



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
May 10, 2016 - 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President Robert W. Lewis  
Director Anthony J. Lima  
Director John Bellah

**ABSENT:**

Director Teresa P. Rios

**OTHERS PRESENT:**

Joseph Byrne, Legal Counsel, Best Best & Krieger  
Alex Altman, CV Strategies  
Janet Zimmerman, CV Strategies  
Joe Ruzicka, Three Valleys Municipal Water District  
Dan Horan, Three Valleys Municipal Water District  
Kirk Howie, Three Valleys Municipal Water District  
Ethan Howie, Guest  
Teri Malkin, Resident  
Boris Kasrel, Resident

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Dave Warren, Director of Operations  
Sean Henry, Finance Officer

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Resident, Teri Malkin, thanked the District for their participation in the Kiwanis “Ribfest” and for their sponsorship of the Kiwanis Club Annual Scholarship Dinner on May 1, 2016.

*President Lu-Yang re-ordered the Agenda moving Tab 2.7 after Tab 2.1, and moving Tab 2.3 after Tab 2.4*

**Tab 1 - CONSENT CALENDAR**

Upon motion by Director Lewis, seconded by Director Lima, the Consent Calendar was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

**The approval of the Consent Calendar included:**

**1.1**

**Approval of the Minutes of Regular Board Meeting Held on April 12, 2016**

**1.2**

**Approval of the Minutes of Special Board Meeting Held on April 26, 2016**

**1.3**

**Demands on General Fund Account for March 2016**

**1.4**

**Investment Report for March 2016**

**1.5**

**Water Purchases for March 2016**

Special Board Meeting May 24, 2016, 5:00 p.m.  
Next Regular Board Meeting June 14, 2016, 6:00 p.m.

**Tab 2 - ACTION ITEMS**

**2.1**

**Approve Directors’ Meeting Reimbursements for April 2016**

Director Lima noted a clerical error on Director Bellah’s reimbursement report. The report erroneously included an \$80.00 stipend for his attendance at RHCCC for which he included a “no charge” notation. The total reimbursement of \$240.00 was correct without including the \$80.00 stipend. Upon motion by Director Lima, seconded by Director Lewis, the Directors’ Meeting Reimbursement Report was approved as amended by removing the \$80.00 reimbursement amount.

The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

**2.7**

**Approve/Decline Claim for Damages Submitted by Boris Kasrel in the Amount of \$1,536.76**

After discussion and a description of the claim filed against the District by Boris Kasrel, and further explanation provided by Mr. Kasrel, it was staff’s recommendation that the Board deny the claim. A motion was made by Director Lima, seconded by Director Lewis, to deny the claim for damages filed by Boris Kasrel. Staff was instructed to forward the appropriate Notice of Rejection of Claim to Mr. Kasrel. The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

**2.2**

**Approve Change of Meeting Date from July 12, 2016 to July 19, 2016**

After discussion, upon motion by Director Lewis, seconded by Director Lima, the Board approved changing the Board meeting date to July 19, 2016. The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

**2.4**

**Receive and File Rowland Water District’s Statement of Operations for Period Covering July 1, 2015 through March 31, 2016**

Mr. Henry reviewed line items contained in the Power Point presentation covering the period July 1, 2015 through March 31, 2016, in detail and explained the variances in several categories and answered questions posed by members of the Board. After discussion a motion was made by Director Lima, seconded by Director Lewis, to receive and file the Statement of Operations as presented. The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

**2.3**

**Receive and File Rowland Water District’s Quarterly Investment Review as of March 31, 2016**

Mr. Henry provided a Power Point presentation to the Board to graphically illustrate and compare the District’s investments contained in the report and noted that the balances as of March 31, 2016, still indicated a very low interest rate environment, however, short term rates and interest rates are slowly increasing. Mr. Henry provided clarification and answers to questions posed by members of the Board.

After discussion, a motion was made by Director Lima, seconded by Director Lewis, to receive and file the Quarterly Investment Report as presented. The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

## **2.5**

### **Receive and File Puente Basin Water Agency (PBWA) Budget for FY 2016-17**

After discussion, a motion was made by Director Lima, seconded by Director Lewis, to receive and file the PBWA Budget for FY 2016-17 as presented. The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

## **2.6**

### **Consider Nominations of Representative and Alternate Representative to the Regional Chamber of Commerce—San Gabriel Valley, Government Affairs Committee (GAC), to serve a one year term for the period covering August 1, 2016 through July 31, 2017**

After discussion, a motion was made by Director Lima, seconded by President Lu-Yang, to nominate Director Lewis as the GAC Representative and Director Bellah as the Alternate GAC Representative. The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

## **2.8**

### **Public Relations**

Mrs. Perea reported that thirty-two teachers (eleven last year) from eight schools had submitted over 500 posters (108 last year) for the MWD Poster Contest. Fifteen (15) posters will be selected for submission to MWD by June 8, 2016. Mrs. Perea noted that the MWD Solar Cup Competition will be held this weekend, May 13-15, 2016, at Lake Skinner in Temecula, CA. The District has two schools competing this year – Nogales High School and Santana High School.

### **Communications Outreach**

Alex Altman, CV Strategies, reported that the CCR draft is complete and in the review process. Every year, the California Association of Public Information Officers (CAPIO) “Excellence in Communication Awards” honor outstanding public agency outreach and communications programs across California. At a reception in April, RWD was recognized in the multi-year Strategic Planning and Execution category for the development and implementation of the District’s strategic plan. The award was presented to the Board of Directors by Mr. Altman of CV Strategies. Mr. Altman also provided information of the April 20, 2016 State Water Resources Control Board workshop.

### **Education Update.**

No comments.

## 2.9

### **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- **California Special Districts Association, Leadership Academy Conference, July 10-13, 2016, Napa Valley, CA**  
Upon motion by President Lu-Yang, seconded by Director Lewis, the Board approved the attendance at the Conference by Directors Lewis and Bellah. The motion was approved by a 4-0 vote; Director Rios being absent.  
Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios
- **Meet the President (ACWA), Upper San Gabriel Valley Municipal Water District, May 18, 2016, 2:00 – 3:00 p.m.**  
Upon motion by Director Lewis, seconded by Director Lima, the Board unanimously approved the attendance at the event by Director Bellah. The motion was approved by a 4-0 vote; Director Rios being absent.  
Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios
- **Three Valleys MWD Leadership Breakfast, June 9, 2016. 7:30 a.m., at the Sheraton Fairplex, Pomona, CA**  
Staff was instructed to make reservations for attendance at the breakfast for Directors Lu-Yang, Lima, Bellah and Lewis.

### **Tab 3 LEGISLATIVE INFORMATION**

#### **3.1**

#### **Updates on Legislative Issues**

General Manager, Tom Coleman, advised the Board that the District had previously submitted an opposition letter to SB 885 (Wolk) and provided an update that SB 885 has passed the Senate Judiciary Committee and is headed to the Senate floor to be voted on. The Senate Bill transfers liability to the public agency for engineering work performed on infrastructure projects. This Bill still has to go through the Assembly.

#### **Tab 4**

#### **REVIEW OF CORRESPONDENCE**

Mr. Coleman discussed correspondence received from the Hacienda Heights Kiwanis Club soliciting the purchase of a Fourth of July banner which would feature the District's logo and be displayed with other community leaders at the Hacienda Heights Fourth of July Parade. The cost of the banner is \$160.00 with an annual renewal fee of \$60.00 for re-displaying at subsequent parades, removing, storage and insurance of the banner. It was the consensus of the Board to purchase the banner and commit to the annual renewal fee.

Mr. Coleman advised the Board that Governor Brown has issued an executive order to establish long-term water conservation measures, including monthly reporting, new permanent water use standards and bans on clearly wasteful practices such as hosing off sidewalks, driveways and other hardscapes.

Mr. Coleman also provided information contained in the recently released State Water Resources Control Board's Fact Sheet. The Board has set a formal comment period that will conclude just prior to the State Water Board's consideration of adoption of the proposed Emergency Regulation at its May 18, 2016 public meeting. All written comments must be received by 12:00 noon, May 16, 2016.

Mr. Coleman noted that the May 10, 2016 MWD Press Release indicated the lifting of the water supply allocation; voluntary conservation will go into effect.

## **Tab 5**

### **COMMITTEE REPORTS**

#### **5.1**

##### **Three Valleys Municipal Water District**

Director Lima reported on the April 20, 2016 Board meeting and advised that Three Valleys adopted its 2016-2017 fiscal year water rates. Mr. Howie made a presentation on legislation, approval and adoption of the budget, rates and FY 2015-16 encumbrance carryover.

#### **5.2**

##### **Joint Powers Insurance Authority**

Director Lewis reported on his attendance at the May 2, 2016 JPIA meeting held prior to the ACWA Conference.

#### **5.3**

##### **Association of California Water Agencies**

Director Lewis reported on his attendance at the ACWA Spring Conference May 3-6, 2016.

#### **5.4**

##### **Puente Basin Water Agency**

Director Lima reported on the May 5, 2016 meeting held at Rowland Water District and advised that in the absence of Chairman Lewis due to his attendance at the ACWA Conference, Vice-Chair Wu conducted the meeting. He reported that the Pomona Basin Regional Groundwater Project is progressing. An update on Prop 84: Round 3A, Integrated Regional Water Management Grant was provided which noted that PBWA had received reimbursement for Invoice 1 in the amount of \$307,941.00. Due to a scheduling conflict, the June 9, 2016 meeting was moved from 7:00 a.m. to 3:30 p.m. Puente Basin leased 1300 acre feet at \$160.00 per acre foot, to Montebello Land and Water Company (450 a.f.) and to Suburban Water Systems (850 a.f.).

#### **5.5**

##### **Project Ad-Hoc Committee**

Nothing to report.

**5.6**

**Regional Chamber of Commerce**

Nothing to report.

**5.7**

**PWR Joint Water Line Commission**

Director Lima reported that the next meeting will be held in June.

**5.8**

**Sheriff's Community Advisory Council**

Nothing to report.

**Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

**6.1**

**Finance Report**

The Report was contained in the Quarterly Reports, Items 2.3 and 2.4., above.

**6.2**

**Operations Report**

Nothing to report.

**6.3**

**Personnel Report**

General Manager, Tom Coleman, advised that the application period for the available positions closed on May 6. Forty (40) applications were received for each position – Maintenance I and Sr. Customer Service Representative.

**Tab 7 ATTORNEY’S REPORT**

Nothing to report.

**Directors’ and General Manager’s Comments**

Director Lima commented on the new color of the District’s fire hydrants.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Lewis, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:28 p.m.

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SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary