



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
September 13, 2016 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None.

OTHERS PRESENT:

Ruben Duran, Legal Counsel, Best Best & Krieger
Erin LaCombe Gilhuly, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Teri Malkin, Resident

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Lewis, the Consent Calendar was unanimously approved as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar as modified included:

1.1

Approval of the Minutes of Regular Board Meeting Held on August 9, 2016

1.2

Approval of the Minutes of Special Board Meeting Held on August 30, 2016

1.3

Demands on General Fund Account for July 2016

1.4

Investment Report for July 2016

1.5

Water Purchases for July 2016

Next Special Board Meeting September 27, 2016, 5:00 p.m.
Next Regular Board Meeting October 11, 2016, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Approve Directors' Meeting Reimbursements for July 2016

A clerical error occurred on Director Lewis' report. The adjustment will be made on next month's report. Upon motion by Director Lima, seconded by Director Rios, the Directors' Meeting Reimbursement Report was unanimously approved as amended.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.2

Review Nelson Diehl Evans LLP Audit Engagement Letter for the Year Ended June 30, 2016

This item was presented for information purposes only.

2.3

Consider Amending District “Ethics Guidelines for Directors” to Add the Attendance at Walnut Valley Water District Board Meetings by a District Representative, or Alternate, to Category 1 of Section 12 “Directors Compensation and Expense Reimbursement”

No action was taken on this matter.

2.4

Public Relations

Mrs. Perea reported that Santana High School was selected to participate in Solar Cup this year. The first boat building workshop will be held on November 5, 2016 at Three Valleys. The Solar Cup event will be held May 19-21, 2017. The National Theatre for Children has scheduled performances at Wedgeworth Elementary in October, 2016 and Rorimer Elementary in November, 2016. The Buckboard Days Parade Program Ad “Celebrating Our H2o Heroes” has been delivered to the program committee and we are in the process of taking a t-shirt count to have the t-shirts made up. The parade date is October 15, 2016.

Communications Outreach

Erin LaCombe Gilhuly, CV Strategies, advised that she is continuing to work with Brittne on preparing press releases on the Conflict of Interest Code and the annual Budget. CV Strategies is in the process of completing the sponsor ads for the Buckboard Days Parade and the ForUs Foundation as well as designing the t-shirts for the Buckboard Days Parade. They are also in the process of preparing the 218 Notice and have completed a video featuring Rowland Water District’s intern program which will be shown at the ACWA Conference in November.

Education Update.

No comments.

2.9

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- Three Valleys Leadership Breakfast, Sheraton Fairplex Suites, Pomona, CA, October 27, 2016, 7:30-9:00 a.m.

Staff was asked to make reservations for the following Directors:

Director Lima, Director Lewis, Director Bellah, and Director Lu-Yang

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

None.

Tab 4

REVIEW OF CORRESPONDENCE

None.

Tab 5

COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on his attendance at the September 7, 2016 meeting and advised that they presented their Annual Investment Report for review. They advised that they were preparing the Resolution opposing Proposition 53.

5.2

Joint Powers Insurance Authority

Nothing to report.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lewis reported on the meeting held on September 6, 2016, and advised that all projects are proceeding as anticipated. Director Lima advised that the Fourth Quarter FY 2015-16 Financial Statements were reviewed. Mr. Coleman advised that he had received an e-mail from La Habra Heights County Water District providing several possible meeting dates to discuss billing items. He is hopeful that the meeting will take place sometime in September between La Habra, Orchard Dale, Walnut and Rowland's finance managers.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Lewis reported that Los Angeles County Measures A and M were discussed.

5.7

PWR Joint Water Line Commission

Nothing to report. The next meeting is scheduled for October 13, 2016.

5.8

Sheriff's Community Advisory Council

Nothing to report.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance Officer, Sean Henry, reported he has been working on the rate study with NBS and also on the annual audit which should be completed in November. He also advised that the water supply allocation and conservation levels had remained comparable in July and August of this year to July and August of last year.

**6.2
Operations Report**

Nothing to report.

**6.3
Personnel Report**

Nothing to report.

Tab 7 ATTORNEY'S REPORT.

Nothing to report.

Directors' and General Manager's Comments

None.

Future Agenda Items

- Review and discuss Ethics Guidelines for Directors

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:51 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary