



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
January 12, 2016 - 6:00 p.m.  
Location: District Office

---

---

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President Robert W. Lewis  
Director Anthony J. Lima  
Director John Bellah  
Director Teresa P. Rios

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph Byrne, Legal Counsel, Best Best & Krieger  
Erin La Combe Gilhuly, CV Strategies  
Joe Ruzicka, Three Valleys Municipal Water District  
Kirk Howie, Three Valleys Municipal Water District

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Dave Warren, Director of Operations  
Sean Henry, Finance Officer

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**Tab 1 - CONSENT CALENDAR**

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

**The approval of the Consent Calendar included:**

**1.1**

**Approval of the Minutes of Regular Board Meeting Held on December 8, 2015**

**1.2**

**Demands on General Fund Account for November 2015**

**1.3**

**Investment Report for November 2015**

**1.4**

**Water Purchases for November 2015**

Next Special Board Meeting January 26, 2016, 5:00 p.m.  
Next Regular Board Meeting February 9, 2016, 6:00 p.m.

**Tab 2 - ACTION ITEMS**

**2.1**

**Approve Directors’ Meeting Reimbursements for December 2015**

Upon motion by Director Lima, seconded by Director Rios, the Directors’ Meeting Reimbursement Report was unanimously approved as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

**2.2**

**Approve Financial Audit Report for Fiscal Year 2014-2015 Prepared by White Nelson Diehl Evans LLP**

Finance Officer, Sean Henry, noted that no changes were made to the “Draft” previously presented for approval. Upon motion by Director Lewis, seconded by Director Lima, the Report was approved as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

### 2.3

#### **Approve Change in IRS Mileage Rate from \$.575 to \$.54 effective January 1, 2016**

The motion by Director Lima, seconded by Director Lewis, to change the District's mileage reimbursement amount from \$.575 to the new IRS Mileage Rate of \$.54, effective January 1, 2016, was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

### 2.4

#### **Authorize Presiding Officer to Vote for Special District LAFCO Representative for Term Expiring May 2016**

After discussion, and upon motion by Director Lewis, seconded by Director Lima, the presiding officer was authorized to cast her ballot vote on behalf of the District for incumbent, Donald L. Dear. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

### 2.5

#### **Public Relations (Rose Perea)**

Mrs. Perea reported that the Broadcast Media and Digital Art Contest applications were distributed to the high schools and intermediate schools last week before the Christmas Break. The due date is March 10, 2016. Nogales High School teacher, Ron Hill, requested the \$4,000 sponsorship check so that he could start purchasing equipment for the Solar Boat during the Christmas break. The District issued the check to him and will be reimbursed by Three Valleys for half of this amount, or \$2,000. Three Valleys sent out the request for the check information to Santana on December 21, 2015. Once they receive his response, they will issue the \$2,500 check to him for supplies. RWD will reimburse Three Valleys \$1,250 for half of this sponsorship.

#### **Communications Outreach (CV Strategies)**

Erin La Combe Gilhuly, CV Strategies, reported that the press release on the OPARC Program is scheduled for distribution in February and the Internship Program press release will be distributed in January. CV Strategies is finalizing the Educational Brochure for approval by staff.

#### **Education Update**

No comments.

## 2.6

### **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **Urban Water Institute Spring Water Conference, February 10-12, 2016, Hilton Palm Springs Hotel**

A motion was made by Director Lewis, seconded by Director Lima, to approve the attendance at the conference by Director Bellah. The motion was unanimously carried. Staff was instructed to make the appropriate registrations and reservations for his attendance.

- **ACWA Spring Conference, May 3-6, 2016, Portola and Marriott Hotels, Monterey, CA**

A motion was made by Director Lima, seconded by Director Lewis, to approve the attendance at the conference by Directors Bellah, Lewis, Lu-Yang and Rios. Directors Lewis and Bellah requested that hotel reservations be made at the Hotel Pacific instead of the Portola Hotel Monterey. The motion included instructions to Staff to make hotel reservations for Directors Bellah and Lewis at the Hotel Pacific provided that the daily rate is within \$25.00 of the Portola daily rate. The motion was unanimously carried. Staff was instructed to make the appropriate registrations and reservations.

## **Tab 3 LEGISLATIVE INFORMATION**

### **3.1**

#### **Updates on Legislative Issues**

General Manager, Tom Coleman, briefly discussed SB20 which would implement a public goods charge for water and applies to public agencies as well as SB272 (Herzberg) which has been approved by Governor Brown requiring the disclosure of the list of vendors used by public agencies.

## **Tab 4 REVIEW OF CORRESPONDENCE**

Mr. Coleman referred to the BB&K letter included in the Board packet and urged the Board to refer to it when preparing their Form 700.

## **Tab 5 COMMITTEE REPORTS**

### **5.1**

#### **Three Valleys Municipal Water District**

Director Lima reported on the January 6, 2016 Board meeting. Rich Nagel, General Manager, West Basin MWD, made a presentation on the Carlsbad desalination project.

### **5.2**

#### **Joint Powers Insurance Authority**

Director Lewis commended the District on the President's Special Recognition Awards, low ratio, received in the Property Program, Liability Program and Workers' Compensation Program.

### **5.3**

#### **Association of California Water Agencies**

Nothing to report.

## **5.4**

### **Puente Basin Water Agency**

Director Lima reported on the meeting held on January 7, 2016. He advised that current projects were discussed. An update was provided on the Pomona Basin Regional Groundwater Project as well as the Puente Valley Operable Unit. He noted that approval of the Pathfinder pipeline will be included on a future Agenda for the Puente Basin Water Agency.

## **5.5**

### **Project Ad-Hoc Committee**

Mr. Coleman reported that the Ad Hoc Committee had met with Dr. Rita Giacalone and recommended that all members of the Board have an opportunity to meet with her. This was accomplished prior to current Board meeting.

## **5.6**

### **Regional Chamber of Commerce**

Nothing to report.

## **5.7**

### **PWR Joint Water Line Commission**

The next meeting will be held on February 18, 2016.

## **5.8**

### **Sheriff's Community Advisory Council**

Nothing to report. There will be a meeting at the end of January, 2016.

## **Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **6.1**

#### **Finance Report**

Finance Officer, Sean Henry, reported on the water supply allocation for the month of November and noted that the cumulative overall conservation rate was 16.5% compared to 2013. The major reduction in District revenue is attributable to water sales, however, does not affect District reserves.

### **6.2**

#### **Operations Report**

Director of Operations, Dave Warren, advised that construction on the Pressure Reducing Station had commenced. The Pathfinder pipeline will originate at this point and tie-in to Zone 1.

### **6.3**

#### **Personnel Report**

Nothing to report.

**Tab 7 ATTORNEY’S REPORT**

Nothing to report.

**Directors’ and General Manager’s Comments**

Director Lima requested that the January 26, 2016, Special Meeting Agenda include a discussion on the General Manager’s compensation. He noted that it was the consensus of the Board to move forward with Dr. Rita Giacalone to work with the Board on Board development. Mr. Coleman advised that a President’s Dinner had been scheduled for March 23, 2016, at 5:00 p.m.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:03 p.m.

\_\_\_\_\_  
SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary