



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
April 10, 2018 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
David and Teri Malkin, Residents
Denise Jackman, Resident

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, David Malkin, provided information to the Board on the Rowland Adult Community Education event to be held on April 11, 2018, from 9:00 a.m. to 2:00 p.m. and on the Kiwanis Ribfest to be held on May 6, 2018.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Lima, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on March 6, 2018

1.2

Approval of the Minutes of Special Board Meeting Held on March 27, 2018

1.3

Demands on General Fund Account for February 2018

1.4

Investment Report for February 2018

1.5

Water Purchases for February 2018

Next Special Board Meeting April 24, 2018, 6:00 p.m.
Next Regular Board Meeting May 8, 2018, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Review and Approve Directors' Meeting Reimbursements for March 2018

Upon motion by Director Lima, seconded by Director Lewis, the Directors' Meeting Reimbursement Report was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.2

Approve Change of Meeting Date from May 8, 2018 to May 1, 2018

After Discussion by the Board a motion was made by Director Bellah, seconded by Director Rios, and unanimously carried, to change the Regular Board Meeting date to May 1, 2018.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.3

Consider \$5,000 Contribution to ACWA “No Drinking Water Tax Education and Outreach” Effort

General Manager, Tom Coleman, provided background information to the Board on the Education and Outreach effort. The Board discussed a contribution to the “No Drinking Water Tax Education and Outreach” effort. Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved a contribution of \$5,000.00 to the effort.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.4

Review and Approve Wireless Communications Facility Site Option and Lease Agreement Between Rowland Water District and Vertical Bridge Development, LLC

After Discussion by the Board a motion was made by Director Lewis, seconded by Director Lima, and unanimously carried, to approve the Lease Agreement as presented.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.5

Review and Approve Agreement for Installation of a Ground Water Discharge Line Alameda Corridor-East Project Nogales Street Grade Separation Project

After Discussion by the Board a motion was made by Director Lewis, seconded by Director Lima, and unanimously carried, to approve the Agreement as presented.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.6

Public Relations (Rose Perea)

Mrs. Perea reported that the “Fix-A-Leak” Week held March 19 through March 23, 2018 was a huge success. Customers received water saving tips and a goodie bag and were asked to complete a survey on how much they know about their water. Customers who completed the survey were asked to circle whether they would like a rain barrel, water smart controller or a drip irrigation retrofit kit, with the understanding that a drawing will be held the second week in April and the winner will receive their choice of one of the three items listed. The water filling station was set up outside the front of the office and water bottles were filled for customers to take home.

Communications Outreach (CV Strategies)

Erin La Combe Gilhuly, CV Strategies, advised the Board that a draft of the Consumer Confidence Report (CCR) would be available for review by the Board at the May 1, 2018 Board meeting. The draft educational outreach material on the proposed water tax legislation has been provided for review. The bill insert is being developed. The press release on the Advertising Award (ADDY Awards) received for the District's "Wonderful World of Water" book has been distributed. Additional press releases on the Fix-a-Leak Week, Edu Bucks and CCR Availability have also been distributed. Monitoring of public and private social media sites is on-going.

Education Update

No comments.

2.7

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **Special Districts Legislative Days, May 22-23, 2018, Sacramento Convention Center, Sacramento, CA**

No action taken.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, advised the Board that Metropolitan Water District (MWD) had voted today 61 to 39 percent in favor of the two-tunnel Delta Fix. MWD's contribution for their portion of the project will be approximately \$10.5 Billion, which will result in an approximate increase in water rates of \$4.80 per household, per month. Kirk Howie, TVMWD, provided additional information on the meeting held today and on the Delta Fix vote.

Tab 4 REVIEW OF CORRESPONDENCE

- **2018 CSDA Board Candidate Information Sheet**
- Thank You Letter from Rowland Unified School District for EduBucks Award
For information purposes only.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Directors Lima and Lu-Yang reported on their attendance at the April 4, 2018 Board meeting and advised that a pre-audit presentation was provided to the Board. Updates on several finance items were provided: TVMWD Budget FY 2018-19, Draft Resolution Adopting Water Rates and Charges for calendar year 2019, and the fiscal year 2018-19 Water Standby Charge. These items will be considered at the April 18, 2018 meeting. Directors' compensation was discussed and a recommendation was made to increase travel expenses by \$1,500 for a total of \$7,500. This increase is included in the budget. The LAFCO voters have re-elected Joe Ruzicka, as an alternate representative for another 4-year term, commencing January 1, 2019. The TVMWD Assistant General Manager has been selected, Michael Litchfield. He will commence his employment with TVMWD on April 23, 2018.

5.2

Joint Powers Insurance Authority

- **ACWA/JPIA Property Program Update**
For information purposes only.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lima reported on his attendance at the meeting held on April 5, 2018 at Walnut Valley Water District. Resolutions designating check signers for the Local Agency Investment Fund (LAIF) and PBWA bank accounts were approved. The PBWA Operating Budget for FY 2018-19 was approved and the contract for the engagement of Davis Farr LLP to provide auditing services for an additional 2-year term commencing with fiscal year 2018 was approved. Updates on the Cal Domestic, Pathfinder and Central Basin Well projects were provided.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Lewis reported on his attendance at the meeting held on April 9, 2018 and advised that an update on the Delta Fix and the tunnels was provided.

5.7

PWR Joint Water Line Commission

Nothing to report.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

Directors Lu-Yang and Bellah reported on their attendance at the April 9, 2018 meeting. The Department of Regional Planning has recently initiated a study group to develop an East San Gabriel Valley (ESGV) Plan. An important aspect of the plan will be to modify the ordinances governing the development and use of land in the Sensitive Ecological Areas (SEA's) of the hills that form the southern boundary of Rowland Heights. AERA has made several attempts to develop the hills over the last 20 years. They are encouraging resident participation to provide meaningful input at an early stage of the process. The proposed development of 21-room residences on Desire Avenue and the interpretation of code enforcement was also discussed.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance Officer, Sean Henry, provided a monthly revenue summary and compared the last three fiscal years, 2015-2018. The District reserves were also discussed and compared for the same three-year period, noting that increases are starting to be realized.

6.2

Operations Report

Director of Operations, Dave Warren, reported that a main line replacement at the intersection of Aguiro Street and Native Avenue to Pathfinder Road will commence in May of this year. This will be a two-month project which should be completed by July 2018.

6.3

Personnel Report

General Manager, Tom Coleman, advised the Board that the District has hired an individual to fill the Water Systems Operator I position. Alex Zaragoza will begin his employment with the District on April 16, 2018.

Tab 7 ATTORNEY'S REPORT

Nothing to report.

Tab 8 CLOSED SESSION

Legal Counsel, Joseph P. Byrne, adjourned the meeting to closed session at 7:34 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Section 54956.9: Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088

The closed session was adjourned and the Board resumed the meeting in open session at 7:55 p.m.

Upon returning to open session, Legal Counsel reported that the Board took no reportable action in connection with this matter.

Directors' and General Manager's Comments

President Lu-Yang thanked the District for her ability to attend the OPARC dinner event on April 6, 2018 and advised that the District received very favorable recognition at the event.

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:02 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary