasurer was for a period of one year from the date of delegation, and the Board of Directors desires to amend the delegation of investment authority to the current General Manager/Treasurer for a period of one year.

NOW THEREFORE, be it resolved by the Board of Directors of the Rowland Water District as follows:

1. The Board of Directors hereby delegates to the General Manager/ Treasurer, TOM COLEMAN the authority and responsibility for the investment of District funds pursuant to the Statement of Investment Policy established by the Board of Directors.
2. In investing surplus funds of the District, the General Manager/Treasurer shall consult with the District's financial advisors and shall exercise judgment and care, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived. The standard of prudence to be used by the General Manager/Treasurer shall be the "prudent investor" standard (Government Code Section 53600.3) and shall be applied in the context of managing an overall

portfolio. The General Manager/Treasurer, acting in accordance with the Investment Policy established by the Board of Directors and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. Within the limitations of the foregoing standard, the General Manager/Treasurer is authorized to invest surplus funds of the District in any of the types of investments permitted under Section 53601 and 53601.1 of the Government Code of the State of California as currently written, and as it may be amended in the future by the Legislature. The General Manager/Treasurer is expressly authorized to invest surplus funds of the District in the Local Agency Investment Fund of the California State Treasurer (Government Code Section 16429.1). All investments of surplus funds of the District shall comply with all of the limitations and requirements of Government Code Sections 53600 through 53609, inclusive and any other legal restrictions imposed by State or Federal law.

3. The General Manager/Treasurer shall establish written procedures for the operation of the investment program consistent with the Statement of Investment Policy which procedures shall include references to safekeeping; repurchase agreements, wire transfer agreements, collateral/depository agreements and banking services contracts as appropriate. The General Manager/Treasurer may delegate to District staff members authority to engage in specific investment transactions and shall institute such controls and restrictions as appropriate to ensure compliance with the Investment Policy. No person may engage in an investment transaction except as provided under the terms of the Investment Policy and the procedures established by the General Manager/Treasurer. The General Manager/Treasurer shall be ultimately responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials, outside investment advisors and contracted managers.
4. The General Manager/Treasurer shall make monthly reports of investment transactions made with District funds to the Board of Directors. In addition, the General Manager/Treasurer shall submit to each member of the Board of Directors, a quarterly investment report within thirty (30) days following the end of the quarter covered by the report, which shall include the type of investment, issuer, date of maturity, par and dollar amount invested for all securities, investments and monies of the District, and shall additionally include a description of any of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs and such other information as is required under Government Code Section 53646. With respect to all securities held by the District, and under management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation. With respect to funds placed in the Local Agency Investment Fund, FDIC-Insured accounts and/or in a county investment pool, the foregoing information may be provided by including a copy of the latest statement from such institutions. The quarterly report shall include a statement that the portfolio is in compliance with this statement of

Investment Policy, or shall identify in what respect it is not in compliance. The quarterly report shall include a statement that the District will be able to meet its anticipated operating expenses and expenditure obligations for the following six months or provide an explanation as to why sufficient money shall, or may not be available. The General Manager/Treasurer shall maintain a complete and up-to-date record of all investment transactions. The General Manager/Treasurer shall also report any additional information or data that may be requested by the Board of Directors.

5. The investment authority delegated to the General Manager/Treasurer herein shall continue for one year or until earlier revoked by the Board of Directors.

ADOPTED December 8, 2015 by the following roll call vote:

AYES: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
NOES: None
ABSENT: None
ABSTAIN: None

Szu Pei Lu-Yang, President

Attest:

TOM COLEMAN
General Manager/Treasurer

Tab

2.10

**To be Provided
at
Board Meeting**

Tab

2.11

**Rowland Water District
Communication Strategies Update
December 8, 2015**

• **Conservation Op-Ed / Response to State Mandates**

- Opinion piece submitted to San Gabriel Valley Tribune
- Highlights District efforts and industry innovation in water savings, banking, etc.
- Trimmed to 648 words, signed by Tom Coleman
- Formally submitted 11/19/15, To be published _____

• **Internship Program**

- Drafting Release
- To be distributed early December

• **OPARC Program**

- Drafting Release
- To be distributed early December

• **Shut-Off Communications**

- Designer working on communication materials

• **Board Member Retention**

- Distributed 11/23/15

• **Educational Outreach**

- New designs approved for Water-Wise characters
- Student educational booklet being designed
- Plush water drop in design

• **Miscellaneous**

- Revisit/Establish policy and protocol on media outreach and response
- Website (sliders and text updated as needed)
- District presentations
- On-Hold Messages
- Consumption Letter Folo-Up (continuing to monitor)

• Press Releases

Date	News Story	In Process	Completed	Distributed
1/10/15	Edu-Grants - Brittne	*****		
1/14/15	Audit Review & Completion		*****	*****
1/27/15	Strategic Planning Process	*****		
2/3/15	Capital Improvement Projects	*****		
3/9/15	Ethics Training		*****	*****
3/24/15	New Water Restrictions		*****	*****
3/26/15	Women Leaders Conference		*****	*****
4/2/15	Statement on Governor's Announcement		*****	*****
4/15/15	Announcement of 4/28 Meeting		*****	*****
5/9/15	Further Drought Updates	*****	*****	*****
7/1/15	CCR Available	*****	*****	*****
7/10/15	Business User Outreach	*****		
8/3/15	Updated Strategic Plan	*****	*****	*****
9/3/15	Buckboard Days Parade	*****	*****	*****
10/8/15	Board Member Retention	*****	*****	*****
11/8/15	Learning Center MOU/Interns	*****	*****	
11/19/15	OPARC Program	*****	*****	



Memorandum


To: Board of Directors

From: Brittnie Van De Car
Public Affairs Representative

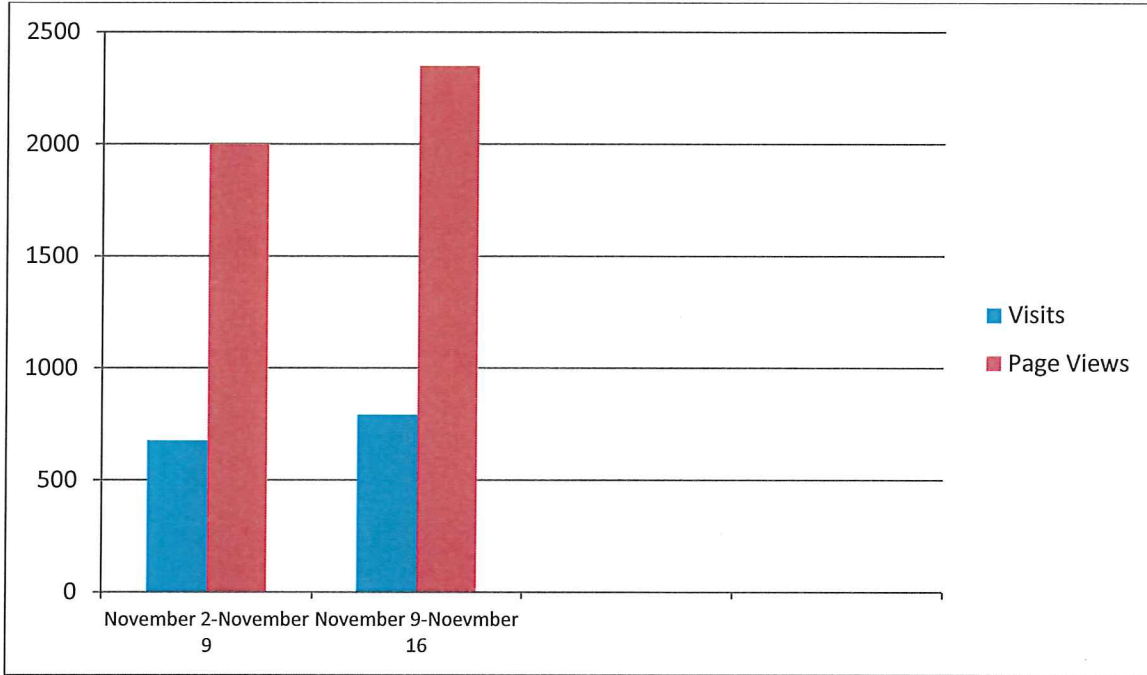
Date: December 8, 2015

Re: Public Affairs & Education Update

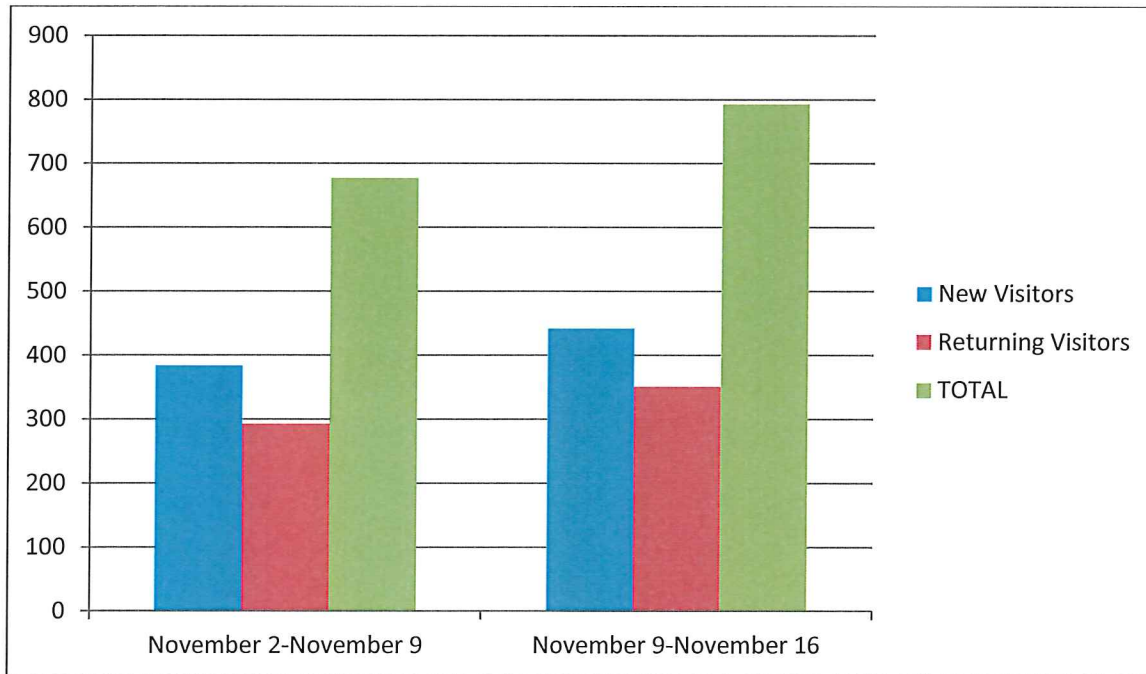
- Updating the Educational Brochure
 - Working with CV Strategies
- Created a Survey Monkey to send out to the teachers that have participated in the classroom presentations.
 - The Teacher Evaluations are anonymous and provide valuable feedback
 - The feedback is used to develop and enhance future presentations
- Keeping up-to-date with the WaterSense partnership program:
 - Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
- Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
- Updating the Lobby Player on a daily/weekly basis
- Checking the Google Analytics weekly (see attached data charts)
 - The "Website Visits and Pageviews" allows us to determine the number of **new** vs. **returning** visitors and the **source** of viewing
 - The "Pageviews" allows us to evaluate which pages on the website are viewed most frequently
- Adding all new customer emails to Constant Contact to be utilized as a customer newsletter database
 - Creating content, ideas and layout for quarterly e-newsletter
- Checking the District's FaceBook and Twitter page weekly
 - Posting necessary information on the pages
- Maintain and view District website on a daily basis
 - Update pages
 - Make relevant changes
 - Updating the Drought Monitor page weekly
 - Upload the Board packet, minutes and agendas when necessary
- Attended the monthly WEWAC meeting on Monday, November 16, 2015
- Attended the MWD Poster Contest Awards Ceremony on Wednesday, November 18th where Ethan Chen, 5th grader from Blandford was recognized for his art. His art will be in the 2016 "Water is Life" calendar


Brittnie L. Van De Car
Public Affairs Representative

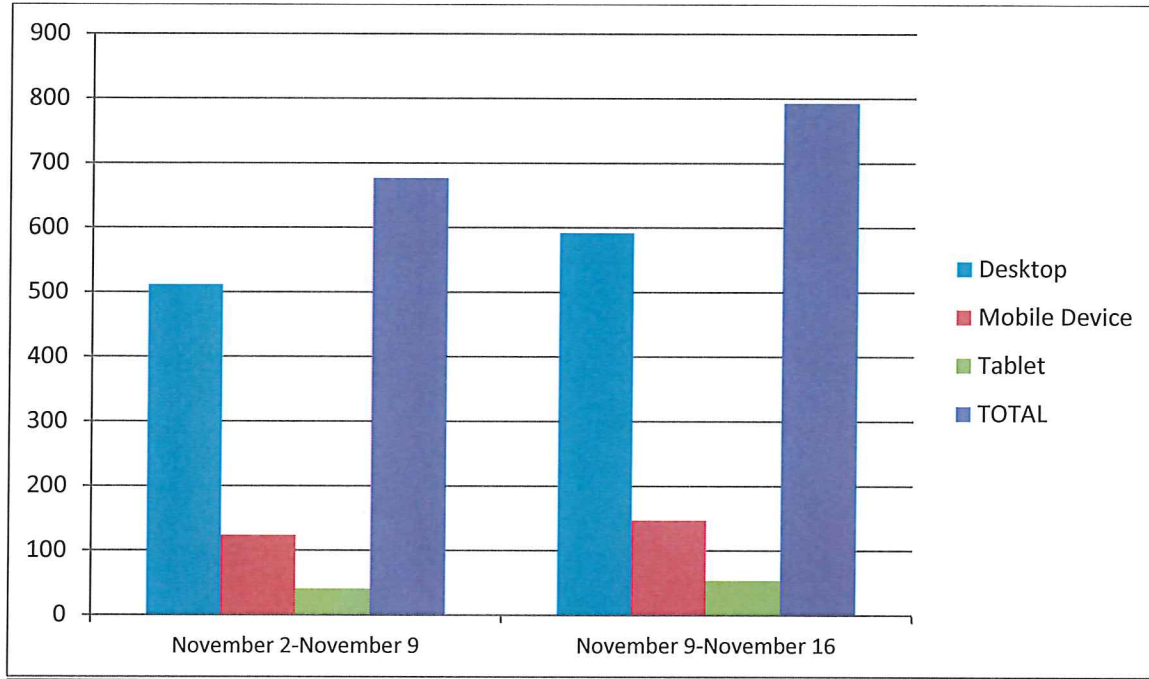
Website Visits and Pageviews



New vs. Returning Visitors



Source of Viewing



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As a matter of proper business decorum, the board of directors respectfully request that all cell phones be turned off or placed on vibrate. Also to prevent any potential distraction of the proceeding, we request that side conversations be taken outside of the meeting room

**AGENDA
REGULAR BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT**

Wednesday, November 18, 2015 at 8:00 AM

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order

Kuhn

Item 2 – Pledge of Allegiance

Kuhn

Item 3 – Roll Call

**Executive
Assistant**

- Bob Kuhn, President, Division IV
- David De Jesus, Vice President, Division II
- Brian Bowcock, Secretary, Division III
- Joe Ruzicka, Treasurer, Division V
- Dan Horan, Director, Division VII
- Carlos Goytia, Director, Division I
- Fred Lantz, Director, Division VI

Item 4 – Additions to Agenda *(Government Code Section 54954.2(b)(2))* **Kuhn**

Upon a determination by a two-thirds vote of the members of the board present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of the members present, that there is a need to take immediate action, and that the need for action came to the attention of the district subsequent to the agenda being posted. *The board shall call for public comment prior to voting to add any item to the agenda after posting.*

Item 5 – Reorder Agenda

Kuhn

Item 6 Public Comment *(Government Code Section 54954.3)*

Kuhn

Opportunity for members of the public to directly address the board on items of public interest that is within the subject matter jurisdiction of the district. The general public may also address the board on items being considered on this agenda. The district requests that all public speakers complete a speaker's card and provide it to the executive assistant.

We request that remarks be limited to five minutes or less.

Item 7 – Consent Calendar

Kuhn

The board is being asked to consider the consent calendar items 7.1 – 7.7 as listed below. Consent calendar items are routine in nature and may be considered and approved by a single motion. Any member of the board may request that a specific item be pulled from the consent calendar for further discussion.

7.1 – Receive, Approve and File Minutes – October 2015 [enc]

- October 7, 2015 – Regular Board Meeting
- October 21, 2015 – Regular Board Meeting

7.2 – Receive, Approve and File Financial Reports – October 2015 [enc]

- Change in Cash and Cash Equivalents Reports
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Reports
- Warrant Summary Disbursements

7.3 – Receive, Approve and File FY 14-15 Audit and FYE June 30, 2015 Comprehensive Annual Financial Report (CAFR) [enc]

The board will consider receiving, approving and filing the FY 14-15 Audit and FYE June 30, 2015 CAFR which was reviewed during the November 4, 2015 board meeting.

7.4 – Adopt CY 2016 Proposed Meeting Schedule [enc]

The board will authorize adoption of the CY 2016 Proposed Meeting Schedule to include recommended meeting cancellation dates of for December 2, 2015, December 16, 2015, and May 4, 2016.

7.5 – Adopt CY 2016 Holiday Schedule [enc]

The board will authorize adoption of the CY 2016 Holiday Schedule.

7.6 – Approve Budget Amendment and Change Orders for Miramar In-Conduit Hydroelectric Project No.58437 [enc]

During the November 4, 2015 meeting the board reviewed and considered approval of a budget amendment and change orders #6, #7 and #8, for Project No. 58437. Staff was directed to return to this meeting for action.

7.7 – Approve Resolution No. 15-11-770 Tax Sharing Exchange with County Sanitation District, Annexation 21-749

Approval of this resolution operates to accept the action for the tax sharing exchange by the County Sanitation District.

Items 7.1 – 7.7 Board Action Required – Motion No. 15-11-5069
Staff Recommendation: Approve as presented

Item 8.A – Administration staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

8.A.1 – Legislative Update, November 2015 [enc]

The board will receive a presentation on the *California Water Fix*.

8.A.2 – Approve Directors Expense Forms, October 2015 [enc]

The board will consider approval of the October 2015 directors’ expenses that include disclosure of per diem requests for meeting attendance, and an itemization of any expenses incurred by the district.

Item 8.A.2: Board Action Required – Motion No. 15-11-5070
Staff Recommendation: None

8.A.3 – CY 2016 Board Reorganization [enc]

- 1) Nominate and select a board president; and
- 2) Nominate and select a vice president, secretary and treasurer. A list of incumbents is attached.

If **no** changes are proposed to the existing slate, the board will take action to approve as presented, and adopt by a single motion; positions will be effective January 1, 2016.

If changes **are** recommended, each position may be considered by a separate motion; positions will be effective January 1, 2016.

Item 8.A.3: Board Action Required – Motion No. 15-11-5071
Staff Recommendation: None

8.A.4 – CY 2016 Board Appointments [enc]

- 1) The board president will review and/or consider appointment of directors to serve as district representatives and/or alternates for various agency boards/committees for CY 2016. A list of incumbents is attached.

If **no** changes are proposed to the existing assignments, the board will take action to approve as presented; assignments will be effective January 1, 2016.

If changes **are** recommended, each assignment may be considered by a separate motion; assignments will be effective January 1, 2016.

Item 8.A.4: Board Action Required – Motion No. 15-11-5072
Staff Recommendation: None

Item 8.B – *Engineering-Operations staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.*

8.B.1 Award Construction Bids and Approve Budget Amendment for Miramar Storage Building Design Project No. 58445 [enc]

During the November 4, 2015 meeting the board reviewed the construction bids received in connection with this project; staff was directed to return to this meeting for action and recommendation following the evaluation of bid references and insurance checks. Staff evaluated the bids and completed all related reference and insurance checks.

Item 8.B.1: Board Action Required – Motion No. 15-11-5073
Staff Recommendation: Approve as submitted

8.B.2 – Calendar Year Imported Water Purchases – October 2015 [enc]

The board will review the imported water purchases including water supply allocation reports for the month ending October 2015.

8.B.3 – Miramar Operations Report – October 2015 [enc]

Includes a summary of the following reports for the Miramar Operations Plant; water quality, monthly production, monthly and year-to-date sales, hydro-generation production and operations / maintenance review.

Item 8.C – *Finance-Personnel staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.*

Item 8.C.1 - Approve FY 14-15 Final Reserves-Fund Balances [enc]

The board will consider approval of the FY 14-15 Final Reserves-Fund Balances that were discussed during the November 4, 2015 board meeting.

Item 8.C.1: Board Action Required – Motion No. 15-11-5074
Staff Recommendation: Approve as submitted

Item 9 – Directors’ / General Manager Oral Reports

The foregoing reports are provided by directors as it concerns activities at meetings of which they are assigned to serve as the representative or alternate of the district.

9.A – Local Agency Formation Commission	Ruzicka
9.B – Pomona Walnut Rowland Joint Water Line (PWR-JWL)	Horan
9.C – Six Basins Watermaster	Bowcock
9.D – Main San Gabriel Basin Watermaster	Bowcock
9.E – Chino Basin Watermaster	Kuhn

- 9.F – San Gabriel Basin Water Quality Authority Kuhn
- 9.G – Metropolitan Water District De Jesus
- 9.H – Additional Board Member Reports / Comments All
- 9.I – Oral Staff Report / Comments Hansen

Item 10 – Future Agenda Items Kuhn

Item 11 – Adjournment

Board adjourned to January 6, 2016 regular board meeting at 8:00 a.m. (subject to action taken on item 7.4).

American Disabilities Act Compliance Statement
Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) that is sought in order to participate in the above agenda public meeting should be directed to the district’s executive assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting
Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the district office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the district’s website at www.threevalleys.com.

The Three Valleys MWD board meeting packets and agendas are available for review on the district’s website at www.threevalleys.com. The website is updated on Sunday preceding any regularly scheduled board meeting.



Action Line

Regular Board Meeting

November 18, 2015

FOR ADDITIONAL INFORMATION: 909-621-5568

BOARD MEMBERS

CARLOS GOYTIA
DIVISION I

DAVID D. DE JESUS
DIVISION II

BRIAN BOWCOCK
DIVISION III

BOB G. KUHN
DIVISION IV

JOSEPH T. RUZICKA
DIVISION V

JOHN W. "FRED" LANTZ
DIVISION VI

DAN HORAN
DIVISION VII

THREE VALLEYS MWD

1021 E. Miramar Avenue

Claremont, CA 91711

909-621-5568 — Phone

909-625-5470 — Fax

www.threevalleys.com

**Board Meetings
are scheduled
the first and
third Wednesday
of each month at
8:00 a.m.**

**Director Ruzicka had an excused absence to participate in the proceedings at LAFCO*

Approved: Motion No. 15-11-5069 to approve Consent Calendar items 7.1—7.7 as follows: (7.1) Receive, approve and file, October 2015 board minutes for October 7 and October 21, 2015; (7.2) Receive, approve and file, October 2015 Financial Reports; (7.3) Receive, approve and file FY 14-15 Audit and FYE June 30, 2015 Comprehensive Annual Financial Report (CAFR); (7.4) Adopt CY 2016 Proposed Meeting Schedule; (7.5) Adopt CY 2016 Holiday Schedule; (7.6) Approve Budget Amendment and Change Orders for Miramar In-Conduit Hydroelectric Project No. 58437; Approve Resolution No. 15-11-770 Tax Sharing Exchange with County Sanitation District, Annexation 21-749. **Motion was approved by a 6-0-1 vote with Director Ruzicka absent.**

Approved: Motion No. 15-11-5070 Approve Directors' Expense forms for October 2015. **Motion was approved by a 6-0-1 vote with Director Ruzicka absent.**

Approved: Motion No. 15-11-5071 for the CY 2016 Board Reorganization. The board slate will remain the same as CY 2015. **Motion was approved by a 6-0-1 vote with Director Ruzicka absent.**

Approved: Motion No. 15-11-5072 for the CY 2016 Board Appointments. The board appointments will remain the same as CY 2015. **Motion was approved by a 6-0-1 vote with Director Ruzicka absent.**

Approved: Motion No. 15-11-5073 to Award Construction Bids and Approve Budget Amendment for Miramar Storage Building Design Project No. 58445. **Motion was approved by a 6-0-1 vote with Director Ruzicka absent.**

This summary may not include all agenda items and should not be construed as minutes of the meeting.

TVMWD is a water resources management agency that covers approximately 133 square miles and is governed by an elected Board of seven officials. The present population is about 525,000. Since its formation, the Three Valleys Municipal Water District has installed some 37,000 feet of pipeline and delivered more than 175 billion gallons of water.



Action Line

Regular Board Meeting
November 18, 2015 ~ Page 2 ~

Approved: Motion No. 15-11-5074 to accept FY 14-15 Final Reserves-Fund Balances. **Motion was approved by a 6-0-1 vote with Director Ruzicka absent.**

UPCOMING MEETING INFORMATION:

Wednesday, December 2, 2015

Regular Board Meeting — **CANCELLED**

Wednesday, December 16, 2015

Regular Board Meeting — **CANCELLED**

Next regular meeting is scheduled for WEDNESDAY, JANUARY 6, 2016

at 8:00 a.m.

May each of you enjoy a wonderful holiday season.

