



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
May 13, 2014 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Teresa P. Rios
Director Robert W. Lewis

ABSENT:

None.

OTHERS PRESENT:

Janet Morningstar, Legal Counsel
Joe Ruzicka, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
Erin La Combe Gilhuly, CV Strategies
David and Teri Malkin, Residents
Harry Peterson, Resident
James Ellison, Nogales High School

ROWLAND WATER DISTRICT STAFF

Tom Coleman, Assistant General Manager
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

Upon motion by Director Lima seconded by Director Lewis, and unanimously carried, the Board made a finding that an invitation to an upcoming ribbon cutting event presented by Supervisor Don Knabe's office had been received after the posting of the Agenda. The Board unanimously approved the addition of the item to the Agenda at Tab 2.8.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, Harry Peterson, requested clarification of items included in the Supplemental Expenses category of the Statement of Operations. Finance Officer, Sean Henry, provided an explanation of the items in question.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Lima, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on April 8, 2014

1.2

Approval of the Minutes of Special Board Meeting Held on April 22, 2014

1.3

Demands on General Fund Account for April 2014

1.4

Investment Report for April 2014

1.5

Water Purchases for March 2014

Special Board Meeting May 20, 2014, 5:00 p.m.
Next Regular Board Meeting June 10, 2014, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Approve Directors' Meeting Reimbursements for April 2014

Upon review of the Directors' meeting reimbursements for the month of April, it was noted that Director Lu-Yang's meeting reimbursements were not included. After discussion, it was the consensus of the Board that Director Lu-Yang's meeting reimbursements be included in the May 20, 2014, Special Meeting Agenda for approval. Upon motion by Director Lima, seconded by Director Lewis, the Directors' Meeting Reimbursement Report was approved as presented, with the stipulation that Director Lu-Yang's April 2014 meeting reimbursements be submitted for approval at the May 20, 2014 meeting. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.2

Board Presentation of Media Contest – Second Place Award Check in the Amount of \$400.00 to Nogales High School

President Lu-Yang made the presentation of the \$400.00 award to Mr. James Ellison, teacher in the Visual Arts Department at Nogales High School, for the second place video winner which was submitted by student, Sabrina Villanueva. Mr. Ellison thanked the Board for the award and advised that the funds are badly needed and will be put to good use in the Visual Arts Department at the high school.

2.3

Review and Approve Rowland Water District’s Statement of Operations for Period Covering July 1, 2013 through March 31, 2014

Mr. Henry reviewed line items contained in the report covering the period July 1, 2013 through March 31, 2014, in detail and explained the variances in several categories and answered questions posed by members of the Board. After discussion a motion was made by Director Lima, seconded by Director Lewis, to receive and file the Statement of Operations as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.4

Review and Approve Rowland Water District’s Quarterly Investment Report as of March 31, 2014

Mr. Henry provided a Power Point presentation to the Board to graphically illustrate and compare the District’s investments contained in the report and noted the balances as of March 31, 2014, indicating that a very low interest rate environment still exists; however, interest rates do appear to be increasing. Mr. Henry provided clarification and answers to questions posed by members of the Board.

After discussion, a motion was made by Director Lewis, seconded by Director Lima, to receive and file the investment report as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.5

Receive and File Puente Basin Water Agency Annual Budget – Fiscal Year 2014-2015

Director Lima advised that the Budget had been approved at the recent Puente Basin Water Agency meeting. After discussion, a motion was made by Director Lima, seconded by Director Lewis, to receive and file the Puente Basin Annual Budget as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.6

Authorize Presiding Officer to Vote for Special District LAFCO Representative for Term Expiring May 2018

After discussion, and upon by Director Lima, seconded by Director Lewis, the presiding officer was authorized to cast her ballot vote on behalf of the District for E.G. “Jerry” Gladbach. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.7

Public Relations (Rose Perea)

- Rose Perea advised that the Media Contest was the last program for this school year. Public Affairs Representative, Brittnie Van De Car, has scheduled several classroom presentations through the month of May. She urged members in attendance to vote for their top ten choices of the posters displayed in the Board room. The top ten entries will be submitted to Metropolitan Water District (MWD) for the “Water is Life” Poster Contest. Posters submitted by the MWD member agencies will be considered for inclusion in the 2015 MWD Calendar.
- **Communications Outreach (CV Strategies)**
Erin La Combe Gilhuly, CV Strategies, provided her report and advised that they are working on the Consumer Confidence Report (CCR) and that a draft will be available at the June Board meeting. They will also prepare the required postcards for mailing to District customers advising them that a copy will be available at the District office and also on the District website. She advised that CV Strategies has drafted an *Emergency Media Protocol Memorandum* for inclusion in the District emergency response planning documents. She noted Press Releases (In Process) and reviewed on-going updates. Director Lima requested that she included a “status” column for these items which would indicate items still in process and those completed during the reporting period.
- **Education Update**
Director Lima advised that he has carefully reviewed the items included in the update and that although it provides very informative information, he would prefer to have it summarized for quick reference to the various programs and students reached by each to be better able to assess the programs and overall student and teacher evaluations and feedback as well as the website visits and pageviews.

2.8

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **Three Valleys MWD Leadership Breakfast, June 5, 2014, 7:30-9:00 a.m. Sheraton Fairplex, Pomona, CA**
The Board requested that staff make reservations for attendance by Directors Lima, Bellah, Lewis and Lu-Yang.

- **Urban Water Institute 21st Annual Water Conference, August 13-15, 2014, Hilton San Diego, San Diego, CA**
 Upon motion by Director Lewis, seconded by Director Lima, attendance at the Conference for payment of per diem for Directors Rios, Lima, Bellah, Lewis and Lu-Yang was unanimously approved.
 Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
 Noes: None
 Abstain: None
 Absent: None

- **“Splash Pad” Ribbon Cutting, Pathfinder Community Regional Park, May 28, 2014, 2:30 p.m., Rowland Heights, CA**
 The Board requested staff to make reservations for the attendance of Directors Rios, Bellah, Lewis and Lu-Yang at the “Splash Pad” Ribbon Cutting.

- **Water Forum, June 6, 2014, 10:00 a.m. – 12:00 p.m. Embassy Suites, Brea, CA**
 This item having been added to the agenda by vote of the Board, the Board considered an invitation to the Water Forum by Senator Bob Huff’s office. Upon motion by Director Lewis, seconded by Director Rios, attendance at the Water Forum for payment of per diem for Directors Rios, Bellah, Lewis and Lu-Yang was unanimously approved.
 Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
 Noes: None
 Abstain: None
 Absent: None

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

Nothing to report.

Tab 4 REVIEW OF CORRESPONDENCE

Nothing to report.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Nothing to report.

5.2

Puente Basin Water Agency

Director Lima reported that the District was “opted out” of the Puente Valley Operable Unit project and that Northrop Grumman had selected another agency for the project. The District will receive reimbursements from Northrop Grumman and the Water Quality Authority (WQA) for costs advanced in connection with the Feasibility Study conducted by RMC Engineering.

5.3

Joint Powers Insurance Authority

Mr. Coleman reported on his attendance at the ACWA/JPIA General Session and Legislative Committee meeting at the ACWA Conference and advised that there was a motion and approval to remove the Central Basin Municipal Water District and terminate their insurance coverage under the JPIA program due to the excessive number of lawsuits against the agency.

5.4

Association of California Water Agencies

Director Lewis reported on his attendance at the ACWA Conference and felt that it was very informative. Director Bellah attended the attorney sessions which focused on the drought and conservation. President Lu-Yang attended the Attorneys Program sessions.

5.5

Project Ad-Hoc Committee

Director Lima reported that current projects and their status were discussed.

5.6

Regional Chamber of Commerce

Nothing to report.

5.7

PWR Joint Water Line Commission

Nothing to report. Next meeting will be held in June, 2014.

5.8

Sheriff's Community Advisory Council

Nothing to report. Next meeting will be held on May 28, 2014.

5.9

Rowland Heights Community Coordinating Council

Director Bellah reported on his attendance at the Council meeting and advised that Athens Trash Company will be the new trash company to service the area. Director Rios reported that the Community Emergency Preparedness Fair will be held on June 21, 2014, 10:00 a.m. to 2:00 p.m. at Schabarum Regional Park.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Personnel Report

Nothing to report.

6.2

Engineer's Report

Nothing to report.

Tab 7 ATTORNEY’S REPORT (Ms. Morningstar)

Legal counsel, Janet Morningstar, reported that she attended the Legal Affairs Committee at the ACWA Conference and that ACWA had adopted recommendations for legislation to manage groundwater basins in the state. The Legal Affairs Committee formed a committee to review bills and provide input and suggested changes. Key issues involve the definition of “sustainable” with respect to groundwater management, and protection of water rights of overlying and appropriative users. Consideration is being given to provide authority to the managing agencies to collect fees and restrict ground water extraction. They anticipate that groundwater management plans will be finalized within five years and that all basins will be managed and problems resolved within twenty years. Ms. Morningstar also noted that she has volunteered to serve on a committee to complete a Proposition 218 update to the ACWA booklet.

Directors’ and General Manager’s Comments

None.

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:49 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary Pro Tem