



Minutes of the Special Meeting of  
the Board of Directors of the Rowland Water District

November 20, 2018 – 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President Robert W. Lewis  
Director Anthony J. Lima  
Director John Bellah  
Director Teresa P. Rios

**ABSENT:**

None.

**OTHERS PRESENT:**

Ryan Guiboa, Legal Counsel, Best Best & Krieger

**ROWLAND WATER DISTRICT STAFF:**

Tom Coleman, General Manager  
Dave Warren, Director of Operations  
Rose Perea, Director of Administrative Services  
Sean Henry, Finance Officer

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**COMMENTS:**

None.

## **Tab 1 ACTION ITEMS**

### **1.1**

#### **Overview and Discussion of Existing Life Insurance and Education Reimbursement Policies**

General Manager, Tom Coleman, provided an overview of life insurance benefits available and a comparison of current life insurance benefits provided to employees and the availability of other life insurance options. He also reviewed the current District Education Reimbursement Policy and a comparison of the reimbursement policy provided by other water agencies. It was the consensus of the Board that the current “District Life Insurance Policy” and the “Educational Reimbursement Policy” be revised to incorporate the revisions discussed and be brought back to the Board for review and approval at a future Board meeting.

### **2.1**

#### **CLOSED SESSION**

Legal counsel, Ryan Guiboa, adjourned the meeting to closed session at 7:01 p.m. and announced that the purpose of the closed session, and the provision of the Brown Act authorizing the closed session were listed in the agenda.

- a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957.** Performance Review for General Manager.
- b. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION Paragraph (1) of subdivision (d) of Section 54956.9: Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088**
- c. Personnel; Public Employee Performance Evaluation; Cross Connection Control Specialist, Pursuant to Government Code Section 54957**

The closed session was adjourned and the Board resumed the meeting in open session at 7:37 p.m.

Upon returning to open session, Legal Counsel reported that the Board took no reportable action in connection with these matters.

#### **Directors’ and General Manager’s Comments**

General Manager, Tom Coleman, thanked the Board of Directors for their feedback in connection with the evaluation process.

#### **Future Agenda Items**

None.

#### **Late Business**

None.

*Next Regular Board Meeting*

*December 11, 2018, 6:00 p.m.*

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:41 p.m.

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SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary